



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL



Together we thrive!

Chief Executive's Report
Central Hawke's Bay District Council

Together we Thrive! E ora ngātahi ana!

KIA ORA FROM THE CHIEF EXECUTIVE

E ORA NGĀTAHI ANA – TOGETHER WE THRIVE.

This report provides an update of the organisation’s activity over the December 2020 – January 2021 period and provides a snapshot of some of the organisation's achievements and activity over the period.

We ended 2020 celebrating our collective achievements for the year. Council staff were joined by Elected members to celebrate the year’s achievements with a Christmas Breakfast and the annual Together We Thrive Awards.

These awards aim to celebrate excellence and while the whole organisation is to be acknowledged for their hard work and commitment. I have included the winners of each category within this report to allow their success to be publically acknowledged.

The Te Toru Manakura Award for Outstanding Newcomer.	Robyn Burns and Kristen Anderson
The Dame Te Tohu Mahitahi award for fostering partnerships and working together.	Wayne Termaat
The Te Tohu Auaha award for thinking smarter.	Central Hawke’s Bay Integrated Spatial Plan 2020 – 2050 Resource and Building Consents Online Ministry of Social Development Partnerships - Mayor’s Taskforce for Jobs - Central Vegetation Co and RSV
Te Tohu Tuhara Award for Operational Excellence	Shane Kingston and Courtney Henderson
The Te Tohu Manukura award for exceptional leadership (a person held in high esteem, leader in Council, leader)	Adrienne Martin
Te Kaunihera o Tamatea Award for Customer Excellence. Te Tohu Tupore (to care for, look after, treat kindly)	Cleavelin Cook
The David Stiles Award for going above and beyond the call of duty. Te Hoho Hiringa	Brandon Bailie

(perseverance, energy, determination, inspiration, vitality, drive, heart and soul).	
The Award for inspiring the Spirit of Central Hawke's Bay District Council. Te Tohu Whakaawe (to enthuse, inspire, infuse, sway).	Lisa Harrison.
Te Māhaki Award for the Quiet Achiever	Kieran McNabb

Congratulations to all award winners!

Central Hawke’s Bay celebrated Christmas in style with the inaugural Christmas Market and Street party. A hugely successful evening, that has received positive feedback.

Council extended its closedown period over the Christmas / New Year break. This meant that most staff were able to have a longer break than usual. We have received extremely positive feedback from staff on how much they appreciated the longer break. This did not, however, distract from our staff and contractors who were on call and continued to keep things ticking – increased number of dog attacks, water leaks and library users, in particular, are worthy of mention.

Teams have returned straight into action. Work continues on the Tukituki Trails, and is on schedule.

Work has commenced on Marae restoration projects and has already shown outstanding results particularly with the enhanced skill levels being achieved by the workers on this project– all funded through the Provincial Growth Fund as part of the Government’s ‘Shovel Ready’ response to COVID-19.

Final preparation of the Draft Long Term Plan 2021 – 2031 has been the organisations key focus, and we are extremely proud to be in a position recommending today the Draft Long Term Plan 2021 – 2031 for Council to consider for consultation. The Draft Long Term Plan 2021 -2 031 is both complex and challenging because of the very brave approach Council are taking to facing the facts in order to future proof a thriving Central Hawke’s Bay. Staff are now focused on supporting Elected Members as we take the time to meaningful engagement with community and hear their views on the proposed Long Term Plan 2021 – 2031.

2021 looks to be an exciting one. We continue to be proud to serve Central Hawke’s Bay District Council.

Monique Davidson

Chief Executive

Activity

Updates



SOCIAL AND ECONOMIC DEVELOPMENT

Central Hawke's Bay Cross-Agency Triage Project

The Central Hawke's Bay Cross-Agency Triage project ended on 4th December 2020 and subsequently the contracted support to assist in the Community Development portfolio has now ceased. Discussions are being held as to how the Central Hawke's Bay Cross-Agency Triage model can continue to be delivered in the community.

Community Wellbeing Strategy

Work has begun on the review of the Community Wellbeing Strategy, establishing a new Social Wellbeing Strategy, building on the work and networks established during COVID-19.

Safer Central Hawke's Bay

The Coalition group met in December 2020 and the focus of the meeting was on future planning and injury prevention data and trends. Results from the annual stakeholder survey were shared and discussed and these will inform the annual planning and strategic priorities of the group for 2021.

Safer CHB members travelled to Dannevirke in early December to deliver a presentation on the development and achievements of Safer CHB to key stakeholders of the Tararua district. Tararua is actively exploring the potential of becoming an accredited Safe Community and the visit enabled them to hear about Safer CHB's journey and achievements and provided an opportunity to have any questions answered. The presentation was well received and we have pledged our continuing support for them as they progress their local discussions.

The Safer Warmer Homes group ran another successful Safety Precinct at the 2020 CHB A & P show. A collective of injury- and harm-prevention providers offered information and interactive activities for the public. The goal this year was to get people engaged and talking, and we were able to add some new attractions and activities to the precinct.

The Family Harm prevention workstreams (Violence Free CHB) participated in the CHB Show Safety Precinct, providing visitors with numerous resources and information including the highly recognisable White Ribbon messaging whose theme for 2020 was "Challenge the outdated". Retailer packs containing posters, resources and other information were delivered to each retailer in Waipukurau and Waipawa to display during White Ribbon Week. This simple low-cost activity achieved good community engagement from both retailers (and other public-facing entities, such as the libraries) and the public.

The Community Resilience and Wellbeing group supported the Shot Bro event which was held in Waipawa and the Youth focus group are in the process of developing a tool to assist individuals, whanau and service organisations to easily identify and access appropriate mental health support services in Central Hawkes Bay.

Positive Ageing

The Positive Ageing Forum have not formally met during this reporting period however working groups have met to progress two key areas of concern affecting the districts older population.

Following on from the successful meeting with local bank representatives to address the lack of access to banking facilities due to decreased operating hours, as well as the phasing out of cheques, we then received the news that the Waipukurau branch of the Westpac bank would close on Christmas Eve. Two initiatives to try and mitigate some of the effects of this have been developed. Four workshops by Westpac Bank staff to assist their customers were held during January and were well patronised. We also worked closely with the CHB Libraries to support and promote the DORA Digital Learning bus 2-week visit to Central Hawke's Bay. This service will provide the opportunity for residents to participate

in one of the 16 Digital Banking workshops on offer in Takapau, Otane, Porangahau, Waipawa and Waipukurau.

A working group has also been established to address concerns around the provision of care support services in the district and to work with agencies and service providers to resolve a number of concerns. The lack of respite provision (including dementia respite) has also been raised as an issue that is adversely affecting many older residents and their families and discussions with the Hawkes Bay District Health Board have begun to identify potential solutions.

Disability Reference Group

The Disability Reference Group have not met during this reporting period however the Beach Wheelchair survey was open over the Christmas and New Year holiday period. This survey has been developed by the group to hear the communities' thoughts on matter of accessibility as well as a proposal to fundraise and purchase a beach wheelchair for residents and visitors to use at our local beaches. The survey has recently closed and results are being collated.

Disability Awareness workshops are planned for early 2021. These workshops will initially be at introductory level and be open to all interested organisations, businesses and community members.

COMMUNITY FUNDING

Creative Communities Fund

The next round of Creative Communities Funding opens in February 2021.

Community Voluntary Organisation Support Fund (CVOS)

The next round of CVOS funding will open in July 2021.

Community Pride and Vibrancy Fund

No further Community Pride and Vibrancy Fund Applications have been received.

Sport New Zealand Rural Travel Fund

The Sport New Zealand Rural Travel Fund opened on 16 November 2020 and closed on 11 December 2020. 12 applications were received for this fund and these are to be considered on 21 January 2021.

ECONOMIC DEVELOPMENT

Economic Recovery

Our focus has turned to consolidation of the funding gains we have secured from the Crown Infrastructure Partners Fund and the Provincial Growth Fund 'shovel ready projects'. These projects will fill the pipeline of capital projects for recovery, and help our community weather the twin blows of drought and Covid-19 led recessions.

In the past two months, we have initiated the \$750k Tuki Tuki Trails project and the \$400k regional digital hub project, as well as continuing our PGF funded vegetation management programme, with several workers from this programme going on to full time, sustainable employment. As this project begins to wrap up we have started celebrating the work crews who have given so much to the district over the past few months. Check out some success stories here: <https://www.chbdc.govt.nz/our-district/economic-development/jobs-in-central-hawkes-bay/jobs-in-central-hawkes-bay-stories/>

Jobs in Central Hawke's Bay - Turanga Mahi ki Tamatea

Jobs in Central Hawke's Bay – Turanga Mahi Ki Tamatea is the project funded by Mayors Taskforce for Jobs and the Ministry of Social Development (MSD) to assist people within Central Hawke's Bay gain employment.

The Jobs in Central Hawke's Bay team has continued to work with people in our community who are job seekers to obtain long term sustainable employment. The mobile employment hub continues to be in Waipukurau and Waipawa once a week and employment hubs occur in Takapau and Porangahau on a regular basis. These restarted after the Christmas period on 12th January 2021.

The team have worked with over 391 people to date and assisted 134 people into employment. Of these 134 people, 53 of them have been either Youth or people who were displaced due to COVID. The team have therefore achieved the 50 outcomes required for the Mayors Taskforce for Jobs contract.

A Skills Training and Employment Action Plan has been developed with the priority goals being identified as coordination of resources within the District, coordination of training programmes, work placements and mapping of expected employment needs. The team continue to work closely with MSD to ensure we partner as much as possible to achieve the best outcomes for the community.

The team will continue to work with local employers to provide assistance where required and are partnering with Shelley from Shop Local who already has a rapport with a lot of local employers to provide this support.



New Mobile Employment Hub – Jobs in Central Hawke’s Bay have purchased a Van to create a new mobile employment hub as the lease arrangement with the blue caravan ended. The external graphics have been completed and the internal mobile office will be completed in February, giving us a fit for purpose mobile hub that will continue to be a draw point in the

community.

Life Coaching with Youth – Anna Tennent from Complete Coaching HB continues to work with Youth within the community who need some assistance with motivation to achieve their goals.. She is currently working with five Youth, this includes regular one on one sessions for eight sessions and then six months of monthly pastoral care support. As Youth are identified they are referred to Anna for this support and the Jobs in Central Hawke’s Bay team work alongside to support their employment goals.

Growing Great Entrepreneurs in Central Hawkes Bay – This five week course completed on 12 November 2020 with four of the participants ‘Pitching’ their business idea to their family, friends, and the Mayor and Deputy Mayor who were in attendance. The feedback for the course from each participant was that they each got something out of it and learnt ways to continue building their business. As this partnership with the Chamber of Commerce was successful discussions are occurring to run a further course and the Jobs in Central Hawke’s Bay team already have people interested in completing the next course. The below photo is of the participants after completing the course along with Jeriel from the Chamber of Commerce.



Skills, Training and Employment Network- This network continues to meet to share information and provide insight into the support they can provide people in our community. The network now meets every 6 weeks and the location of the meetings change each time.

Seasonal Labour Action Plan- The Jobs in Central Hawke’s Bay team are linked in with the ‘Pick the Bay’ campaign and are looking to run a seasonal employers expo within Central Hawke’s Bay in the near future.

Collaboration with the Project Management Office – We are working closely with the Project Management Office and those contractors who are tendering for local projects contact the Jobs in Central Hawke's Bay and we assist with finding them employees to meet their social procurement outcomes. This is currently working well with Fulton Hogan, Higgins and Concrete Structures actively working with the team.

The Jobs in Central Hawke's Bay team successfully worked with the Ministry of Social Development (MSD) and Veolia to find place three local people roles into within Veolia. Two joined the Water and Wastewater Reticulation team and the other joined the Water and Wastewater Treatment team as a maintenance operator. Veolia were able to utilise the products offered by MSD to provide these new employers with the support to further complete an apprenticeship should they wish to gain a qualification whilst working.

He Ringa Whānau Ora

In late 2020, Central Hawke's Bay applied to the Ministry of Business, Innovation and Employment Social Capital fund for funding which has been allocated to address issues to strengthen the social capital of small communities.

The funding application was successful and work has been underway to establish and develop the He Ringa Whānau Ora project in partnership with Te Taiwhenua o Tamatea. Two kaimahi have been employed and began their roles on 11 January 2021. These kaimahi will work primarily from the Te Taiwhenua O Tamatea offices in Waipukurau. The He Ringa Whānau Ora roles will provide community-based support to address drug issues and intergenerational cycles of whanau harm in the most hard to reach whanau in Tamatea. The project is funded for a 2 year period.

Specifically, the roles will:

- Support whanau to connect with support agencies through the Cross-Agency Triage forum or directly with agencies
- Act as community-based support workers to guide the most vulnerable in the community towards a path of rehabilitation
- Provide support and build on the capability and capacity of whanau to overcome methamphetamine and drug issues, provide career planning and improve their wellbeing.
- Guide whanau through a matauranga Māori lens to wellbeing; and
- Work with local connections to create sustainable employment outcomes, training and support which will enhance whanau wellbeing

The expected outcomes of the project are:

- Work with 50 whānau over two years
- Support 20 people into employment or training

Ngā ara Tipuna ki Tamatea

This project continues to be a priority focus for the economic development team and is on track for project completion in April 2021.

The last two months have seen a further acceleration in the work programme with the following actions completed or underway:

- Filming complete
- Landscaping and tree work underway on Pukekaihou/Hunter Park
- Marketing planning underway
- Business planning completed
- User workshops for content underway
- Fabrication for phase one and two underway
- Governance structure (trust establishment) complete
- Fundraising 98% complete, with community fundraising the final component.

CENTRAL HAWKE'S BAY TOURISM

Tourism Infrastructure Needs Assessment

This report has now been adopted and is available to view on the CHBDC website. The Central Hawke's Bay Tourism Destination Plan and Need Assessment were funded by MBIE's Tourism Infrastructure Fund (TIF).

It is designed to be flexible by providing direction to enhancing the visitor economy and guide both the public and private sector decision making.

The plan outlines Central Hawke's Bay's current visitor economy and examines the destination strengths of the District. It identifies several 'hero experiences' which Council could focus on to grow the visitor economy, as well as target markets which would be interested in these experiences. It then creates itineraries for these markets and experiences. Lastly, it creates an action plan to develop supporting 'hard and soft' infrastructure to support the development of these experiences.

The plan creates a clearly articulated work programme which will support future funding applications to the TIF and other funds and provides guidance to the Central Hawke's Bay Tourism Coordinator's work programme.

You can read the Central Hawke's Bay Tourism Destination Plan and Need Assessment here:

<https://www.chbdc.govt.nz/assets/Uploads/002509-TourismPlan-aR-web.pdf>

Central Hawke's Bay Visitor Guide

This project is well under way and will be printed and ready for distribution on February 22nd 2021.

There were delays with this project in selling advertising to local businesses. The booklet will consist of five "Journeys" based on the findings from the Tourism Infrastructure Needs Assessment as well as promoting 26 Central Hawke's Bay businesses.

Image Library development

Council continues to work to develop the Central Hawke's Bay image library to ensure there is a wide range of images to promote Central Hawke's Bay across a number of platforms. The photoshoot planned for Sunday 24th January 2021 was postponed due to wind and clouds at the beach. A new date has not been set but will likely take place later this month.

Gateway Signage

The southern gateway sign to Central Hawke's Bay had been damaged over the Christmas/New Year period. Both signs have now been replaced and align with the Hawke's Bay Tourism promotional campaign the "Hawke's Baycation"

Art Deco

The Art Deco Railcar will be visiting Waipukurau on Saturday 20 February and Otane Market on Sunday 21 February. This event will include market stalls, railcar rides and live music. The Central Hawke's Bay Vintage Car Club will be there on the Saturday for car rides and volunteers will be running heritage walks through Waipukurau Township.

Central Hawkes Bay Community Christmas Celebration

This event was held on Friday 18th December 2020, with Ruataniwha and Northumberland Streets being closed from 4.30 to 8pm. The street was decorated, the retailers involved with window dressing competition, there was a costume competition for best individual and group. Food trucks with street dining set out, entertainment and activities for the kids. Most importantly Santa arrived the fabulous grotto where you could get a professional photo. It was estimated that there were around 1000 people attended this event, with the feed being very positive for both the public and retailers.



DRINKING WATER

Drinking-Water Compliance

In December we were audited by the DHB on the implementation of our water safety plan for both the Waipawa and Waipukurau supplies. This audit resulted in a single general non-conformance which related to a need for further evidence of internal escalation and reporting protocols for managing water incidents. The team are working through providing this further evidence to DHB for a February 26 review and are confident that the non-conformance can be mitigated.

Operational update

Water restrictions will come into force at midnight the 29th January. This is the first year, we have introduced restrictions based on environmental factors and not because our infrastructure has not been able to meet demand.

With the drier weather, we have also noticed a spike in the number of water leaks being reported. Currently, the team is achieving an average of 1.47 leak repairs per day, this average includes the major mains breaks which tie up the waters reticulation team for the entire day.

Waipukurau Second Supply

Council is embarking on a project to improve the water supply to the Waipukurau township. CHBDC investigated several options and has chosen a preferred option which provides the greatest reliability and resilience to both Waipawa and Waipukurau. The option involves extending the existing Waipawa bore field and water treatment plant to provide sufficient water to meet the full demand of Waipukurau and Waipawa. This would provide a full second supply to Waipukurau so that the existing Waipukurau supply (at State Highway 2 west of the town) can be taken offline for repairs or maintenance and the Waipawa source can supply both towns. This project is currently in the planning phase with technical due diligence, landowner and affected parties' discussions being progressed.

Learn more and follow updates via: <https://www.chbdc.govt.nz/our-council/news/article/695/council-moves-to-next-stage-of-securing-greater-resilience-of-water-supply-for-waipukurau>

SH2 Borefield Upgrade

The project has been delayed slightly as we iron out some commissioning and turbidity (air) risks at the site, involving installing a run to waste system to discharge any turbid water before sending raw water safely (with compliant turbidity levels) up to the treatment plant and then to the reservoir on Pukeora Hill for treatment. The design for the run to waste system is being finalised and will then be built. Expected to commence this work in March 2021.

Kairakau Water Upgrade

A community meeting was helpful in Kairakau on December 6, 2020. After reviewing the community engagement received late 2020, Council is working with our project engineers and property team to assess additional options and potential edits to current proposed options. Council's project team is expecting to present an updated paper to elected members in February 2021.

Waipukurau Firefighting and Shortfalls

Stage 3 of the work is now complete, officers have recently undertaken testing of the first 3 stages to validate and measure the improvements before progressing the design and programme of future stages of work. Council is currently investigating some firefighting opportunities as part of the Farm Road water scheme to alleviate the need to draw water from town in the event of a fire

Waipawa/ Otane Firefighting and Shortfalls

The programme is currently being finalised before stage 1 and 2 are combined and commenced from July 2021.

WASTEWATER



Wastewater pond performance

In December, HBRC requested a further update on the performance issues and improvement plans/progress for the Waipawa treatment plant. Council have developed and maintained a positive professional working relationship with HBRCs compliance officers based on transparency and continued communication. The performance of the Waipawa treatment plant has been flagged as an ongoing issue for many years and a significant improvement programme is in progress to address the issues as best possible prior to the major plant upgrades as part of the Waipukurau, Otane and Waipawa works. HBRC understand the improvements being made and the wider plan for long term upgrades but are requesting formal assurance of the efforts being undertaken now.

BECA has been engaged to assist with this report as they are intimately aware of our process and the direction we are taking forward. This is being led in conjunction with the wider upgrade and we are confident the works outlined in #thebigwastewaterstory short and long term will address concerns in current operational performance.

Waipawa, Waipukurau, Otane Wastewater Treatment/ Consenting Project

In October 2020, Council adopted a new wastewater strategy outlining the approach to be taken across the district. This is consistent and supports the progress being made across our six plants and three overarching projects. <https://www.chbdc.govt.nz/our-council/news/article/696/central-hawkes-bay-district-council-endorse-wastewater-strategy>. Ongoing engagement is planned and extensively covered as part of the Long Term Plan 2021.

Otane to Waipawa Wastewater Pipeline (Stage 2)

Our contractor Fulton Hogan has completed Stage One of the install. Stage Two which will be delivered with part of Councils 3 Waters Tranche #1 reform funding and will include 4.5km of pipe heading towards Waipawa, Construction is scheduled to start on the 1st of March 2021 and take approx 6 months to complete.

Porangahau and Te Paerahi Wastewater Treatment/ Consenting Project Projects

The team is focussed on the upcoming consent due date of 28th Feb 2021, and has been working closely with local stakeholders and a bus trip with locals is planned for mid-Feb 2021 to further support the land-based discharge system.

Takapau Wastewater Treatment/ Consenting Project Projects

Following further engagement, Council has an agreement with a landowner to investigate a land discharge scheme for the dry weather discharge from Takapau.

Takapau WWTP needs a consent lodged by late April 2021. In the interim, some work is being done to install a new inlet screen and inlet flow meter along with replacing the outlet flow meter. This work is well underway and 95% complete. In addition, Council has installed three groundwater monitoring bores as part of the upgrade to inform design and current compliance.



STORMWATER

Operational update

There are plans underway for stormwater drain maintenance in Waipawa and Waipukurau during the dry weather. This is planned to be complete by the end of March and will include the clearing and general maintenance of critical stormwater open drains.

Helicoil Pipe Replacements (Tutanekai and back of Tavistock Rd)

Work was undertaken in October to reline 2 sections of failed Helicoil pipeline – approx 250m in length – this work is now complete and the pipe now has another 50-year life expectancy!



LAND TRANSPORT

Contract Works 20 / 21

Maintenance Contract 1057 – work on the road network continues with Downer completing regular tasks like grading, minor metalling, drain cleaning, sweeping and other routine scheduled work. Downer has also responded to various requests for reactive maintenance to ensure the safety of the road users.

Re-seal contract 1058 – the pre-reseal repairs are 80% complete with the actual sealing to begin in January and continue to completion in March.

AWPT Contract 1059 – Higgins has completed the Area Wide Pavement Treatment (AWPT) on Ugly Hill but will return to fix one of the drains that were damaged during a recent rain. Other sites are being investigated and designed for later in the year should funding allow. Each site must have a positive Benefit-Cost Ratio to qualify as an AWPT

Structural Contract 1060 – Higgins is preparing for the final completion of bridge strengthening on Tipene's Bridge, Eparaima Bridge and Te Roto Bridge with the work scheduled for January and February of 2021. The work will allow 100% Class 1 loading for the property owners to enable them to continue to farm productively. All property owners have been and will continue to be involved in the process to ensure we meet their needs for planting and harvesting.

The retaining walls are 95% complete and will be finished by the end of January

Planning for the remainder of the work for the year has started and will be finalised in early January with Stantec and Higgins resources being assigned to various structural tasks to maintain the bridge inventory in good shape.

The Line Marking contractor prior to Christmas familiarised themselves with the network and did some pre-Christmas markings to highlight the speed bumps at our beach communities for safety. They are working with Council to program work in our urban centres over the next couple of months to renew the lines

Regional Land Transport Plan

Council staff and Elected Representatives have recently contributed to the Hawke's Bay Regional Land Transport Plan (RLTP) that is in its final stages of update for the 2021-31 period. The RLTP is an important document for Hawke's Bay outlining the regions transport services, needs and programme investment to bridge gaps and meet new and existing demand. Importantly, including key projects/programmes in the RLTP is an integral step in getting funding programmes endorsed by NZTA. CHBDCs representation in the RLTP in previous years has been artificially light. Significant effort has been made to ensure now that CHBDC is accurately represented in the RLTP which will now be part of formal regional communication and consultation exercise beginning in February 2021.

NZTA

3 Year Programme

The Council is awaiting feedback on their 3-year funding request to NZTA

Technical Audit

Some actions from the Technical audit are in place and others will be in place before the end of the current fiscal. Feedback from NZTA regarding the actions has been positive

Asset Management

The Activity / Asset Management Plan is completed and will form part of the long term plan (LTP). It reflects the Land Transport Strategic Framework and has been submitted to NZTA as part of the funding request for the 21 – 24 period. We are awaiting feedback from NZTA.



SOLID WASTE

Levels of Service

Maintaining regular levels of service through the Christmas and New Year period with heightened demand is typically problematic for Council and its Contractor. This year a large amount of planning went into the lead up to the busy period with increased messaging to public as well as operational measures to ensure contracting staff and resource availability. The result was pleasing with levels of service maintained through the busy period without any significant intervention required.

Section 17A

The Solid Waste Section 17A process reached a significant milestone in November 2020 with Council adopting the formal review outcomes and determining options to take to the community as part of the wider LTP consultation process. Based on numerous rounds of feedback and review, a combination of service delivery provisions has been developed that balances environmental, economic and community outcomes. While these are still to be formally consulted on with the LTP, Officers are now working with our contracting partner to build further confidence in service delivery offerings with respect to cost and deliverability.

Waste Minimisation Events

	Event	Actioned by	Dates
1.	Zero waste education <ul style="list-style-type: none">o Terraceo Elsthorpeo St Josepho Flemington Schools	Waste Education	November 2020
2.	Beach clean-up	Flemington School <ul style="list-style-type: none">• School supplied with 40 rubbish bags and 40 drink bottles• A total of 23 bags were picked.	20 November 2020
3.	Clean-up – Waipawa urban	Waipawa Primary school. <ul style="list-style-type: none">• School supplied with 80 rubbish bags plus 25 drink bottles• A total of 31 bags were picked	15 December 2020
4.	e-waste	Container full e-waste sent to Achievement Trust, Tokoroa	19 December 2020
5.	Free Christmas tree disposal	All transfer stations <ul style="list-style-type: none">• Porangahau• Takapau• Waipawa• Waipukurau	9 & 10 January 2021

Waste Free CHB

Waste Free Wendy has remained busy communicating key waste-free messages through the summer period. The target of much communication through the busy summer period has been on operational challenges and a focus on our kerbside services. The Waste Free CHB campaign will ramp up early in 2021 to maintain focus on effective waste reduction tips and tricks and to ensure continued proper use of our services.

Recycling

Kerbside collections have been the big focus during these months with changes coming to both the residential and commercial recycling collections. Council and the contractor have been challenged by

the community to ensure services are being delivered consistently and communicated well. Efforts are being made to improve communication with residents at the kerbside.

Commercial recycling collection

Changes to commercial recycling provisions were made in November 2020 and have been operational now without major disruption. Council continues to provide rated Council crates for routine volumes of recycling and commercial quantities can be picked up through private agreements or delivered to our Transfer stations.

Waipukurau Kerbside Collection split

Changes to the kerbside collection days/schedules in Waipukurau were implemented in November 2020 and following some initial teething issues have so far seen a reduction in the number of late or missed collections and an overall improved level of service.

Leachate to Landfill

Pleasingly we have received a new consent (short term – 3 years), which allows the discharge of groundwater to the onsite farm pond. A meeting was held onsite with our contractor in January 2021, and recommencement is planned for mid-Feb 2021, works are expected to take 2-3 months to complete and have the system operational.

CONSENTS

Building Consents:

Building consent volumes continue to grow and were 24% ahead of the same period in 2019. Total processed building consents YTD: 203 (1/07/20 - 31/12/20)

Q2 results below: (1/10/20 – 31/12/20)

- 90 building consents processed
- New dwellings / relocates: 49
- Total value: \$21,281,292
- Includes two large commercial consents valued at \$1.8M and \$7M
- Council regained accreditation in November 2020. The next IANZ assessment is in 2022

MBIE Schedule 1 Guidance related to building exemptions which commenced 31 August 2020 has resulted in a noticeable increase in enquires regarding tiny houses and container conversions as alternative accommodation options. Unfortunately, the level of public understanding is generally poor with little or no consideration given to both building consent or resource consent requirements in many cases. We expect the current enquiry level to continue and will manage each on a case-by-case basis.

Resource Consents:

Consent volumes are well ahead of the same period last year on the back of general population growth and likely in part due to proposed changes in the new District Plan which continues to drive a large volume of public query. Applications for subdivision in the rural zones remains strong.

Total resource consent applications YTD: 141 (1/07/20 - 31/12/20)

Q2 results below: (1/10/20 – 31/12/20)

- 69 resource consent applications
- 149 new lots to be created

Resourcing:

There remains a heavy reliance on external consultants for processing of both building and resource consents with one Building Consents Officer and two Planner vacancies. The Cadet Building Consent



Officer role was filled late December. As a result, National Processing is currently processing 90% of new builds while staff are focusing on inspections which are unable to be outsourced. WSP is processing approximately 95% of new Resource Consent applications.

Compliance:

Compliance has been a focus this quarter with good inroads made in the Building Warrant of Fitness area. Updated IEP reports for priority earthquake-prone buildings were due 21 November and building owners have until May 2028 to complete an upgrade. There are now less than 7 pool safe certificates outstanding. Several property investigations have been undertaken in response to customer complaints.

Council regained accreditation in November 2020. The next IANZ assessment is in 2022.



EMERGENCY MANAGEMENT

Our focus within the organisation has shifted from recovery to being prepared for a dry Summer and COVID resurgence planning.

Our bi-monthly Economic and Social Recovery Status reports have ended after having a great pastoral spring growth season for our farmers and the County remaining stable at alert level 1.



PLACES AND OPEN SPACES

Responsible Camping Ambassador Programme

Our Responsible Camping Summer Ambassador programme provides regular visits to our coastal beaches with daily visits to those most frequented; Pourerere and Te Paerahi. Council has received positive feedback about the programme, and ambassadors have also received compliments for the Council services including thank you's for the new toilets at Te Paerahi that were installed after last summer's camping season. There is good communication to keep Council abreast of various sites, regulatory issues such as abandoned vehicles, overstayers, etc. Our Ambassador programme runs through 8 February.

Waipawa Pool – Little Summer Thus Far

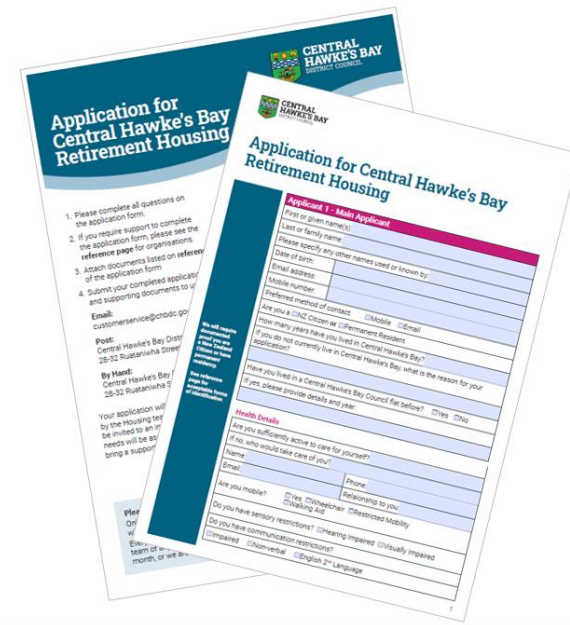
Due to chilly water temperatures combined with cool air temperatures the Waipawa Pool did not open until 5 December. Cool nights also kept the swimming pools from reaching 19 degrees (safe swimming temperatures) on several occasions. If swimmers can warm-up in the sun after a cold splash the pool is open, but for a few instances in December and early January, the pool was closed or had no attendance. Current January temperatures and sunlight should see numbers increasing!

Despite cool nights, the daylight sun can still be harsh and cantilever umbrellas have been installed for the lifeguards to seek refuge while still maintaining supervision over the swimmers.

Events at the pool have been slow to return, but recent celebration of the Libraries summer reading programme brought a lot of new visitors to the pool who provided a number of positive comments about the upgraded pool facilities.

Retirement Housing

After a fairly settled period, there have been three recent exits from our retirement units; these tenants all moving into residential care. Updated application forms help ensure good placement decisions to promote and enable strong positive retirement housing communities.



Playground Tidy-ups

Due to a national shortage of cushion fall due to Covid-19 and a lack of shipping containers arriving in New Zealand (and therefore lack of pallets from which cushion fall is made from), the safety improvements planned for November will now begin in February. These will see a range of safety improvements across most of our playgrounds.

Whangaehu Toilet

Since the last organisational report Councilors have resolved to locate the toilet block within the road reserve as pictured below. The next step is to secure a contract to mow and service the toilet. A single pan, dry vault Permaloo has been ordered with installation expected to begin in April. Officer is currently working through some objections to the planned toilet.

Central Hawke's Bay Libraries

December and January have been very busy months with preparation and then the launch of the Summer Reading Programme 'Celebrate Reading.' Sadly, this our 24th programme is the final programme the ECCT is funding for the 24 libraries that participate, from Gisborne south to the Horowhenua and South Wairarapa. To make the check-ins available in Waipukurau, library staff were at the Te Taiwhenua ō Tamatea twice a week and we had 2 storytellers visit there - this was an enormous success.

We held a very successful finale at the Waipawa Centennial Memorial Pool where everyone had a wonderful time, the chance to swim in the pool was enjoyed by children and caregivers. All the children received a final incentive as well as a book, certificate and dog tag, well-done children of Central Hawke's Bay. Thank you, Councillor Minehan, for being such an enjoyable participant!

Our iRead intermediate children had a great outing to Flip Out in Hastings.



The EBSCO databases are available now free to us from the funding through the Libraries Partnership, National Library until June 2022. This makes available 2 reference and research databases to our community.

Today was the first day of training for DORA for our Library Staff and staff from Napier Libraries. This is a timely opportunity with so many of our bank's closing, Dora is a mobile digital learning centre delivering classes on understanding online banking, recognizing scams and protecting yourself online. Dora will be out and about in our communities until February 5.



We have been fortunate to have successfully recruited 2 new positions, fixed-term June 2022 from funding from the New Zealand Public Libraries Partnership Programmes. The positions are Digital Inclusion Programme Co-ordinator and He Kura Kainga.

Our Books at Home service continues to grow as does the audiobook issues. EBooks are continuing to be a popular alternative. We have increased the opening hours in Waipawa Library from 9 am-5 pm daily, Monday to Friday. December and January have both been particularly high use, not just book issues but printing, photocopying and scanning services. We have had many enquiries for Skinny Jump modems but are finding some areas do not receive coverage, the solution for this will be fibre. We continue to provide digital assistance one on one. There is an increase in books being collected from the Pop-Up Centre.

Safety

And Wellbeing

Health and Safety Overview

After a relationship-building and acclimatisation period, the health and safety advisor is well embedded within front line staff and middle managers. Progress for some projects and initiatives has been slower than desired, although this is offset through strong staff engagement which will directly contribute to the longevity, sustainability and acceptance of interventions and improvements.

'RiskManager' has now superseded the prior platforms 'PeopleSafe' and 'Safe365', Further adaption and customisation of RiskManager is planned to ensure it will serve our organisation as a robust platform for managing all risk for the organisation.

The HS&W team are planning a poster series on each critical risk to run as a continuous campaign in 2021. The aim is to feedback information from the bow-tie workshops while focusing the organisation and its leaders on the critical risks our people face. This will be supported by communications through internal channels and by tangible attention on each risk by the HS&W team on the ground.

The lone worker device trial was successful and received high staff engagement. Since the close of the trial, multiple staff have enquired on the ETA of the devices. The delivery of the devices has occurred, while admin and user training is scheduled for the first week of February. Similarly, the vehicle GPS trial was successful, and phase 1 is being rolled out in Feb 2021.

Contractor Management Framework

A Contractor Management Framework is in Draft and currently under review prior to going out to the teams for feedback/input. Once finalised the plan will be rolled out across the business. The purpose of the framework is to standardise our health and safety requirements across all contractors engaged by Council. This includes how we carry out due diligence on our contractors through things like regular site inspections, audits and how we deem them competent over and above the baseline pre-qualification.

Safety System

We have a new safety system called 'Risk Manager' into the business – this replaces PeopleSafe and Safe 365 and will look to be our one source of truth! The H&S team will continue to optimise the use of the system and normalise its use. Including working to integrate risk management and other functions,



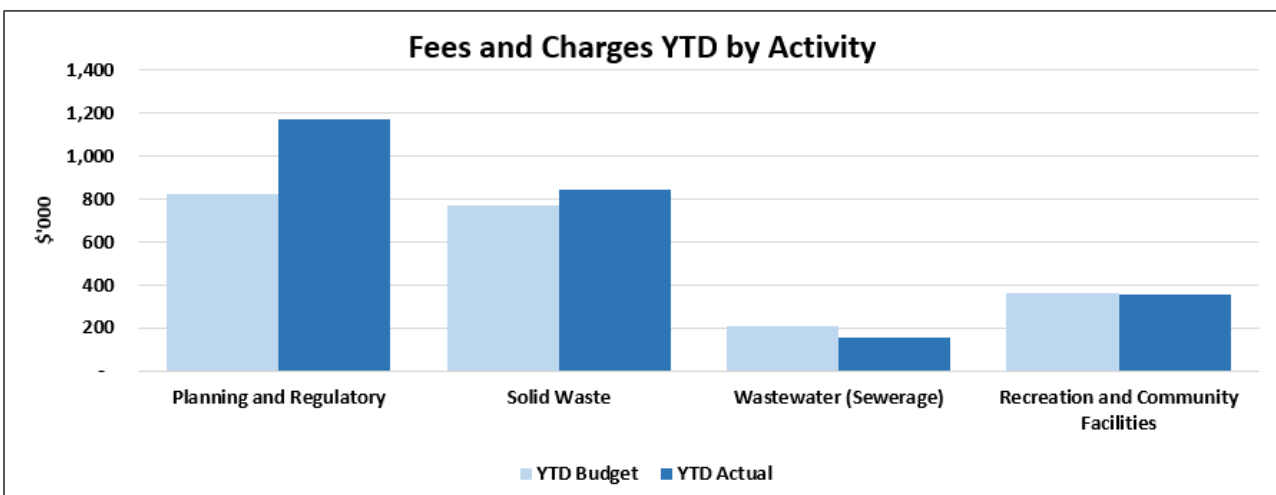
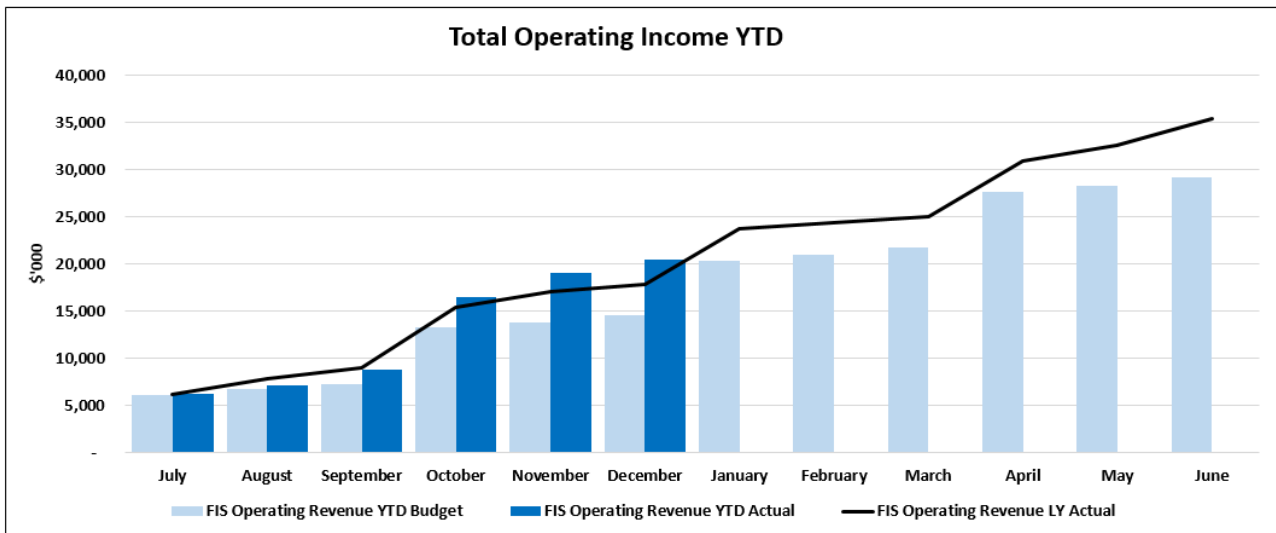
Financial

Performance

FINANCIAL PERFORMANCE ENDING 31 DECEMBER 2020

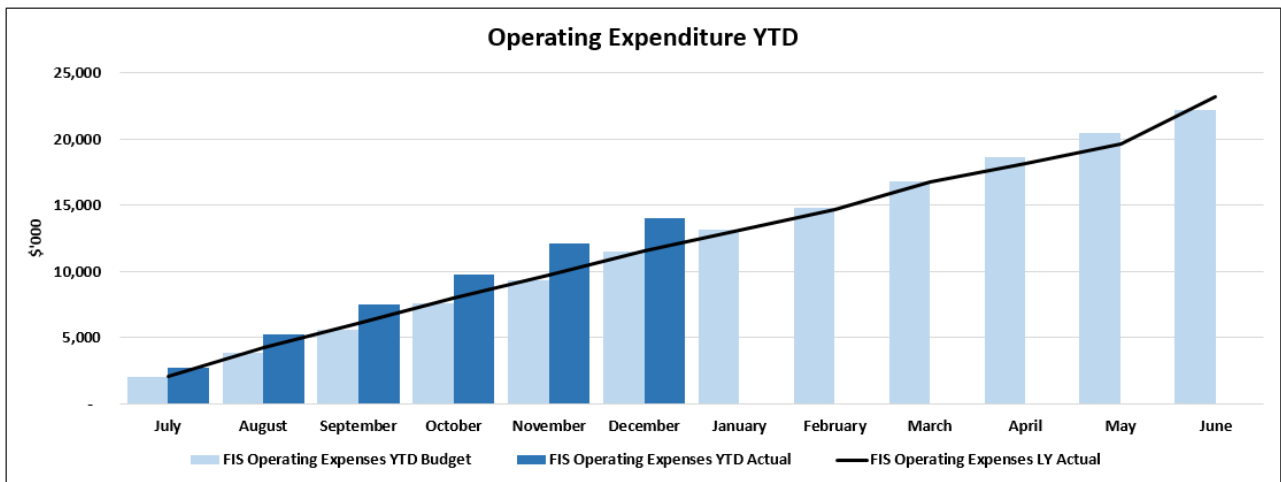
The graphs and tables below show the financial results for Council covering the financial results for the 6 months ended 31 December 2020.

Revenue is tracking above budget, but the unbudgeted 3 Waters Reform monies (\$1.175m operating grant and \$4.25m capital grant) and the Job Creation schemes (\$3.5m) (which also comes with unbudgeted costs) distort this. The underlying data shows that planning and regulatory is still processing more consents than expected (and this is against a fees budget that was set pre-COVID-19). Landfill is also going strong, but their budgets for 2020/21 had quite a lift from the previous year.

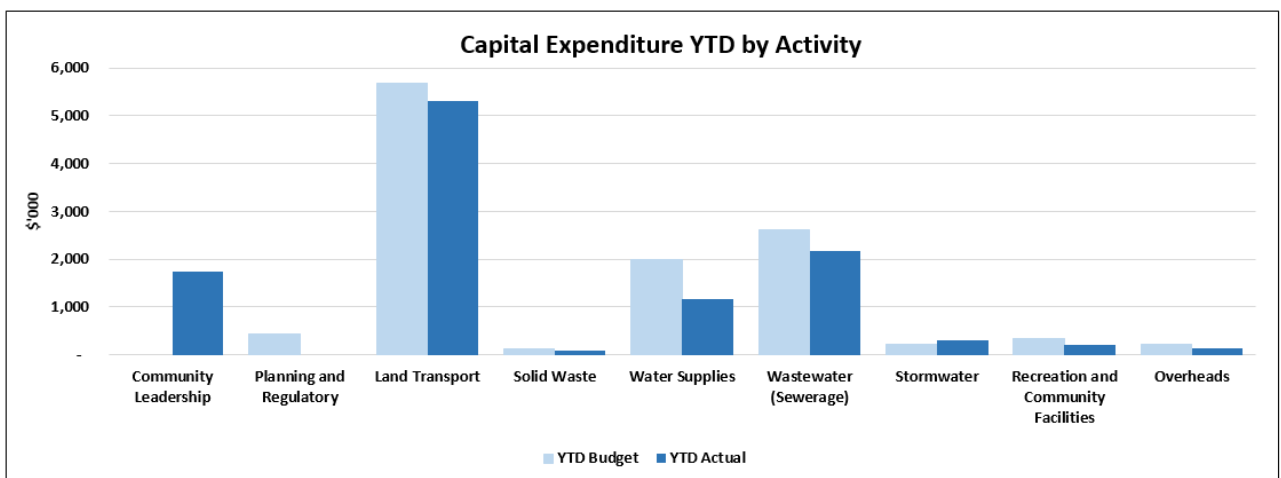
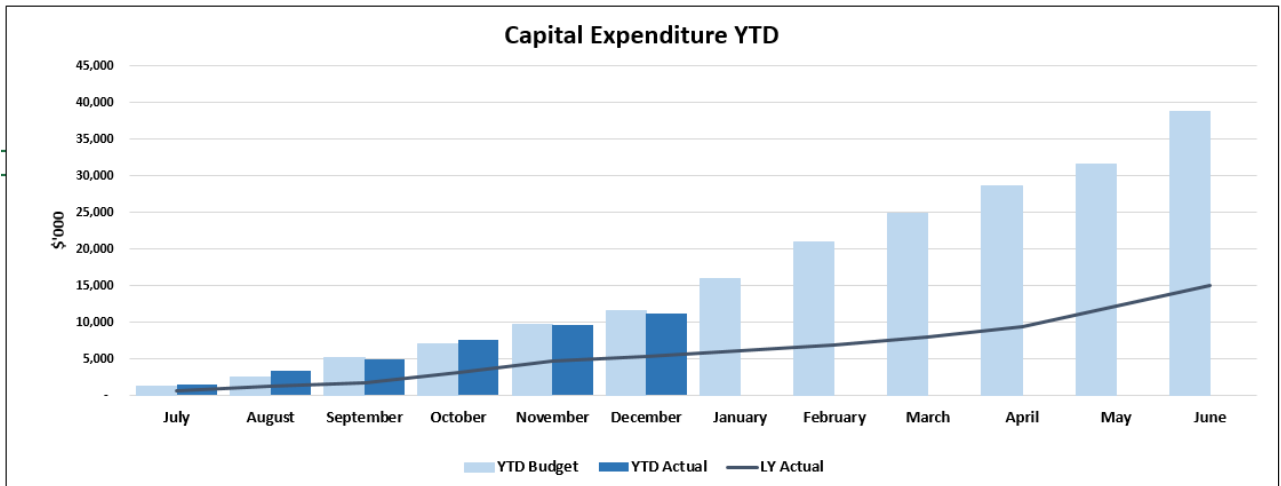


The operating expenses budget shows a similar trend to the operating revenue budget which is being distorted by the Job Creation schemes (\$1.7m). Council is showing a savings in wages driven by vacancies. Payments to suppliers are \$2.7m over budget. \$1.7m of this is due the job creation scheme, \$309k is outsourcing of consents, \$209k is the district plan review (budget sits under capital rather than operating), \$174k is in solid waste (disposing of concrete, tyres, green waste,

purchase of carbon credits, and the costs of the S17a review), \$453k in Three Waters (mostly operational, but includes \$98k of connection recharges yet to occur).



The capital programs for the year are well underway. Nga Ara Tipuna project is showing up in the graph below under community leadership, and the District Plan budget showing under Planning & Regulatory. Land Transport includes both the budget and spend for the normal activities plus the Route 52 PGF funded project



the BIG. Waste Water Story

the BIG. Water Story

The end of 2020 and start of the new year has seen several #TheBigWaterStory & #TheBigWastewaterStory projects moving swiftly through the planning and investigation stages with physical works due to commence early in 2021. Our larger projects have also been boosted by additional resources in the Project Management Office. These sizeable projects require significant input prior to construction and officers as well as our external consultants, are driving these forwards, along with a \$11.09m 3 Waters Reform grant from Central Government.

Within #TheBigWaterStory programme of work, the Waipukurau Second Supply preferred route has been identified and a preliminary design is underway, land access has been arranged and a contractor appointed for the drilling of test bores at the Waipawa bore field location.

The Kairakau Water Supply Upgrade has seen some attention in recent months with the project team hosting a community meeting in early December 2020 to provide answers to questions raised during initial community engagement. The team is currently working through and advancing updated options to present to Elected Members in February 2021.

Renewal of approximately 500 metres of water main on Nelson Street and Reservoir Road in Waipukurau is scheduled to start late in February, this being funded from Tranche 1 of the 3 Water reform funding.

#TheBigWastewaterStory programme has advanced over the last few months, with Stage Two of the Otane to Waipawa Wastewater Pipeline due to commence in March, linking the end of stage 1 works at Racecourse Road/White Road to the Waipawa Treatment Plant.

Conceptual designs for the new systems are underway for our wastewater systems, along with investigations at Council's new dispersal site at Walker Road. Council have also been working with interested parties to develop land treatment options for our wastewater. Soil and groundwater investigation work is underway, along with the conceptual design for land treatment.

Over the next few months Council will commence de-sludging of the WWTP ponds, finalise concepts and prepare resource consent applications for land dispersal, commence infiltration and inflow (I&I) studies to understand and reduce flows and start the upgrade of the tertiary treatment in Waipawa to improve treatment in the short term.

The following projects are currently underway:













- Waipukurau Second Water Supply
- Kairakau Water Supply Upgrade
- Johnson Street pump station improvements
- Waipukurau water renewals (Reservoir Road/Nelson Street)
- Waipawa Firefighting
- Otane to Waipawa Wastewater Pipeline (Stage 2)
- Caravan Dump Stations
- Takapau Wastewater Upgrade
- Porangahau and Te Paerahi Wastewater Upgrade
- Waipukurau, Otane, Waipawa Wastewater Upgrades
- Leachate to Landfill Irrigation

- Other 3 Waters Reform Funded projects

The following projects have been completed:

- Wetlands Removal – Waipukurau, Waipawa, Otane
- Waipawa Trunk Sewer Main – Stage 2 (Pumps and Power)
- Otane to Waipawa Wastewater Pipeline (Stages 1)
- Waipukurau Firefighting and Improvements (stage 3)
- Otane Wastewater I&I study
- Porangahau Water Treatment Upgrade
- Waipukurau SH2 Borefield Upgrade
- Waipawa Firefighting and Improvements
- Te Paerahi Water Storage

WAIPAWA AND DISTRICTS CENTENNIAL MEMORIAL POOL UPGRADE

PHASE 2	DESIGN	    
TIMELINE	NOV 2019 START DATE	END DATE
PROGRESS	100%	
BUDGET	\$1,205m TOTAL PROJECT	  
RISKS		  



Scope

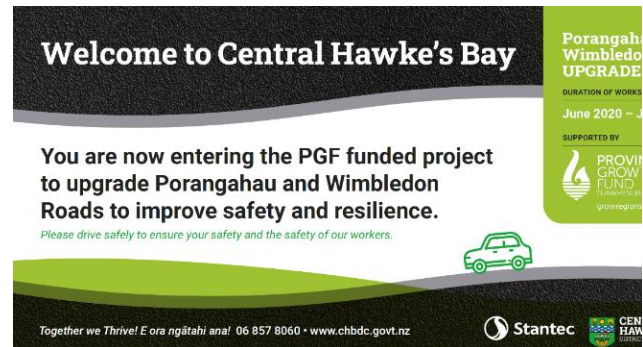
The development of a master plan is the remaining milestone from Phase 1 to complete. This master plan will inform phase 2 focussing on accessibility, entry, change rooms, and family friendly activities in pool surrounds inviting users to stay longer. There is proposed funding in Year 4 of the 2021-31 LTP for this, recognising the expectation regarding community fundraising also.

Progress Update

- The final report to Eastern and Central Trust in relation to the funding they provided has been accepted.
- Umbrellas have been mounted for sun protection for the lifeguards.
- Signage recognising the large financial contributions of Hickson Family (sponsor of the main pool), the Charlie Bridgeman Estate (sponsor of the learners' pool), and Stephenson Transport (generous support of the pool complex) has been erected at the pool.
- The 'drops' sign of donators to the pool has been re-created because the original drop sign had deteriorated and will be installed soon.

PGF ROADING PROGRAMME – PORANGAHAU TO WIMBLEDON

PHASE	DESIGN/ BUILD	
TIMELINE	JAN 2020 START DATE	JUNE 2022 END DATE
PROGRESS	20%	
BUDGET	\$20.1m	
RISKS		



Scope

To upgrade Porangahau and Wimbledon Roads to improve safety and resilience along the route from Waipukurau to the Tararua border on Wimbledon Road.

The Contractor

Stantec and Council have been delivering the design, procurement and contractor supervision of this significant programme of work.

Funded through the PGF by MBIE – the programme will ramp up from here, and we can expect to see significant construction through to 2022.

Communications

An interactive map has been created and can be visited here:

<https://stantec.maps.arcgis.com/apps/webappviewer/index.html?id=d315f41333354ea48bd220432ad0b30d>

Webpages for the programme and individual projects can be found here: <https://www.chbdc.govt.nz/our-district/projects/porangahau-wimbledon-road-upgrade/>

An e-newsletter is set up and is being sent out monthly. Sign up is available via the Council website, along with the ability to view past editions.

Dec 2020 Employment Statistics:

Total Working	Full-time	Part-Time	Contractor	Consultant
79	22	57	22	57

Progress Update

Retaining Walls:

To kick off the start of the programme of upgrades along Porangahau and Wimbledon Roads four retaining walls were identified as Quick Wins – 3 / 4 sites are now 99% complete.

Contract 1075: 2 Retaining Walls, Porangahau Rd - Downer RP27488: Completed

RW177: Completed structural work, awaiting guard rail.

Contract 1076: 2 Retaining Walls - Russell Roads

RW283 (Wimbledon Road): 70% complete, reduction from traffic lights to a priority giveway this week, 24 of the 39 piles are installed with a further 15 to go this month.

RW184 (Porangahau Road): Completed structural work, awaiting guard rail.

C-1077: AWPT on Porangahau Road - Russell Roads

600m of road across two locations is on track to be replaced. The project has made great progress so far, with approximately 95% completed.

C-1096: Bridge and Culvert Strengthening









A Traffic Management Plan for Wallingford Bridge has been created to restrict the bridge to a single 3.7m wide central lane with a 10km/h speed restriction in order to keep the road open and safe for use before strengthening begins Feb 15.

Tenders for Wallingford Bridge Strengthening are currently under review.

Upcoming Work: C-1098 Ret Walls and C-1097 Flaxmill

Another package of retaining wall and slope strengthening has recently been released to the market, along with the upgrade of Flaxmill Bridge. Both these packages of work expected to start in early 2021.

DISTRICT PLAN REVIEW

PHASE	Consultation	    
TIMELINE	AUG 2017 START DATE	Notification May 2021
PROGRESS	70%	
BUDGET	\$1,800, 749	
RISKS		



Scope

The review has now reached the 'tools down' phase of the review, meaning that the draft phase of the Plan Review is now complete and that amendments to the Plan to include deliberations on submissions on the draft have been completed. As at the end of December 2020 the formal statutory phase of the Plan Review has begun.

Progress Update

The recent focus of the District Plan Review has been the full integration of the National Planning Standards (planning standards) into the draft Proposed Plan ahead of notification of the Plan in late May 2021. Integration of the standards requires reformatting and in some situations creating new chapters of the Plan to comply with the planning standards. A big focus has been on ensuring that the planning maps and schedules are correct and in accordance with the planning standards.

Officers have also been working on the completion of the significant natural areas assessment including the release of the individual ground-truthing reports to landowners whose significant natural areas had been site assessed.

Progress is continuing with both the legal and planning reviews of the draft Proposed Plan. The planning review has focused on the linkages between the planning standards and planning maps and also ensuring that the document accurately reflects the intent of the planning standards.













The attention of officers has also been on preparing expressions of interest notice for the appointment of accredited commissioners to the District Plan Hearings Panel. It is hoped to progress this matter in early 2021.

Progress is continuing in relation to Council undertaking consultation with iwi ahead of the formal Schedule 1 RMA process. Council's newly appointed Pou Whatuia role is providing support and practical assistance in contacting iwi authorities and explaining the Council's responsibilities under the RMA. The assistance and guidance of Dr Maaka with this body of work is acknowledged and recognised.

Discussions are progressing around the upload of the Proposed Plan as an eplan for the date of notification and necessary timing to achieve the upload to meet the notification date of May 2021.

The completion of the Section 32a Reports is now well underway and anticipated to be completed before the end of January 2021. The Section 32a Reports will be presented to the District Plan Committee in April 2021 with the completed and finalised Proposed Plan for adoption and recommendation to Council for notification.

POUND PROJECT

PHASE	DESIGN	    
TIMELINE	JUN 2018 START DATE	JULY 2020 END DATE
PROGRESS	5%	
BUDGET	\$422k TOTAL PROJECT	  
RISKS		  



Scope

To build a purpose built Pound Facility for Central Hawke's Bay that meets:

- Ministry for Primary Industry (MPI) standards and;
- the needs of the community.

Progress Update

We are currently working with an external stakeholder around a potential land swap opportunity for the provision of a Pound Facility.

Work is underway with an initial design/build concept for the proposed land swap option, that will meet the MPI standards alongside ensuring we build to meet our needs of the Community now and into the future.

The Customer Experience and Relationships Manager is continuing to manage the relationship with the SPCA.
