



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL



Together we thrive!

Chief Executive's Report
Central Hawke's Bay District Council

Together we Thrive! E ora ngātahi ana!

KIA ORA FROM THE CHIEF EXECUTIVE

E ORA NGĀTAHI ANA – TOGETHER WE THRIVE.

This report provides an update of the organisation's activity over the April 2021 – May 2021 period and provides a snapshot of some of the organisation's achievements and activity over the period.

The Draft Long Term Plan 2021 – 2031 completed community consultation on the 31st March which has meant focus throughout April and May on supporting the hearing of submissions and more recently Long-Term Plan Deliberations. Council deliberated on the Long Term Plan 2021 – 2031 on the 13th May 2021.

The wider Council team worked extremely hard to ensure Elected Members were given the best advice and information to make bold and enduring decisions, that ensures we are facing the facts as a Council and community. Our focus now turns to the next stage of the process for the Long Term Plan 2021 – 2031, where at the time of authoring this report Officers are preparing final Long Term Plan documentation, ahead of final audit ahead of an Extraordinary Council meeting on the 17 June 2021, where Council will consider the adoption of the Long Term Plan 2021 – 2031.

Update on Drought and continued Dry Season - The autumn of 2020 brought with it a significant drought event for the wider Hawke's Bay Region because of the compounding effect of Covid-19 (challenges moving stock and getting them into processing facilities) and widespread drought conditions across the North Island and significant feed shortage across the Region. It's now a year on and we are still seeing the effects of the 2020 drought and the continued dry season, with well below normal rain fall. Due to this the Rural Advisory Group (RAG) met on the 18th May 2021 to discuss the concerns around the prolonged Drought and the ongoing effects coming into the winter around shortage of feed and water due to the lack of rain. In the last couple of weeks, the Rural Support Trust (RST) have undertaken a snapshot survey, across the wider Hawke's Bay District to see how farmers are feeling and if they are prepared coming into winter with enough feed and water for their stock. The overall results from the survey were that farmers were coping at this stage with the compounding drought conditions, however if we don't see substantial rain soon, this may change dramatically.

It was noted at the meeting that there had not been a survey undertaken with our small block holders/life stylers and that this needed to be completed to get a clear picture for the RAG. The Community Resilience Group (a work group of Safer Central Hawke's Bay) includes representatives from the Hawke's Bay Rural Advisory Group (RAG) and Rural Support Trust (RST) have been

tasked with undertaking a survey of the Small Block Holders/Life Stylers, as they have a database of over 70 Small Block Holders/Life stylers following the successful Small Block Holder Field Day that was held in Central Hawke's Bay in July 2020, which was organised by the Community Resilience Group. The survey will provide us with information on learnings and changes implemented by participants after the 2020 field day, as well as information on current levels of preparedness, animal welfare, feed levels and levels of wellbeing and resilience amongst this group. RAG is in regular contact with Civil Defence Emergency Management, and scenario planning for the winter period is underway.

In May Darren de Klerk was awarded the 2021 Taituara Emerging Leader of the Year Award. The Award provides Darren, with a fully paid trip to attend the International City Managers' Association (ICMA) Annual Conference in Oregon in the United States. The ICMA is the leading association for local government professionals in the world with more than 11,000 members. The judges were impressed by the scale and significance of the projects that Darren has been involved in, and commended Darren for his commitment to strengthening relationships with local iwi and nearby Councils.

While the Job's for Central Hawke's Bay Project did not secure the Collaborative Government Action Award, the entry attracted moderate-high marks (with one of the five judges awarding it top equal mark in this category).

Another key milestone in the reporting period relates to the decision by Council on notifying Central Hawke's Bay's Proposed District Plan for public submissions. Every Council must have a District Plan, which sets out how land can be used and developed, and how the land and environment will be sustainably protected from the effects of development for present and future generations. The plan must be reviewed every 10 years.

The decision to publicly notify the Proposed District Plan, comes after significant community consultation in 2019 and further engagement with key stakeholders, and marks a significant milestone. The notification of the District Plan is one of Councils key 5 strategic priorities for the 2019-2022 electoral triennium.

Looking to the future, we are now working through a range of transition plans to ensure the organisation is ready to deliver on the 2021 – 2031 Long Term Plan.

Monique Davidson

Chief Executive



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Our vision for Central Hawke's Bay is a proud and prosperous district made up of strong communities and connected people who respect and protect our environment and celebrate our beautiful part of New Zealand.

Together we thrive!

Our Strategic Direction for Central Hawke's Bay

What we know - Our DNA -



WORKING TOGETHER

Central Hawke's Bay will be stronger when we work together. Partnerships and collaboration are at the core of everything we do.



CUSTOMER EXCELLENCE

The communities we serve are our customers. They are at the heart of our decisions, interactions and communication. We'll engage with our customers to deliver value and exceed expectations.



THINKING SMARTER

We need to think smarter and better in everything we do. With a culture of innovation and continuous improvement we will add value to our communities.

What we stand for - Our Values -



Our values capture who we are and what matters most to us. They are the attitudes we embrace as individuals, teams and as a whole organisation. We are all personally responsible for acting with these in mind.

- T** TRUST - We create trust by acting with integrity.
- H** HONESTY - We do what is right even when no one is looking.
- R** RESPECT - We have respect for each other, our community and our stakeholders.
- I** INNOVATION - We find smarter ways to do things to produce improved and sustainable results.
- V** VALUING PEOPLE - We are one team, supporting each other to succeed.
- E** EXCELLENCE - We deliver exceptional results.

What we're most proud of - Our Greatest Asset -

People are our greatest asset. At Central Hawke's Bay District Council we are committed to providing a safe and great place to work that values diversity and inclusion, and develops skilled people who can lead our community to thrive.



Why we do what we do - Our Purpose -

It's our goal to create an environment that supports a thriving Central Hawke's Bay district, by providing efficient and appropriate infrastructure, services and regulatory functions.



The outcomes we want to achieve - Our Objectives -



- A proud district.
- A prosperous district.
- Strong communities.
- Connected citizens.
- Smart growth.
- Environmentally responsible.
- Durable infrastructure.

How we'll reach our outcomes - Our Focus -



- Promoting smart growth.
- Attracting and enabling business success.
- Strengthening our district and community identity.
- Protecting and promoting our unique landscape.
- Planning for tomorrow to future-proof Central Hawke's Bay.

Activity

Updates



SOCIAL AND ECONOMIC DEVELOPMENT

Central Hawke's Bay Cross-Agency Triage Project

The Central Hawke's Bay Cross-Agency Triage project ended on 4 December 2020 and subsequently the contracted support to assist in the Community Development portfolio has now ceased. A project report has been completed and presented to the Community Reference Group and discussions are now underway with Government agencies regarding potential future funding so that the Central Hawke's Bay Cross Agency Triage model can continue to be delivered in the community.



Safer Central Hawke's Bay

Following on from the Safer Central Hawke's Bay priority planning workshop held on Thursday 11 March, key priorities areas and groups have clearly emerged. We are awaiting final feedback from the wider group and Network of Network's and once this has been received work will commence work to develop and integrate these areas into the coalition's strategic workplan.

Positive Ageing

The Positive Ageing Forum has met once during this reporting period.

The group celebrated the success of the recent Central Hawke's Bay Retirement Expo which was held in Waipukurau on Monday 12 April. Over 230 members of the public visited the Expo over the three hour period and were able to spend time visiting and connecting with the 45 stall holders who participated in the event.

The network had previously voiced its concerns regarding the imminent removal of cheques by banks as well as the withdrawal of three bank branches from the district. Several initiatives have been developed in conjunction with our Central Hawke's Bay Libraries to attempt to mitigate the impact of these two decisions.

Disability Reference Group

The Disability Reference Group have met once during this reporting period and applications for funding of a community Beach Wheelchair have been submitted.

COMMUNITY FUNDING

Creative Communities Fund

The Creative Communities Panel met on 24 March 2021 and considered 13 applications to the Creative Communities Scheme Fund. This round the panel had an additional \$5363.76 of funding to distribute which was provided from Creative New Zealand's COVID-19 Phase 2 Response Plan. There was a variety of applications this round and each were of a high standard. The panel distributed a total of \$14,885.00 to local projects which included Ngati Whai competition, art classes, musicals, plays and readers and writers festival. The next Creative Communities Funding round will open in August 2021.

Community Voluntary Organisation Support Fund (CVOS)

The next round of CVOS funding will open in July 2021.

Community Pride and Vibrancy Fund

There has been one Community Pride and Vibrancy Application received this round. A decision is yet to be made on this application.

Sport New Zealand Rural Travel Fund

The next round of the Sport New Zealand Rural Travel Fund will open in November 2021.

Central Hawke's Bay Funding Workshop

On Thursday 22nd April 2021 the Hawkes Bay Funders Forum participated in a Funding Workshop at the CHB Municipal Theatre. Two rounds of presentations were held with 12 funders providing information on the funds they have available. Over 80 people attended both sessions and feedback was positive as people who attended were educated on funding they can apply for. Because of the success of this workshop, it is intended that it will become a regular event for the community.

COMMUNITY PLANS

The Takapau and Ongaona Community Plan were formally adopted by council on Thursday 25th March and work is now underway to implement the identified actions.

The Takapau Community Plan has 32 actions in total

- 10 in the less than 1 year priority group
- 17 in the 1 – 3 year priority group
- 3 in the 3 -5 year priority group and
- 2 in the 5+ year priority group

The Ongaona Community Plan also has 32 actions"

- 12 in the less than 1 year priority group
- 15 in the 1 – 3 year priority group
- 4 in the 3 -5 year priority group and
- 1 in the 5+ year priority group

Regular reporting to council will occur on the progress of the plans.

CULTURAL ENGAGEMENT – TUHONO MAI TUHONO ATU

The primary focus for Councils Pou Whatuia continues to build on turning Tuhono mai Tuhono Atu into a plan for implementation and establishing the formation of relationships across the district and wider region.

Other priority areas for Cultural engagement have included:

- Continuing to implement components of cultural competency into our council work culture
- District Plan engagement updates & presentations to council
- Establishing approaches and processes for engagement with hapu and iwi, that are driven by hapu and iwi
- Supporting the continued establishment of capacity and capability within local Maori infrastructure.
- Establishment of a regular Pou Whatuia advisory meeting schedule with governance and executive leadership teams.
- Working with a range of external planners on various projects to initiate engagement with hapu and iwi
- Supporting Matariki plans for community and council

Te Kupenga

The Te Kupenga team of Maori Managers across the five councils focus has been ensuring that our feedback be included into the three-water reform. The next tangible project the team develops will include cultural training across the various traches within councils. Visits to each site also supports growth and development in our area of speciality. This period has seen Hastings District Council staff visit here at CHBDC.

ECONOMIC DEVELOPMENT

Economic Recovery

The projects initiated from funding gains we have secured from the Crown Infrastructure Partners Fund and the Provincial Growth Fund are now well under way.

Tukituki trails extension project

Over the April May period, work on the Tuki Tuki trails has pushed ahead. The team have their final day on Friday 21 May. Some outstanding work has been achieved from a hard-working crew across what could only be described as challenging terrain. They also had a visit from Prime Minister Jacinda Ardern which saw a positive wave through the team.

We have had team members move onto employment at Higgins and Fulton Hogan and also move onto study through EIT.



The procurement process for the limesand tracks and Black Creek Bridge has been completed and contractors have been secured. Work is due to start mid-June. We are looking forward to working with BT agriculture and Abseil Access.

Regional Digital Hub

The \$400k regional digital hub project has progressed, the team are currently waiting for consent, arranging a karakia for work to commence work late May/early June. This will become a very significant asset in our community by providing a place of learning in a relaxed environment and also a 'Hub' for small business development and enhancing the skills of the local community. A further update on this is provided further on in this report.

Worker Redeployment Package – Vegetation management

The PGF funded vegetation management programme has been extended for another 8 weeks to us the remainder of the funding. This tranche will see 5 people employed to do planting and gardening across Central Hawkes Bay and refurbish other public areas and assets.

Rakei Ora – Bringing Wellbeing to Marae Tihei Tamatea

Over April and May, the Rakei Ora project has continued to push ahead. The team have now started 4 out of 5 marae and are close to completion in early June. We have the final Powhiri at Mataweka on the 31 May.

The team are working with passion and heart which has seen all members still on the job and are planning to be there until the end. This project is on budget, but we will need a end date variation to allow for outstanding trades work.

Jobs in Central Hawke's Bay - Turanga Mahi ki Tamatea

The Jobs in Central Hawke's Bay team has continued to work with people in our community who are job seekers to obtain long term sustainable employment.

On Thursday 22 April, we hosted Prime Minister Jacinda Ardern in our Mobile Employment Hub at the Green Patch in Waipukurau. It was an opportunity to celebrate the success of Jobs in Central Hawke's Bay, while giving the Prime Minister the opportunity to meet some of our successful jobseekers and learn about their pathway to employment through Jobs in Central Hawke's Bay.



New job seekers continue to visit the Mobile Employment Hub with 57 new referrals in the last 2 months!



Applications for the next round of Mayors Taskforce for Jobs funding are now open and Jobs in Central Hawke's Bay will be completing an application. Should the additional funding be secured it will allow the team to continue completing the great work they are doing within the community and assist local job seekers into long term sustainable employment.



Some of our current initiatives are:

Business After 5 – These continue to occur with great uptake from the local businesses. These sessions are occurring once per month.

Te Māhuri - This project is a partnership with Ministry of Social Development to fund an employee for up to 30 hours per week for 6 months at no cost/or minimal cost to a local employer.

Two participants have started within this project, one working at the CHB Toy Library and the other as a painter decorator.

Growing Great Entrepreneurs in Central Hawke's Bay The second Growing Great Entrepreneurs in Central Hawke's Bay programme run in partnership with Hawke's Bay Chamber of Commerce completed on Thursday 29th April 2021 with seven participants 'pitching' their business ideas to family, friends and business support providers. This course allowed each participant to gain insight into how to grow their business. This will be followed up with 6-month ongoing mentoring group to provide continued support. Interest is growing for the next 6 week course starting in June 2021.

CHB College Workday – On Tuesday 11 May 2021 Jobs in Central Hawke's Bay are supporting the CHB College Workday by pairing students with various council staff in different roles across the business. The aim is to diversify work experience opportunities for college students to enable them to explore employment pathways.

Apprenticeship Support Workshops - Jobs in Central Hawke's Bay have committed to facilitating a 3-month pilot to establish the best way forward to provide sustainable support for local apprentices to complete their training. The workshops are open to any locally based apprentices, with support from EIT (Eastern Institute of Technology) Waipukurau, and provide a facilitated learning space with access to internet, computers and Free Dinner and their ITO provider. The first three workshops have been a great success, with 22 different participants attending who are training as: builders, mechanics, engineers, diversional therapists, forestry.

Toby – "It's good to have a regular time slot to commit to working through this work, I struggle to stay focused on the work at home"

Sam – "I used to go up to one of these night classes in Napier, but it stopped. I don't get much paperwork done at home, so it's great to have this opportunity. See you next week."

He Ringa Whānau Ora

He Ringa Whānau Ora was officially launched to the community on Wednesday 3 March 2021 after an initial period of development and design of the programme. A partnership project between Te Taiwhenua o Tamatea and Council, He Ringa Whānau Ora kaimahi will provide community-based

support to address drug issues and intergenerational cycles of whanau harm in the most hard to reach whanau in Tamatea.

Specifically, the roles will:

- Support whanau to connect with support agencies through the Cross-Agency Triage forum or directly with agencies
- Act as community-based support workers to guide the most vulnerable in the community towards a path of rehabilitation
- Provide support and build on the capability and capacity of whanau to overcome methamphetamine and drug issues, provide career planning and improve their wellbeing.
- Guide whanau through a matauranga Māori lens to wellbeing; and
- Work with local connections to create sustainable employment outcomes, training and support which will enhance whanau wellbeing

The programme has been very well received in the community and the two full-time kaimahi are currently working with 7 individuals/whanau

Ngā ara Tipuna ki Tamatea

This project continues to be a priority focus and is on track for project completion by June 2021. At the time of writing the construction team have identified a large area of ground with asbestos in it at Hutner Park and are assessing the implications of this on the project contingency and timeline.

Physical works progress well, with site works over 75% complete across most sites ready for the installation of the structures and post markers at each site.

The physical works on site are taking a new life currently, with the Central Hawke's Bay College working with Local Hapu member and Artist Conrad Nepe Apatu. This has seen students out collecting kanuka poles to form part of the palisade that will be recreated on Pukekaihou/Hunter Park.

The project is experiencing delays in the operational aspects of the project, with significant delays from the Charities Office in the processing of both the IP and Operational Trust. Recruitment for the business development manager role for the project is also now underway.

Communications has been a major focus on the project as we build up to the opening. The launch of the new Facebook Page – Nga Ara Tipuna is rapidly drawing attention and followers and is an effective way sharing the news of the project.

The project team also recently met with descendants of the Hunter Family, with the main site of Pukekaihou being on Hunter Park, donated by Paul Hunter. In conjunction with the project, the project team are working on an appropriate way to further recognise Paul Hunter's gift and family in a modern day context.



CENTRAL HAWKE'S BAY TOURISM

Tourism

Central Hawke's Bay Visitor Guide

10,000 copies of the Central Hawke's Bay Visitor Guide have been printed and are now in distribution. Local cafe's have said they are very popular and are often taken by people on their way through. The guides are in both Napier and Hastings I-sites and distributed via Visitor point locations throughout Hawke's Bay -The booklet consists of five "Journey's" based on the findings from the Tourism Infrastructure Needs Assessment as well as promoting 26 Central Hawke's Bay businesses.

Image Library development

Council and Hawke's Bay Tourism continue to work to develop the Central Hawke's Bay image library to ensure there is a wide range of images to promote Central Hawke's Bay across a number of platforms.

Spring Fling

Registrations are now closed for the 2021 Spring Fling with 15 events confirmed and 4 events awaiting confirmation. This year we have returning favorites such as Taniwha Daffodils, Ongaonga Victorian Market and Waipawa Spring Festival Duck Day and six brand new events with a Garden Trail, Herb Masterclass, and picnic in the peonies.



DRINKING WATER

Drinking-Water Compliance

All monitored drinking water networks were compliant through April and May. Positive E.Coli readings were taken in the reticulated networks (not at the treatment plants) in both Takapau and Te Paerahi in May. At the time the positive results were taken, all other parts of the network tested at the same returned negative results. When this occurs, the team have a standard protocol of identifying risk, reporting (to Council and DHB), putting in place any necessary network measures and completing additional sampling/monitoring until risk is determined to be reduced to sufficient levels. In both cases no further positive results were found and the team (and DHB) are confident that the original results were likely to have been false positives either caused by a sampling or lab error.

Operational update

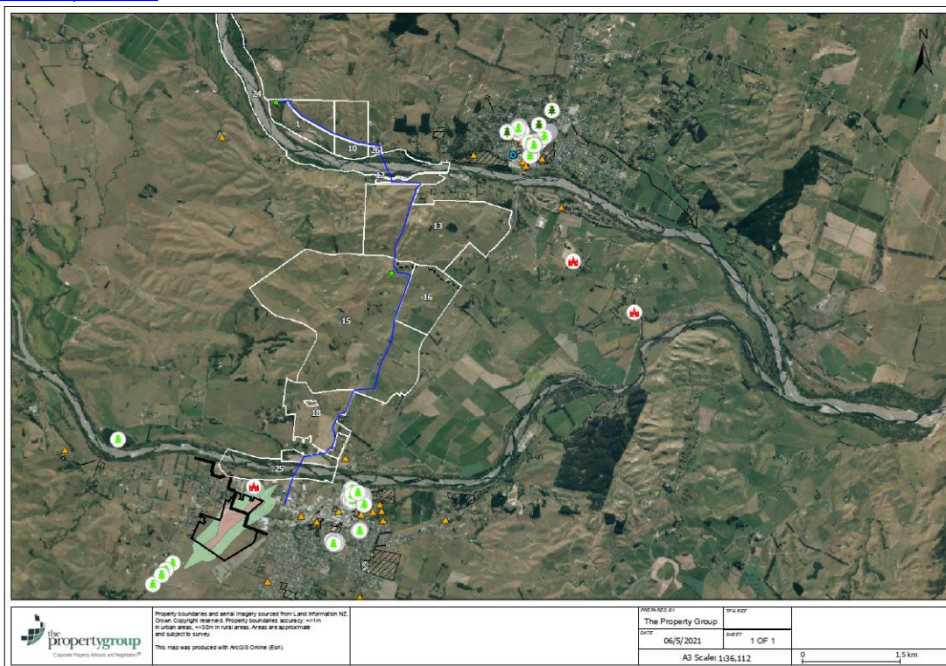
Level 2 water restrictions remain in place across the network as river flows measured by HBRC remain below normal levels and within the parameters that require us to carefully manage water as per the conditions of our consents. River levels have risen but are still low and are being closely watched by our operational teams to determine when restrictions can be removed.

Leak repairs continue to be a focus of the operational teams with continued high numbers of leaks and some mains breaks requiring significant resource and cost to repair. The number and severity of leaks exceeds that attended to in the previous financial year and efforts are being taken to carefully manage budget where possible. This in some cases has involved delaying final reinstatement work to issue bundled packages of reinstatements that can be completed more cost-effectively than single pieces of work. Despite efforts, the volume of work needing to be completed means that the team and budgets remain under real pressure.

Waipukurau Second Supply

The production bore screen manufacture is completed and delivered so the Bore drilling contractor will re-mobilise to site 24th May in order to validate yield and quality from the production bore drilled in March. Procurement of the due diligence contractor has been completed and works commenced on the 17th of May under licences to occupy agreed with affected landowners. Council have also engaged Downer to renew stage 1 pipework from the current Waipawa Bore treatment plant to the Tikokino road gate marking the 1st significant capital work on the second supply pipeline project. Land negotiations on easements for pipelines and reservoirs is about to commence and engagement with

Iwi being progressed with a Hui scheduled for the 22nd of May. Planning for the river crossing works will commence once Iwi are comfortable with an ECI tender to develop investigations proposed for market. Learn more and follow updates via: <https://www.chbdc.govt.nz/our-council/news/article/695/council-moves-to-next-stage-of-securing-greater-resilience-of-water-supply-for-waipukurau>



SH2 Borefield Upgrade

The project has been delayed slightly as we iron out some commissioning and turbidity (air) risks at the site, involving either a run to waste system or a filtration system to remove turbidity whether real or air. This work is progressing as a priority to allow the upgrade to be finished and the system commissioned.

The next steps on this project is to undertake a trial on the proposed filtration system to confirm effectiveness, this is proposed to be funded from Year One Long Term Plan budgets. Alongside this we are gaining pricing to install a run to waste system through the stop bank and to the river permanently to allow discharge of any air or turbidity during start up, it will also act as the future discharge from the filtration system once commissioned.

Kairakau Water Upgrade

After ongoing consultation with QEII and nearby landowners, an updated layout is looking to be finalised by the project team. This is still a draft layout, and some further changes may still be required. A paper is prepared for Council meeting 3rd June requesting a decision on the location and inclusion of water hardness, as well as procurement. Council officers will also seek to develop a planting plan with QEII, Manawarakau Charitable Trust (MCT) and adjacent landowners.



Waipukurau Firefighting and Shortfalls

Stage 3 of the work is now complete, officers have recently undertaken testing of the first 3 stages to validate and measure the improvements before progressing the design and programme of future stages of work. Council is currently investigating some firefighting opportunities as part of the Farm Road water scheme to alleviate the need to draw water from town in the event of a fire.

Stage 4 planning is underway, and aligns with the Waipukurau Second Water Supply to ensure the expected benefits from that project are factored into the future stages of this project. Expecting to have that understood in coming months and we will then confirm what Stage 4 scope confirms of.

Waipawa/ Otane Firefighting and Shortfalls

Stage 1 to 3 design is complete, and a procurement plan is in front of council on 03 June 2021 to allow Stages 1,2 and 3 to go to the market and Stages 1 and 2 to commence later in 2021.

Water Renewals - Nelson Street and Reservoir Road

Higgins and their subcontractors Xtreme drilling have completed the pipe install of both water mains and rider mains on Reservoir road. The pipe now connects to the existing network in Fleming road. Work is now underway on the Nelson Street portion of this project, with the centreline being used as a lay-down and working area.



WASTEWATER

Wastewater Treatment Operational Performance

The performance of treatment plants remains in a heightened focus for operational teams. On the back of ongoing work to better understand existing performance limitations, a proactive short-term operational improvement plan is being implemented at Waipawa and Waipukurau. This plan is designed to extract maximum value from our current plants in the time between now and when more comprehensive upgrades are planned as part of the 50yr Wastewater Strategy. The plan has been developed by our operational teams with input and support from external experts who have spent time at the plants over the past few months. Already the plan is seeing a marked improvement in performance and this performance as well as the planned approach is being welcomed by our regulator. The plan includes a number of actions still to be implemented and focus is also being placed on ensuring any changes/improvements are sustained with effort going towards process control, procedure and automation where possible.

The image below shows radically reduced suspended solids at the outlet of the Waipawa plant based on recent operational improvements.



Trade Waste Reviews and Improvements

An improvement programme is underway largely supported by a new Trade Waste Bylaw which came into effect on May 13 2021. [The new bylaw can be viewed here.](#)

Waipawa, Waipukurau, Otane Wastewater Upgrade Consenting Project

In October 2020, Council adopted a new wastewater strategy outlining the approach to be taken across the district. The 2021-2031 Long Term Plan confirms the future investment for these major

programmes of work: <https://www.chbdc.govt.nz/home/article/738/council-confirms-wastewater-investment-for-the-future?t=featured&s=1>

Waipawa & Waipukurau WWTP Short term Improvements

The installation of DAF units at the Waipawa WWTP, and in 2022 at the Waipukurau WWTP aims to improve the ability to meet consent compliance in the short term, by providing customized and optimized tertiary treatment. These systems would effectively take the place of the non performing lamella clarifiers. With the improved treatment quality post DAF units, it is expected that the sand filters and the UV treatment process will also see an improvement in their efficiency.

This work is occurring alongside and to complement the longer term upgrades.

Otane Wastewater Resource Consent

An extension and variation to the current resource consent was lodged on the 31st March 2021 to align with the wider work programme for the larger project.

Porangahau and Te Paerahi Wastewater Upgrade Consenting Project

Our transitional consent has been lodged on the 26th February 2021. This has been accepted for processing by Hawkes Bay Regional Council. This will be superseded by a long-term consent by 30 June 2021 that outlines the big picture approach –the 2021-2031 Long Term Plan confirms the funding and supports the phasing. An agreement has been formed with the landowner, design is underway including cultural and archaeological assessment.

Takapau Wastewater Upgrade Consenting Project

Following further engagement, Council has an agreement with a landowner to investigate a land discharge scheme for the dry weather discharge from Takapau.



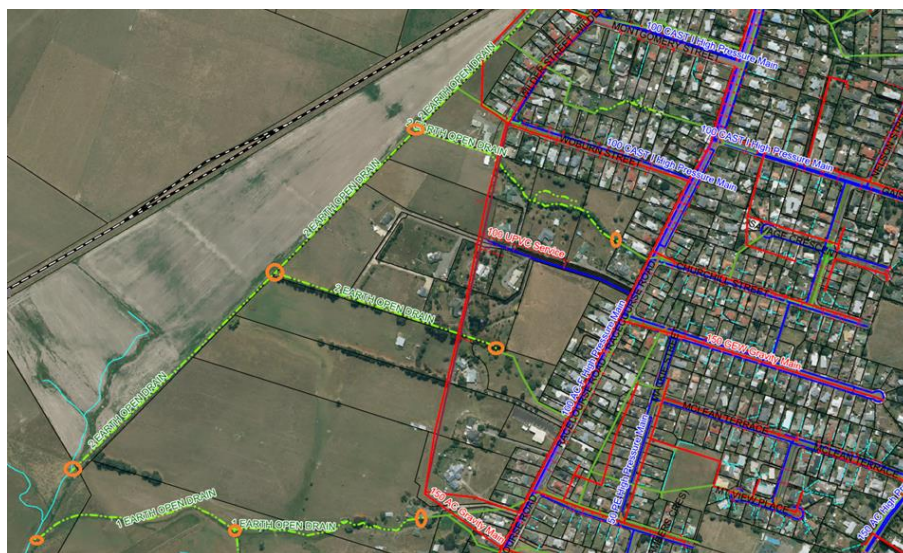
The consent has been lodged, design is underway including a cultural impact assessment of the project.

The new screen and inlet works is completed.

STORMWATER

Operational update

In April physical work to clear more than 560 cubic meters of debris and sediment from the Waipukurau urban open drain network was completed. This is a significant milestone in improving the performance of our stormwater networks and will have immediate impacts on capacity and flow. Image below illustrates the Waipukurau network with orange circles showing key areas of network that were cleared.



The significant increase in development/growth pressure being placed on the District and Council (quantified through consenting volumes) is putting focus on the current and future capacity of our stormwater networks. In many cases it is the ability of our stormwater infrastructure to cope with growth that is the limiting factor. Existing stormwater models are being used to determine future works but in many cases the level of growth has already far exceeded the assumptions built into completed modelling so models are requiring update. This is an active focus for the 3 Waters and Consenting teams together.



LAND TRANSPORT

Waka Kotahi 3 Year Programme

Council routinely requires approval/endorsement of the 3-year rolling work programme from Waka Kotahi. In agreeing the programme and the set Funding Assistance Rate (FAR – set through a separate process), Council and Waka Kotahi agree to the amount of funding to be received over the 3-year period. Waka Kotahi have signalled nationally a reduction is required in total spending through 2021. To date Council have not been notified formally of any reduction in our programme/funding and have been in close regular contact with the investment team at Waka Kotahi to ensure we are receiving regular and accurate updates. Waka Kotahi have advised Council that they are recommending internally on our behalf that we receive our full allocation of funding based on the confidence in our programme.

Contract Works 20 / 21

Maintenance and Re-seals - Downer

The maintenance and re-seals programme are progressing well with a significant volume of planned works completed through March and April with favourable weather. During the period the maintenance contract focussed efforts in rural areas completing metalling, water-table works, culvert maintenance and ensuring the streets have been swept to prevent flooding from the annual leaf drop

The re-seal programme began later than usual due to process issues between Council, the works contractor (Downer) and the design contractor (Stantec). These issues saw work not commencing until late in the sealing season (weather constraints). Despite the initial delays, the work programme for the year has been completed. Some of the reseal sites were pushed out until next year due to proposed work from the 3 waters team. Changes to the overall process are being refined and implemented to ensure earlier completion of confirmed designs and earlier commencement of work for the 2021/22 season. Pre-reseal repairs for next season are already underway

Bridges, Structures and Area Wide Pavement Treatments - Higgins

The AWPT contractor has completed one Site on Ugly Hill Road with great results. They are now working on the second site on Ugly Hill Road

The contractor has worked well with the contract manager and has offered suggestions which have enhanced the process. Engagement with the local affected community has been a priority through this work and has provided some positive outcomes with good feedback from locals.

The structural contract has had numerous projects designed along with some minor works which have been completed. The major work has begun with work substantially complete on Te Roto Bridge. Materials have been ordered for Tipene’s Bridge, and earthworks and piling are underway. Eparaima Bridge is also progressing with materials manufactured and work will take place in June.

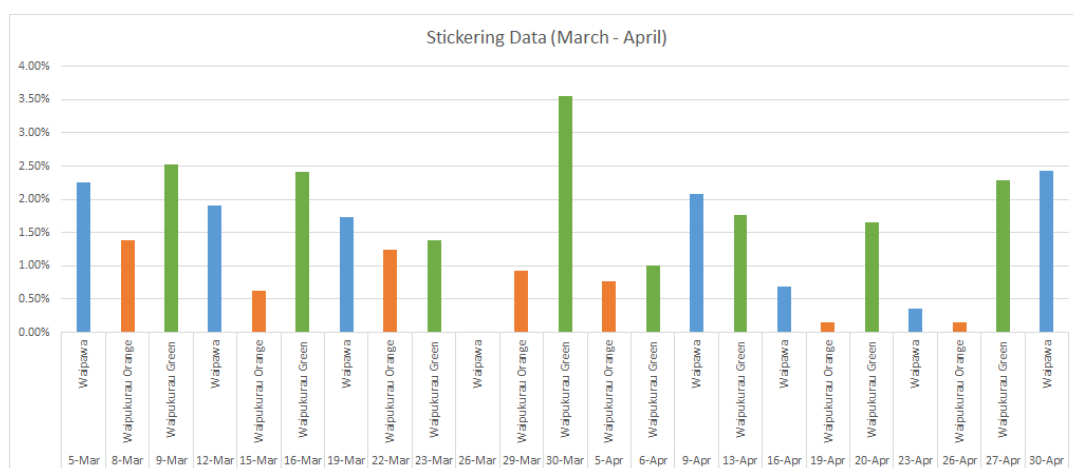
The footpath contract is progressing well with the Ongaonga section being constructed and awaiting final asphalt. Work on Abbotsford has begun with construction and the pouring of concrete. Trees have been removed on part of the area and construction will take place within the next couple of weeks



SOLID WASTE

Levels of Service

Embedding and maintaining levels of service following changes to routes and schedules early in 2021 remains the focus of the team. Encouraging participation in kerbside recycling while ensuring that recyclable product is presented in a safe and useable way is an ongoing focus. The chart below shows non-compliant recycling presented at the kerbside and ‘stickered’ for March and April. May data was not available at the time of creating this report.



Service Delivery Change

Following Council deliberations in May, clear direction has been provided on future service delivery offerings for solid waste services. The team are now creating a detailed plan to implement the various changes to services which will impact a number of communities/stakeholders. Further detail on the plan and the specific timing of changes will be reported up to Council/Committees.

Waste Free CHB

A more detailed update on waste Free CHB was provided to the Strategy and Wellbeing Committee in March. The update included detail on progress and priorities under four key headings that make up Wastefree CHB (Operations, Programme and Events, Community/Partnerships, Communications and Engagement). The update presented the diagram below which illustrates the diversity of the Wastefree CHB umbrella.



Leachate to Landfill

Pleasingly we have received a new consent (short term – 3 years), which allows the discharge of groundwater to the onsite farm pond. A meeting was held onsite with our contractor in January 2021, unfortunately the contractor is unable to return to the project in a reasonable timeframe. As such, officers have reached out to another contractor to price and complete the project. Works are expected to start by mid to end of April 2021 and be completed by the end of June 2021.

Works are underway via a new contract that was issued to Higgins, the remaining scope involves completing the half dug leachate pond including lining and penetrations. A pump station and pipeline from the pond to the irrigation area and new irrigation pods. Works are expected to be completed by 30 June 2021, and a tentative opening is being planned for 01 July 2021 following the strategy and Wellbeing meeting.

CONSENTS



Consent application numbers have continued to increase with 92% more received in April and May compared to the same period last year. The substantial increase seen is a result of the early implementation of the Development Contributions policy on May 13 which saw an unprecedented number of resource consents received in the 48 hours prior to the deadline.

Building consents application have remained steady.

External processors are also under pressure due to increased volumes and for the most part we are managing to achieve agreed service levels and high-quality customer service. Being available to respond to customer queries remains a high priority.

Data on consent volumes from the reporting period

Building Consents:

Total consents: 74
 New dwellings: 23
 Total value: \$7.5M

Resource Consents:

Total consents: 85
 Number of new lots to be created: 779 (including 6 large subdivision consent applications)

This represents another period of unprecedented growth for our District, and we are relying heavily on the good work within our team as well as our consultants, National Processing Ltd, WSP, Stantec and several consultant planners.

The growth in consents is expected to continue and the workload increase as we work our way through the implementation of the proposed District Plan. An influx of rural subdivision resource consents is expected as a result of impending changes to minimum lot sizes.

A summary of consenting volumes and value compared with the previous year is provided below. The data for 2020/21 is year to date data.

Building Consents	2019 - 2020	2019 - 2020 (YTD)	2020 - 2021 (YTD)	No. Change (YTD)	% change (YTD)
Volume	420	315	375	60	19%
New dwellings	125	109	127	18	17%
Total \$value	\$61.4M	\$48.7M	\$53.2M	4.5M	9%

Resource Consents	2019 - 2020	2019 - 2020 (YTD)	2020 - 2021 (YTD)	No. Change (YTD)	% change (YTD)
Volume - applications	219	191	297	106	55%
Volume - approved	181	154	222	68	44%
No. new lots to be created	332	251	1030	779	310%

Resourcing:

The exploding volumes of consents coming in due to general growth but also to beat the timing of some Policy work has placed further pressure on team resources to deliver. Particular pressure has been placed on our subdivision/resource consents team with an increasingly heavy reliance on external partners to provide planning support. Officers are seeking to formalise and better-plan the engagement of external consenting support and plan to take a procurement approach to Council/Committee in June.



EMERGENCY MANAGEMENT

The debrief of the 5th of March Earthquakes and Tsunami trifecta showed that the IMT worked well together and should be proud of a swift well lead evacuation of the Tsunami red zone across the 7 Central Hawkes Bay Beaches. This was made possible by the strong connections staff had already made into these communities. The main point to build on was to have pre-made contact lists of residents of these isolated at-risk communities, and a mass way to communicate to people in a particular geographical location.

The mobile Emergency Operations Centre (mEOC) body work is now finished with radios installed, an electrical WOF and the ability to trickle charge and plug into a caravan power site or a three-point power site. The side wings have been made easier to open and securely close with hitch locks. Once the cage has been emptied the mEOC will be stored there.

Jae Southerland has started as the Community Engagement Manager for CDEM Group Office and sits in CHBDC on a Friday. Jae will now lead out the Community Resilience Plans for CHB and any further Community engagement.

East Coast LAB and CDEM are holding an emergency preparedness workshop for Principals and Board of Trustees for CHB Schools to better understand and plan for sudden onset risks.



PLACES AND OPEN SPACES

Playground Safety Improvements

It has begun. After much waiting the special engineered wood fibre (EWF) that provides impact attenuation and serves as a safety surface for our district playgrounds has arrived.



Since then, Otane Playground has had its old surfacing removed, new EWF surface areas defined, edging replaced and a new swingset installed. The uneven grounds have been given some topsoil and scuff pads have been installed below the swings to minimise 'dig outs.'



Russell Park Playground has had some surface areas refurbished where surfaces had broken down, namely: under the flying fox, swings, and spinner. Scuff pads have also been installed beneath the standard swings.

Takapau playground safety improvements should be completed by the end of May with bark removed and replaced with an EWF surface. The new swingset and surface renewal at Kairakau Beach is expected to be in use by Queen's Birthday. Following that, Nelly Jull will get some EWF surface improvements including scuff pads.

It has been brought to our attention that there is a petition to save Toby the tractor at Nelly Jull. There are no immediate plans to remove it, though we are aware it is in a poor condition and when measured against a playground standard has a lot of entrapments. There are a lot of fond memories of the iconic Toby amongst CHB residents, past and present, and a plan to address the aging farm implement is needed.



Whangaehu Toilet Block

There have been continued concerns about visitors using an area as an outdoor toilet and others wanting to know if they are still getting their toilet and when. We are expecting an installation in June, but dates are yet to be confirmed. It is acknowledged that there has been some community dissatisfaction with the toilet, however the view for and against are not universal. The pictures below indicated the siting of the toilet.



Retirement Housing Heats Up for Winter

Recent changes to the Residential Tenancies act, together with the Council's focus on providing safe, warm and dry housing for our older residents has seen the commencement of our heater install program commence.

Properties that previously had no heating will now have easy to operate, energy efficient, thermostatically controlled electric panel heaters installed in the lounge – providing more than sufficient heat for a fraction of the cost of installing heat pumps.

Digital Business Hub / Temp Library

Excitement is growing around the soon to be operational Digital Business Hub / Temporary Library facility located at 4 Bogel Bros Esplanade Waipukurau. Plans have been finalised and submitted for building consent and initial site preparation works will be starting soon, so watch this space! The Hub is set to open this winter and in addition to Library and Council services, it will house the AA Drivers Licence Centre together with fully connected digitally enabled meeting and learning zones, which will be a great asset for both locals and visitors to the area.

Central Hawke's Bay Libraries

With the announcement of an estimated date of late July/early August for the opening of the Regional Digital Business Hub, the temporary home of the Waipukurau Library, we are starting to receive more positive responses from the community who are eager for the return of their library services.

LIANZA recently offered professional development opportunities via a Weekend School on Inclusivity. With one of our Strategic Framework goals to be Relevant to All and Leading the Way this was an excellent opportunity for us to learn more about how other libraries are achieving this and investigate ways we could be more inclusive for our community. Topics discussed covered different ways of reaching out to teens, families, the LGBTQIA+ community, children with sensory needs, and helping to bridge the digital gap for community members who may struggle to access devices. Sharing gardens, creativity, thinking outside the box, and upskilling staff awareness of inclusive vocabulary and thought were all ideas presented, and we are excited to begin exploring how we can improve the inclusivity of our libraries.

With our NZLPP funded secondees, Cleavelin Cook and Te Rangimarie Ngarotata settled and progressing in their roles, we now see new and exciting opportunities happening in the Library.

The He Kura Kainga role has added culture and art to library spaces and to our community. Te Rangimarie has engaged with a variety of community groups and has implemented cultural programmes to suit all ages. Our four kohanga in Tamatea are currently being introduced to the new library services and resources through a Matariki programme, two local kaumatua groups participating in a 6 week weaving programme that will support the Matariki week of celebrations in Tamatea, and she has also contracted He Taonga Taamata to run a Ki o Rahi programme with 10 CHB Schools with a tournament to finish. There is plenty happening in this space with kowhaiwhai workshops, it's cool to korero and the Matariki winter reading programme beginning early June.

In the Digital Inclusion space, Cleavelin now has three digital programmes continuously cycling throughout the week. In addition to these three programmes, Cleavelin is in the process of launching the "Digital Playground Project" which is a suite of 6 youth-focused digital activities and will work in collaboration with the library afterschool programme. All resources for this project were funded through NZLPP.

The new arrival of the Digi-hub and Recollect has the library staff excited about the new opportunity this will bring our community. This hardware will be used to capture, digitize, and share any and all documents/pictures/oral history that community may view as historical or significant. Watch this space for upcoming relevant programmes.

Health and Safety Overview

The raft of identified improvements identified in the Gap Analysis Project continues to be put into action.

Since the last report:

- **The vehicle inspection app** “Eroad Inspect” was launched recently on the back of an audit of the driver licence information we hold. Licence has now been updated and user profiles have been created for our staff. Having driver profiles in Eroad enables staff to use the inspection app and will eventually also enable drivers to log into the in-vehicle device (bringing many safety benefits).
- **Phase 2 of the Eroad rollout has been brought forward** which means that the entire vehicle fleet will soon be fitted with Eroad; this brings a considerable number of benefits ranging from safety and safer driving, to automated RUC purchasing, automated servicing reminders and reduced environmental impacts.
- **The fleet review is underway lead by the finance team** and supported by the HS&W team. This has highlighted a general need to have more vehicles available in a general pool capacity with a mixed makeup to cater for different user needs (i.e. 4WD).
- **The rollout of Phase 1 the lone worker devices is now complete**, usage is growing and will be fostered. There has been a number of false alarms – which are expected; however the number of false alarms will gradually decrease as our people become more familiar with the devices. The Land Transport department have taken on the purchase and running costs of their two devices which has allowed us to purchase another two for identified needs in the 3waters and building consents teams.
- **RiskManager and Datacom integration project** is now complete - automating entry of new staff into RiskManager.
- **H&S Event reporting** levels are now declining on previous levels, the reason for this is multifaceted. The H&S Advisor plans to encourage and drive the reporting levels through worker engagement and partnering with 3rd tier managers.
- **The #ActWithMana campaign** is gaining traction with two key industry supporters coming onboard to support the effort; PanPac and Napier Port. Work is underway on the social media component. PanPac recently invited the H&S Advisor to present to approximately 30 log truck drivers on the campaign – this was well received, and the feedback will be used to improve future engagement sessions and inform the land transport team of the driver viewpoint.
- **The H&S team have identified suitable bow-tie software** which is available to Council with an 80% cost saving compared to other similar software. This software will enable Council to better explore, display and maintain the significant investment in the critical risk workshops.
- **The draft vaccination policy has been prioritised** given the Covid vaccine rollout and to provide Council’s position on vaccinations for our staff. The draft policy has received approval-in-principal from the executive and has moved into a condensed worker engagement phase.
- **Contractor Management Framework**. The rollout of the Contractor Management Framework has been delayed while the work in the vehicle space is brought to a close. An opportunity to amalgamate the Contractor Management Framework into the draft Procurement Manual has been identified and work will soon commence to do so. The historic approach of H&S being an afterthought or separate to operations is shown to be problematic and causes operations and H&S to be treated separately – therefore the opportunity to amalgamate this work is critical on our H&S maturity journey for both Council and our partners.

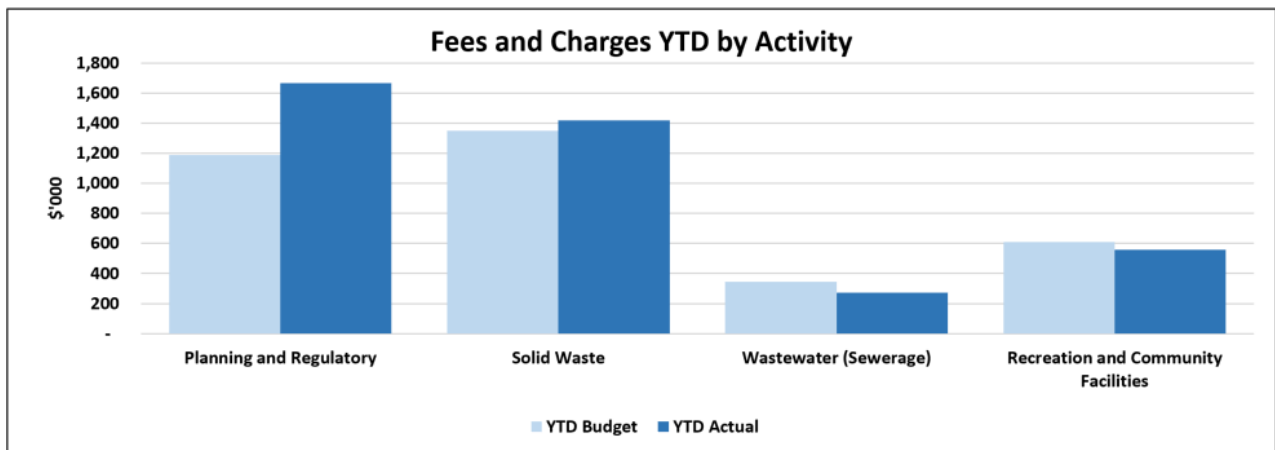
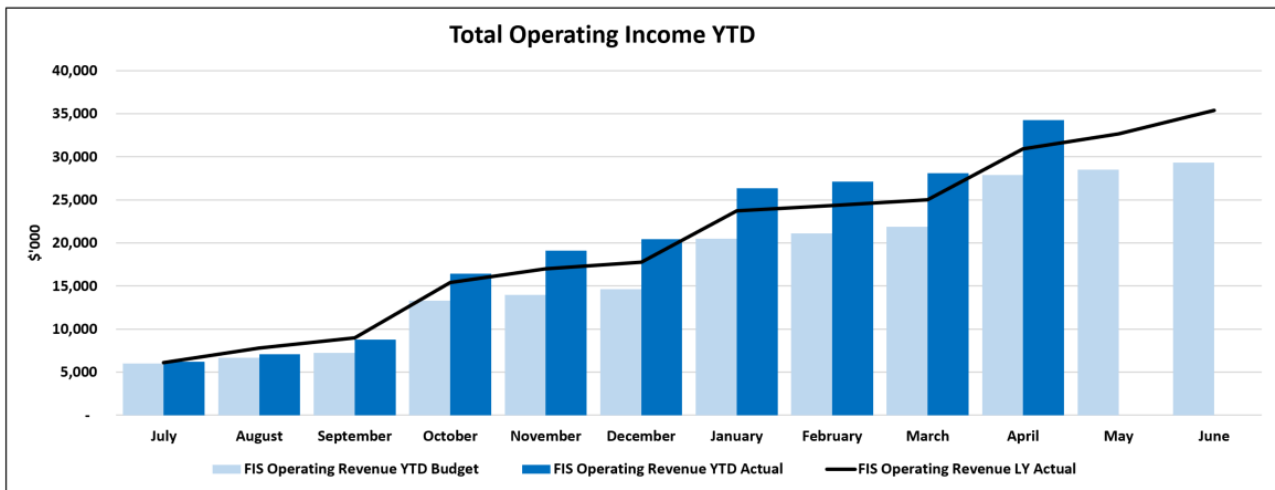
Financial

Performance

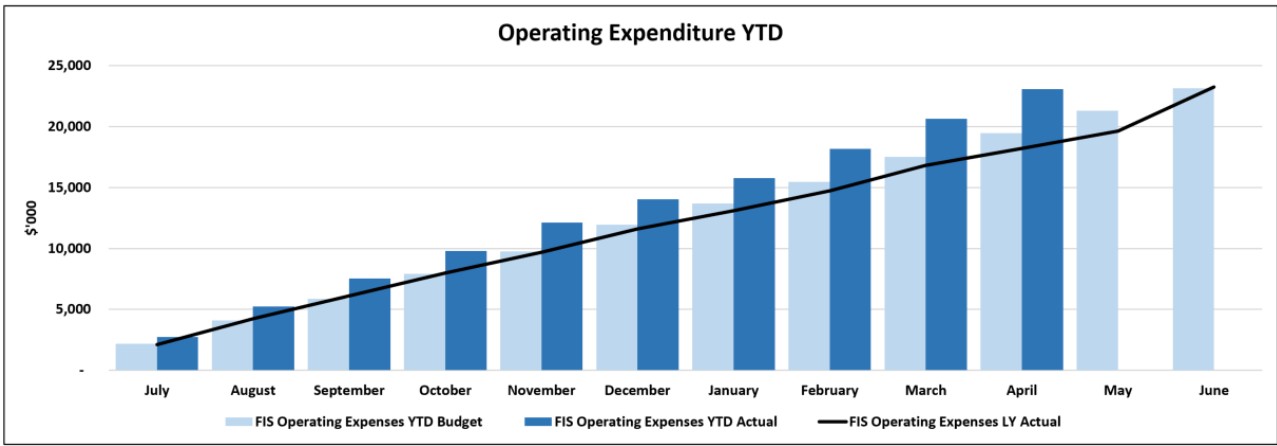
FINANCIAL PERFORMANCE ENDING 30 APRIL 2021

The graphs and tables below show the financial results for Council covering the financial results for the 10 months ended 30 April 2021.

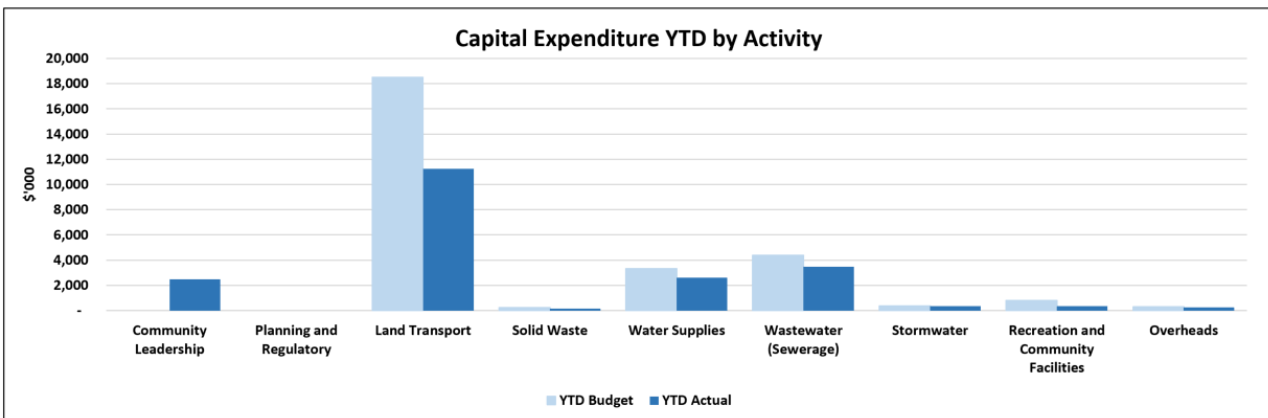
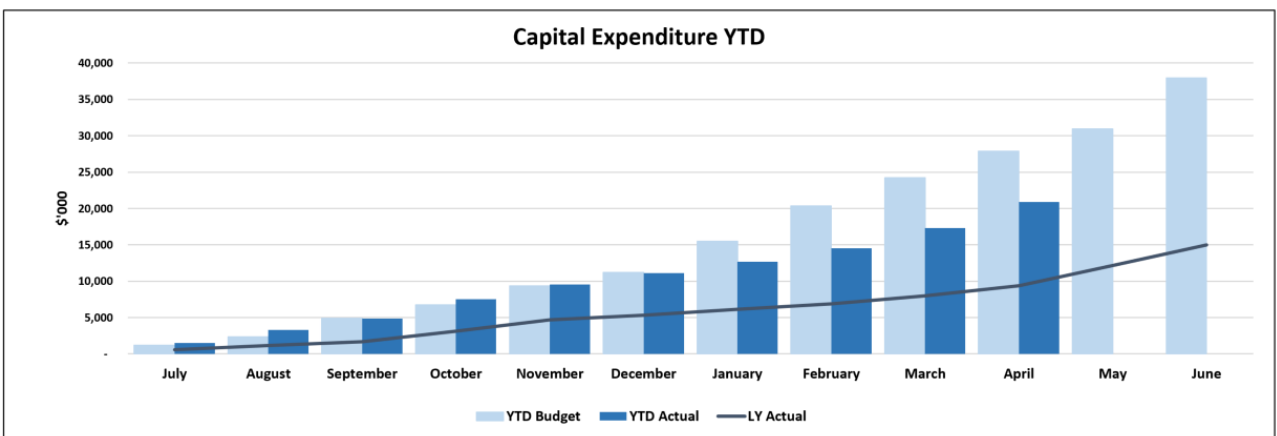
Revenue is tracking above budget, but the unbudgeted 3 Waters Reform monies (\$1.175m operating grant and \$4.25m capital grant – note this is the received amount, not the earned amount. Refer to year end forecast for further explanation) and the Job Creation and Whanau Ora schemes (\$3.7m) (which also comes with unbudgeted costs) distort this. The underlying data shows that planning and regulatory is still processing more consents than expected (and this is against a fees budget that was set pre-COVID-19). Landfill is also going strong, but their budgets for 2020/21 had quite a lift from the previous year.



The operating expenses budget shows a similar trend to the operating revenue budget which is being distorted by the Job Creation and Whanau Ora schemes (\$2.6m). Council is showing a savings in wages driven by vacancies. Payments to suppliers are \$3.8m over budget. \$2.6m of this is due the job creation and Whanau Ora scheme, \$365k is outsourcing of consents, \$280k is in solid waste (disposing of concrete, tyres, green waste, purchase of carbon credits, and the costs of the S17a review), \$659k in Three Waters (mostly operational, but includes \$51k of connection recharges yet to occur).



The capital programs for the year are well underway. Nga Ara Tipuna project is showing up in the graph below under community leadership. Land Transport includes both the budget and spend for the normal activities plus the Route 52 PGF funded project.



the BIG. Waste Water Story

the BIG. Water Story

Within

#TheBigWaterStory programme of work, the Waipukurau Second Supply is making good progress with landowner negotiations well underway along with pipeline and reservoir concept designs. The Kairakau Water Supply Upgrade also makes progress with the approval of the approach and design now progressing alongside landowner negotiations.

Johnson street Water treatment plant upgrade is now complete and commissioned allowing an improvement in supply and pressure into the bottom end of Waipawa. Firefighting planning continues with works to be tendered shortly.

#TheBigWastewaterStory programme has advanced over the last few months, with Stage Two of the Otane to Waipawa Wastewater Pipeline underway in March, linking the end of stage 1 works at Racecourse Road/White Road to the Waipawa Treatment Plant.

Over the next few weeks Council will commence de-sludging of the WWTP ponds, finalise concepts and prepare resource consent applications for land dispersal, commence infiltration and inflow (I&I) studies to understand and reduce flows and start the upgrade of the tertiary treatment in Waipawa to improve treatment in the short term.

TRANCHE ONE – 3 WATERS REFORM PROGRAMME

Council identified a number of projects as part of the 3 Waters reform programme tranche one – below is a brief update on the programme –

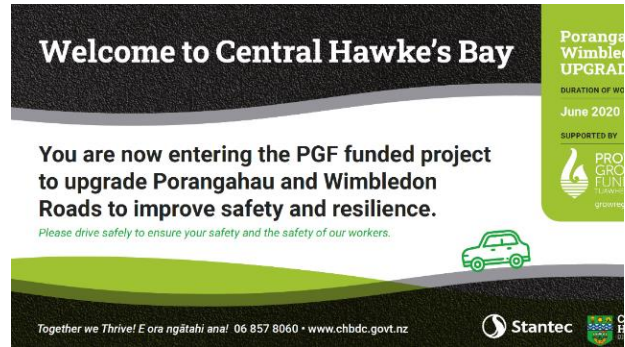


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Te Kāwanatanga o Aotearoa

1. **Regional 3 Waters** – work is underway with other councils to assess water supplies, review asset management systems and GIS systems for synergies.
2. **Water Safety Planning** – source protection mapping and catchment risk assessment work is underway to support our water safety plans. A Sustainable Water Management Plan has been developed and [can be viewed here](#).
3. **Otane to Waipawa Pipeline Stage 2** – the pipework is well underway.
4. **Waipukurau Second Water Supply** – Procurement of the due diligence contractor has been completed with works underway in May 2021.
5. **Wastewater Treatment Improvements** – enabling works before a DAF filtration system is installed is underway, DAF contract award is also underway
6. **Wastewater Desludging** – procurement and contract award is being finalised. and work is expected to begin at Waipawa WWTP in the next few weeks
7. **Bylaw Reviews** – Updated bylaws were passed on May 13 2021, work is underway on communicating and implementing the changes
8. **Software implementation** – a new project management software is now live and supporting the programme, and a 3 waters monitoring and wider infrastructure consent management tool is being planned for implementation by June 2021.
9. **Water Renewals** – a project to renew water mains is underway in Waipukurau across Nelson and Reservoir roads
10. **Wastewater Renewals** – this fund is focussed on expediting our I&I programme, starting with physical works in Otane and studies in other towns.

PGF ROADING PROGRAMME – PORANGAHAU TO WIMBLEDON

PHASE	DESIGN/ BUILD	
TIMELINE	JAN 2020 START DATE	JUNE 2022 END DATE
PROGRESS	45%	
BUDGET	\$20.1m	
RISKS		



Scope

To upgrade Porangahau and Wimbledon Roads to improve safety and resilience along the route from Waipukurau to the Tararua border on Wimbledon Road.

The Contractor

Stantec and Council have been delivering the design, procurement and contractor supervision of this significant programme of work.

We now have four different contractors onboard to deliver the main components of this programme, Concrete Structures, Fulton Hogan, Higgins and Russell Roads.

Funded through the PGF by MBIE – the programme is well underway, and we can expect to see significant construction through to 2022.

Communications

An interactive map has been created and can be visited here:

https://experience.arcgis.com/experience/947a211cafd4a96a063fcd1e8d3a461/page/page_10/

Webpages for the programme and individual projects can be found here: <https://www.chbdc.govt.nz/our-district/projects/porangahau-wimbledon-road-upgrade/>

An e-newsletter is set up and is being sent out monthly. Sign up is available via the Council website, along with the ability to view past editions.

Employment Statistics to Date:

Contractors	Consultants	Total
63	126	189

Progress Update

Retaining Walls:

Contract 1075: 2 Retaining Walls, Porangahau Rd - Downer:

RP27488: Completed

RW177: Completed structural work, awaiting guard rail.

Contract 1076: 2 Retaining Walls - Russell Roads

RW283 (Wimbledon Road):

90% complete, awaiting guard rail and road reinstatement

RW184 (Porangahau Road): Completed

C-1098: RW277 – Fulton Hogan: 80% complete

C-1077: AWPT on Porangahau Road – Russell Roads

Complete. 600m of road across two locations has been upgraded.

C-1096: Bridge and Culvert Strengthening:

- **Bridge 173 Wallingford** - Detailed design is complete. Work underway by Concrete Structures. Estimated completion late May 2021.
- **Bridge 174 Kokomoko** - Detailed design complete, Concrete Structures on track to begin late May 2021.
- **Bridge 175 Sixty Pound** - Detailed design is progressing.
- **Bridge 176 Saleyards** - Detailed design is progressing.

C-1097 Flaxmill and Wanstead Roading Upgrade:

Russell Roads engaged to commence with Stage 1 of 5. Works are progressing well with the road lift as part of Stage 1 just north of Flaxmill Bridge, the road has been milled back preparing to have the additional fill added in to lift the road in stages – progressing as planned and on track to be completed by the end of May 2021.



RETAINING WALL 277



FLAXMILL / WANSTEAD ROADING UPGRADE



RETAINING WALL 283



WALLINGFORD BRIDGE

DISTRICT PLAN REVIEW

PHASE

Pre-
Notification



TIMELINE

AUG 2017
START
DATE

Notification May 2021



PROGRESS

80%



BUDGET

\$1,800, 749



RISKS



Scope

The District Plan Review is now at a point where the Proposed District Plan and associated Section 32 Reports are ready for formal notification on 28 May 2021.

Progress Update

The focus of the review at this time is on ensuring that all process and procedural details related to notification of the Proposed District Plan and Section 32 Reports is undertaken and completed to a standard that meets the tests of Schedule 1 of the RMA.

To satisfy the requirements of Clause 5(1) of Schedule 1 of the RMA, a detailed information brochure, covering letter and public notice has been prepared in readiness for distribution to all ratepayers and residents following the Extraordinary Meeting of Council on 27 May 2021 when elected members will be presented with a recommendation seeking approval to notify the Proposed Plan.

In addition, letters advising of notification of the Proposed Plan and when the submission period closes are in preparation to send to the Minister of the Environment and other Ministers considered affected with a copy of the plan and Section 32 Reports. Adjacent local authorities and tangata whenua will also receive a version of this letter.

Separate letters are also being prepared to send to submitters on the draft District Plan and the key stakeholder and industry groups as well as tangata whenua advising them of the notification of the Proposed District Plan and submission process.

Letters are in preparation to send to persons deemed to be affected by new or amended designations to meet the statutory requirements of Schedule 1.

Provision for the upload of the Proposed District Plan onto an e-plan platform is now complete and the district plan maps are now loaded on the eplan platform.













A complete revision of the district plan webpage on the Councils site has also been completed. This will be activated following Council's decision to notify the Proposed District Plan as it contains links to the eplan.

Engagement with tangata whenua is progressing with a hui to be held at Mataweka Marae on 22 May to discuss the plan review, amongst other matters.

Officers are implementing the Communications and Engagement Strategy to ensure the district community, key stakeholder and industry groups are aware of notification and how and where that can make a submission.

The EOI for appointment of Commissioners to the Hearings Panel and Regulatory Hearings Panel has now been completed and released for response.

POUND PROJECT

PHASE	DESIGN	    
TIMELINE	JUN 2018 START DATE	JULY 2020 END DATE
PROGRESS	5%	
BUDGET	\$422k TOTAL PROJECT	  
RISKS		  



Scope

To build a purpose built Pound Facility for Central Hawke's Bay that meets:

- Ministry for Primary Industry (MPI) standards and;
- the needs of the community now and into the future.

Progress Update






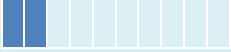


Initial work has been undertaken with an external stakeholder around a potential land swap opportunity for the provision of a Pound Facility. At this stage further work is required to understand if this is a viable option.

The Customer Experience and Relationships Manager is continuing to look at alternative options if the land swap is not a viable option.

An initial design/build concept, that will meet the MPI standards alongside ensuring we build to meet our needs of the Community now and into the future is underway.

The Customer Experience and Relationships Manager is continuing to manage the relationship with the SPCA.

REGIONAL DIGITAL BUSINESS HUB

PHASE	DESIGN	    
TIMELINE	DECEMBER 2020 START DATE	LATE JULY/AUGUST 2021
PROGRESS	20%	
BUDGET	\$513,749	
RISKS		

The Project

The project proposes to establish a regional digital business hub at 4 Bogle Brothers Esplanade, in Waipukurau – commonly known as the old ‘Bucks Building’.

The new facility will provide for temporary library services for Waipukurau for at least five years, as well Councils Service Centre, AA Services and other community activities. The current ‘pop-up’ facility at the Railway Station will be closed and retained for additional business hub meeting space that can be hired out.

The building will remain in private ownership with Council making a number of improvements to the premises, while leasing the premises for a term of up to 11 years.

Progress Update

The original programme presented to Council in November 2020, sought to see the facility open at the end of May 2021. This relied on the lease for the premises being executed in early November. Due to a number of reasons the lease was not executed until the second week in February 2021. This has had a material impact to the programme overall, with Officers unable to commit to further conceptual or detailed design in the risk negotiation failed, until mid-February.

In the overall programme, at the time of writing, Officers are now awaiting for the granting of consents. Procurement is shortly to be finalised, with the final costs due to land within the week at the time of writing.

Karakia ahead of the works commencing is planned for 26 May 2021. We have substantially secured trades for the works.

We are working with manawhenua on the naming of the facility, and have begun some basic works ahead of this.

While the programme appears tight, the actual scope of works to be delivered is not significant, with largely cosmetic works being completed. Subject to consents now being achieved in a timely manner and procurement being finalised, at the time of writing we are confident of being able to commence works within the next fortnight to achieve our anticipated programme.

Planning for the opening is already underway, particularly in relation to the transition back to two libraries and managing likely increased community expectation.

A large focus of Councils Library Services and to meet the requirements of the PGF Funding has focussed on a large number of programmes. This has included a range of banking, digital literacy and other programmes being led and supported by the Library Activity in the current operating environment and in the lead up to opening.

A greater focus on programming is being prepared ahead of the late July/Early August opening

COMING SOON

Opening July - August 2021

The Waipukurau Digital Business Hub

The Waipukurau Digital Business Hub is your 'go to' for all things digital and much more.

Central Hawke's Bay District Council is excited to provide a space that offers digital services and programmes for the entire community, in one location.

This project is possible thanks to funding from the Provincial Growth Fund – and will plug a gap in digital facilities for our District.

Waipukurau Library will also be housed in this building for at least the next five years.

The Hub builds on work already underway through Council's Economic Development Action Plan, Central Hawke's Bay's Integrated Spatial Plan 2050 and the Libraries Strategic Framework.

It will offer digital access to businesses, self-employed people and the wider Central Hawke's Bay community.

Designs for the building (pictured) have been developed in conjunction with key local stakeholders. Work will begin in early June and is anticipated to take 6 to 8 weeks, with an opening planned for late July/early August.

Upgrades will see the installation of new meeting rooms, interior toilets and interior fit out, including the reuse of carpet, shelving and other fixtures from the current Waipukurau Library in Kitchener Street.

New joinery to the front of the building, signage and an accessible entranceway will also be added.

What will you be able to find at the new Digital Hub?

- Waipukurau Library – including workshops and other offerings ie: Justice of the Peace Services; School Holiday Programmes; Digital Talk – support and advice; Digital Banking – education; Composting Workshops; Knit 'n' Natter sessions and more.
- AA Services – Learner licence testing, bookings for restricted/ full licences and car registrations.
- FREE WI-FI services.
- Shared working spaces.
- Digital products and services.



After



2021 Timeline



Find more information and stay up to date with progress on the Digital Hub at www.chlibrary.nz

