



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL



Together we thrive!

Chief Executive's Report
Central Hawke's Bay District Council

February – March 2022

Together we Thrive! E ora ngātahi ana!



Our vision for Central Hawke's Bay is a proud and prosperous district made up of strong communities and connected people who respect and protect our environment and celebrate our beautiful part of New Zealand.

Together we thrive!

Our Strategic Direction for Central Hawke's Bay

What we know - Our DNA -



WORKING TOGETHER

Central Hawke's Bay will be stronger when we work together. Partnerships and collaboration are at the core of everything we do.



CUSTOMER EXCELLENCE

The communities we serve are our customers. They are at the heart of our decisions, interactions and communication. We'll engage with our customers to deliver value and exceed expectations.



THINKING SMARTER

We need to think smarter and better in everything we do. With a culture of innovation and continuous improvement we will add value to our communities.

What we stand for - Our Values -



Our values capture who we are and what matters most to us. They are the attitudes we embrace as individuals, teams and as a whole organisation. We are all personally responsible for acting with these in mind.

- T** TRUST – We create trust by acting with integrity.
- H** HONESTY – We do what is right even when no one is looking.
- R** RESPECT – We have respect for each other, our community and our stakeholders.
- I** INNOVATION – We find smarter ways to do things to produce improved and sustainable results.
- V** VALUING PEOPLE – We are one team, supporting each other to succeed.
- E** EXCELLENCE – We deliver exceptional results.

What we're most proud of - Our Greatest Asset -

People are our greatest asset. At Central Hawke's Bay District Council we are committed to providing a safe and great place to work that values diversity and inclusion, and develops skilled people who can lead our community to thrive.



Why we do what we do - Our Purpose -

It's our goal to create an environment that supports a thriving Central Hawke's Bay district, by providing efficient and appropriate infrastructure, services and regulatory functions.



The outcomes we want to achieve - Our Objectives -



- A proud district.
- A prosperous district.
- Strong communities.
- Connected citizens.
- Smart growth.
- Environmentally responsible.
- Durable infrastructure.

How we'll reach our outcomes - Our Focus -



- Promoting smart growth.
- Attracting and enabling business success.
- Strengthening our district and community identity.
- Protecting and promoting our unique landscape.
- Planning for tomorrow to future-proof Central Hawke's Bay.

E ORA NGĀTAHI ANA – TOGETHER WE THRIVE.

KIA ORA FROM THE CHIEF EXECUTIVE



This report provides an update of the organisation's activity over the February 2022 – March 2022 and provides a snapshot of some of the organisation's achievements and activity over the period.

COVID-19

Council continues to review their business continuity plans to ensure delivery of essential services throughout all stages of the red traffic light system. We have let the community know that as we move through the red traffic light stages there are some services that will be impacted, either reducing the level of delivery or closing in response to Government guidance and staff having to self-isolate for periods of time. Work to upskill resources for redeployment to delivery of essential services is ongoing. At the time of writing this report, the workforce constraints because of COVID-19 are evident, however the organisation is coping well with the additional pressure and limited resources.

Revaluation

Quotable Value (QV) completed its 3 yearly revaluation of the district's properties on the 18th March 2022. The valuations are now open for a period of a month for objections to be received (closes 10th May 2022). These new valuations will be used as the basis for spreading Council's rates across the district for the 2022/23 rating year.

On average, the Council has set a budget that requires a 6.8% rates increase for 2022/23 however this has been distorted by the impact that the Quotable Value (QV) valuations is having on the overall rating base.

For the 2021/22 rating year the rating base was set by QV in 2018, whereas for 2022/23 the rating base is set based on 2021 property values. During the three year period between these valuations all properties have substantially increased in value (overall capital values have increased 54.3%), but this increase wasn't evenly spread across the district. For example residential land values increased 128.5%, while pastoral land only increased by 42%. What

this has meant is a redistribution of value in favour of our towns, particularly our smaller rural towns. As one of the main methods for spreading rates is based on property valuations, this has also seen a redistribution of rates to urban rate payers.

Ratepayers can see the new valuations now at www.qv.co.nz and once Council's budget is adopted on the 6th April Council Officers will display the proposed rates for 2022/23 on our website.

March 23rd – 26th Weather Event

Over a 72hr period across the 23rd – 26th March greater than 250mm of rain fell on already wet soils in parts of Central Hawke's Bay. Peak rain intensity was measured upwards of 30mm per hour in parts with total volume and intensity combining to create widespread flooding across all catchments and communities in Central Hawke's Bay. In response to rapidly rising waters, Council stood up an Incident Management Team (IMT) operating out of Council Chambers supported by 2 local Civil Defence staff.

Council focussed its response to several high-risk developing situations including:

- Widespread road closures and damage including 3 compromised bridges
- Compromised drinking water quality in Waipukurau and Waipawa meaning a boil water notice raised for Waipukurau
- Inundation of the Waipawa/Otane drinking water borefield and treatment plant at Tikokino Rd
- Extreme volumes being processed through the Waipawa and Waipukurau Waste Water Treatment Plants
- Known at risk families needing special care
- Flood waters compromising households in Ongaonga
- Supporting rural and animal welfare efforts

Council are pleased that the response efforts were delivered to a high standard lead by Council staff and very dedicated crews of contractors and support partners. A number of road assets remained closed through the weekend following the event and the clean up effort is expected to take a number of weeks. The full financial and resourcing implications of the response and recovery are being detailed now and a paper will be brought to Council or Committee as needed to seek funding from the adverse and/or catastrophic events funds.

Council are also working to establish the best and most appropriate way of supporting rural recovery efforts noting the significant impact that has been caused to the rural sector from inundated land and lost or damaged farming infrastructure.

District Plan

Monday 14 and Tuesday 15 March marked the start of the formal hearings for the Proposed District Plan – the culmination of over 3 years of work in reviewing the District Plan. Over these two days the Council-appointed Panel of six Commissioners heard over 20 submitters present and speak to their submission points on the sections of the proposed plan covering the natural and coastal environment. On Wednesday 30 March the Panel also heard submissions on the urban environment, sustainability and general district-wide matters. There will be 5 more hearings over the course of the next few months, after which the Panel will be recommending a new District Plan for the District to Council.

The first Hearing (Hearing Stream 1) was held over 14/15 March when over 20 submitters appeared before the Panel to present and speak to their submission points.

In response to a collective need for greater transparency and reporting of the many achievements, challenges, and achievements of the work of Central Hawke's Bay District Council, a bi-monthly organisation report was developed as one tool of many to better tell the story of the work that goes on. This report has been in place since the beginning of 2018 and is now a key feature in reporting the progress and activity over the reporting period.

I often described it to someone that if we collated all the bi-monthly organisation reports of Council, when we look back in decades time, we would have an incredible record of that time in history.

This report marks the final report I will present and so it seems fitting that I take the time to publicly acknowledge the handing over of the reigns.

Over the last 5 years I have loved nothing more than serving Central Hawke's Bay District Council.

Little did I know that when my family and I moved here 5 years ago, that not only would I experience the best training ground as an ambitious and young Chief Executive, but that we would get to experience 5 years as a family in a place that we have grown to love, and a place that we proudly called "home".

With that I want to acknowledge Mana Whenua; Te Taiwhenua o Tamatea, Heretaunga-Tamatea Settlement Trust, and the 9 Marae of the rohe of Tamatea. Together we are developing a partnership, that will ensure the District and the partnership that we are building to values the place and role of Maori in our history and our future.

Central Hawke's Bay District Council has undergone transformational change in the last 5 years, and I am incredibly proud of the part I have played in that journey.

A journey that is impossible to describe succinctly – other than to describe a story of pace, partnerships, and people. A story that has given Central Hawke's Bay a voice at the

regional table, and in national board rooms; and a story that is firmly focussed on delivering value to our community by moving on from legacy issues to long term intergenerational outcomes that are focussed on improving wellbeing for all.

I am extremely grateful that from the outset, that I deliberately focussed on building a high performing Leadership Team, that I would work alongside and together we have supported each other and navigated the organisation to where we are today. They are hardworking, committed, clever and I am so grateful for their support and loyalty. They reflect excellence in Local Government.

Together we are privileged to lead an organisation that is full of people that are passionate, dedicated and working hard to deliver for Central Hawke's Bay. Thank you to all current and former staff members – thank you for your service.

From Day 1, I was surrounded by a group of Elected Members that were genuinely focussed on a high trust and confidence Governance and Management relationship and trusted me to deliver on the communities' aspirations to bring thrive alive. Thank you to Mayor Alex and all Elected Members for trusting me and my team. Your collective and unified vision can not be understated, nor can your ambition and grit. Thank you for your guidance, support, wise counsel, and humility.

The relationship between a Chief Executive and Mayor is cornerstone to the wider governance and management relationship, and ultimately the translation of strategy to operations. Your Worship the Mayor, you are one of a kind, an exceptionally skilled leader and communicator, and I am so grateful to have had such a respectful, positive, and magical relationship with you.

The future for Central Hawke's Bay District Council, and the communities we serve have a very bright future. Despite the challenges of growth, reform and economic uncertainty, Central Hawke's Bay District Council is leading local government in leadership, service delivery and local government professionalism and I have nothing but high confidence that your good work will continue for many years to come.

Monique Davidson Chief Executive

Activity

Updates



SOCIAL AND ECONOMIC DEVELOPMENT

Strategies

We have been working on a new community wellbeing strategic framework alongside a new social development strategic framework mentioned below. A draft of both strategies was presented to Council at the 10 March Strategy and Wellbeing Committee for review. It is now with our external stakeholders who engaged in the workshops last November for their feedback. A final version of both strategies will be presented for adoption in May 2022 at the Strategy and Wellbeing Committee Meeting.

Safer Central Hawke's Bay

The network has faced challenges with community engagement due to COVID-19 restrictions as traditionally most interactions and messaging are done face to face. Alternative ways of connecting with our community are being explored and implemented.

All four workstreams of Safer Central Hawke's Bay: Safer Warmer Homes; Community Resilience & Wellbeing; Road Safety and Violence Free CHB have all met and developed their priority focus areas and action plans for 2022. These were presented to the wider coalition at a meeting held on 16 February.

A key focus for Safer Central Hawke's Bay is to ensure that member agencies are supported in the work they do and that find ways of "caring for the carers." We were able to offer coalition members the opportunity to participate in a Psychological First Aid workshop delivered by Red Cross at a reduced cost and at a Central Hawkes' Bay venue.

Eighteen people from nine Safer CHB member organisations completed the one day workshop and feedback from the day confirmed that this session was highly valuable to all who participated in both a work and personal capacity



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Central Hawke's Bay Older Persons Network

The network has met once during this reporting period and agreed on its priority areas for 2022. These are:

- Social isolation
- Falls preventions
- Nutrition
- Creating independence
- Mental health wellbeing
- Elder Abuse prevention
- Reducing barriers

A review of the networks vision statement and network name was also completed, and you will note that the network is now called the Central Hawke's Bay Older Person's network.

Impacts of COVID-19 on the district's older residents continues to remain a priority for network agencies and organisations with social isolation and the support of older people through the current wave of COVID community cases taking priority.

Central Hawke's Bay Disability Network

The network has met once during this reporting period and agreed on its priority areas for 2022. These are:

- Advocacy and sector support

- Raising awareness
- Diversity
- Access – physical, information, support, and services

During the planning session the network also reviewed their vision statement and network name and will now be known as the Central Hawke’s Bay Disability network.

As part of the strategy to support collaborative working relationships, each network has visibility over the vision, purpose and annual workplans of all of the other networks. This will assist networks with identifying opportunities to work together and is already proving successful.

On Friday 18 February Age Concern, who are active in both the Older Persons and Disability Networks, hosted a Mobility Scooter Safety workshop which was attended by over 20 residents. ACC, NZ Police, CHB District Council and the Enable NZ all co-presented at the workshop.

Youth Development Network

This network has met twice during this reporting period with substantial progress made on priority settings and the networks 2022 action plan.

CHB Food Secure Network

The network has achieved a number of its priority actions as identified in the Food Security action plan. Stakeholder relationships across the food security networks have been strengthened and the networks playing an integral part in supporting Central Hawke’s Bay through the COVID-19 pandemic currently affecting us. Development of a logo and central web page for the network is underway.

Waka Tākaro – Central Hawke’s Bay Play Trailer

The Waka Tākaro continues to be a popular resource for the community. Schools, community events, fitness groups and private bookings are booking the trailer for their occasions, and this has resulted in over 1000 children and 250 adults actively using it. The trailer has visited 8 schools, 1 kohanga, 3 holiday programmes, the Home schooling community, 5 pop up’s, 6 private bookings and 2 sports club bookings. Of these, 7 have booked the trailer on multiple occasions which shows that it is not a resource that will only be used once.



Some feedback from Community – ‘What a fantastic resource for the community’, ‘This is amazing you guys have done a great job’ and ‘I love that the kids take the lead and just play’

COMMUNITY FUNDING

Creative Communities Fund

The most recent round of Creative Communities Funding closed on 18 February 2022. Five applications were received, which is less than previous rounds, therefore showing the impact COVID is having on our Arts Sector. At the time of writing, the Creative Communities Panel is due to meet on Wednesday 23 March 2022 to discuss the applications and disperse the funding.

Community Voluntary Organisation Support Fund (CVOS)

CVOS is currently closed.

Community Pride and Vibrancy Fund

There has been one application to the Community Pride in this reporting period. Landeater Limited were successful in receiving a grant of \$4800 to assist with costs of the launch and dawn unveiling of Tamatea Pokai Whenua at Porangahau.

Sport New Zealand Rural Travel Fund

Nine applications to the Sport New Zealand Rural Travel Fund were received in the last round. The panel met and allocated \$9500 between all nine of the applications.

COMMUNITY PLANS

Regular reporting is provided in greater detail in the Strategy and Wellbeing Committee Priority report. Highlights for the period include:

Tikokino

Community Planning for the Tikokino community is underway and following a community workshop held on 18 July 2021 a draft plan has been developed and has been distributed to the working group for feedback. A follow up workshop occurred led by the Tikokino community on Saturday 26 February for the community to prioritise their actions and next steps can be planned from there. Over 40 attendees came through the two-hour drop, with many new faces being involved in the plan. Feedback from this session will now be added to the plan.

Otane

Whilst we were working towards the initial planning session with Otane in March to coincide with the Thriving Places and Spaces programme, this is now on hold due to red traffic light COVID-19 restrictions. We plan to co-ordinate this opportunity as soon as possible

Takapau

The Takapau Community Plan was adopted by council on 24th of September 2020. A number of smaller focus groups have formed and are now working on actions points and priorities from the plan. These include exploration of a Mobile Home Dump Station in the township as well as several ongoing initiatives around the concerns of driver behaviour in Sydney Street.

Ongaonga

The Ongaonga Community Plan was adopted by council on 24th of September 2020. Several smaller focus groups have formed however COVID-19 restrictions have continued to impact their ability to progress actions points.

We are also now providing a full update to Council's Strategy and Wellbeing Committee on progress for community planning in May.

MĀORI ENGAGEMENT – TŪHONO MAI TŪHONO ATU

Regular reporting is provided in greater detail in the Strategy and Wellbeing Committee Priority report. Highlights for the period include:

Engagement

The priority areas for Māori engagement for this period have included;

- Assisting with Governance hui between Council, Tamatea Marae and Hāpu entities
- Providing support for the PMO team and Tangata Whenua engagement for the Waipawa Waipukurau 2nd water supply project

- Providing support for the PMO team and Tangata Whenua engagement for the Otāne wastewater project
- Providing support for the Regional Drinking water standards assessment & funding for Marae
- District Plan Hearings & support in preparation for Mihi Whakatau
- Consent application coordination to Heretaunga Tamatea Settlement Trust, Marae, Hāpu & Taiwhenua
- Assisting with HR - interviews at Taiwhenua o Tamatea for new roles
- Providing Tangata whenua representation for Tamatea on the Regional Spatial Planning project
- Organising opening ceremony for the Waipawa to Waipukurau Pathway
- Attendance at COVID hui working with local & regional providers to provide a Tamatea response
- Tapairu & Mataweka Marae Road signage & follow up
- Parimahu & Tokatea follow up with HTST and Ngāti Kere
- Māori Committee Porangahau hui with community members
- Facilitating hui with multi government agencies re Porangahau
- Continue to ensure Te Reo is being delivered at Council

Te Kupenga

The Te Kupenga team of Māori Managers across the 5 Councils priorities for this period has been to discuss plans to upgrade the Te Kupenga Application. The App has several new features that are being launched in the not-too-distant future. The App has been used widely across all Councils in Te Mātau a Maui. With the added new functions such as sending out push notifications and being able to record yourself enhancing the user's experience.

The Regional Spatial Plan, drinking water standards & assessments and the three-water reform have also been key engagement topics on the Te Kupenga table.

Te Pae Urungi is the National Māori Practitioners of Aotearoa group under the umbrella of Taituarā within the local government context. Te Kupenga has made a commitment to host the next Te Pae Urungi forum for our national colleagues.

ECONOMIC DEVELOPMENT

Land Diversity (Almonds Feasibility Study)

Did you know that California currently produces over 80% of the world's almond supply? One of the workstreams of the Economic Development Action Plan is Land Use Diversity. Recently Central Hawke's Bay District Council was successful in receiving funding from MPI's Sustainable Food and Fibre Futures Fund (SFFF) on behalf of several stakeholders across Hawke's Bay for an almond feasibility study.

This study (which is due for completion later this year) will investigate the feasibility of establishing a New Zealand almond industry. It will look at how to grow a premium quality product using sustainable agronomic practices. It will research optimised light utilisation for higher yields and quality, as well as lower water and nutrient footprint and integrated pest management approaches to reduce the use of synthetic crop protection compounds. Data will be gathered from local Central Hawke's Bay almond grower Tony Kuklinski's farm as part of this initiative. More information will be provided in the next Organisation Performance Report in May.

Monitoring Growth

Despite the double blow of sustained drought over two summers and the on-going impacts of COVID-19, the Central Hawke's Bay economy remains in good shape, exceeding growth projections and continuing to ride a wave of optimism and positivity – the recent Central Hawke's Bay demographic and economic projections report (completed by Squillions Limited) has confirmed.

This is the first annual monitoring to help understand emerging trends in business and pressures from growth, to ensure the district is well placed and planning ahead for future changes. Some key projections include nearly 1000 additional residents calling Central Hawke's Bay home since 2018, data indicating that 61% of wage or salary earners work for employers outside of Central Hawke's Bay, an 8% increase in young working-age residents (15 – 39 years), all of which indicate a positive trend for the future of the district.

More information on this full report, as well as a four-pager reference document can be found on our website by searching 'responding to growth'. Our Business Connector has started sending this information out to key stakeholders and all businesses in our district.

Central Hawke's Bay Business Network

Art Deco was alive in Central Hawke's Bay on Saturday 19 February for the district's inaugural Farmers Market. Over 27 stallholders came together to showcase all the best local produce and products that Central Hawke's Bay had to offer which included, local wine from Lime Rock and Junction, Kanapu Hemp, Cheese, Chocolates and more.

The initiative was co-ordinated with support from the Central Hawke's Bay District Council through the CHB Business Network, which consists of local businesses who are passionate about working together to have a positive impact on Central Hawke's Bays economic growth.

With strong attendance, feedback was positive with requests for future events, a welcomed response as the Network intends to run more farmer's markets as an opportunity to support local and showcase the amazing produce Central Hawke's Bay has to offer through what are uncertain times for business.

Economic Recovery

Tukituki trails extension project

At the time of writing, the final touches are underway for the bridges, with approach walls complete and ready for a layer of silt to smooth out for cyclists. The majority of stop banks have been spread with metal and will soon have a thin layer of limestone on top. Lots of weed growth and trees down because of the recent weather so a lot of work has gone into spraying and clearing pathways. The Rotary River Pathway Trust have cleared the area next to Black Creek Bridge to create a picnic area.

Large maps signs have been approved by Hawke's Bay Regional Council and should be actioned over the next fortnight.

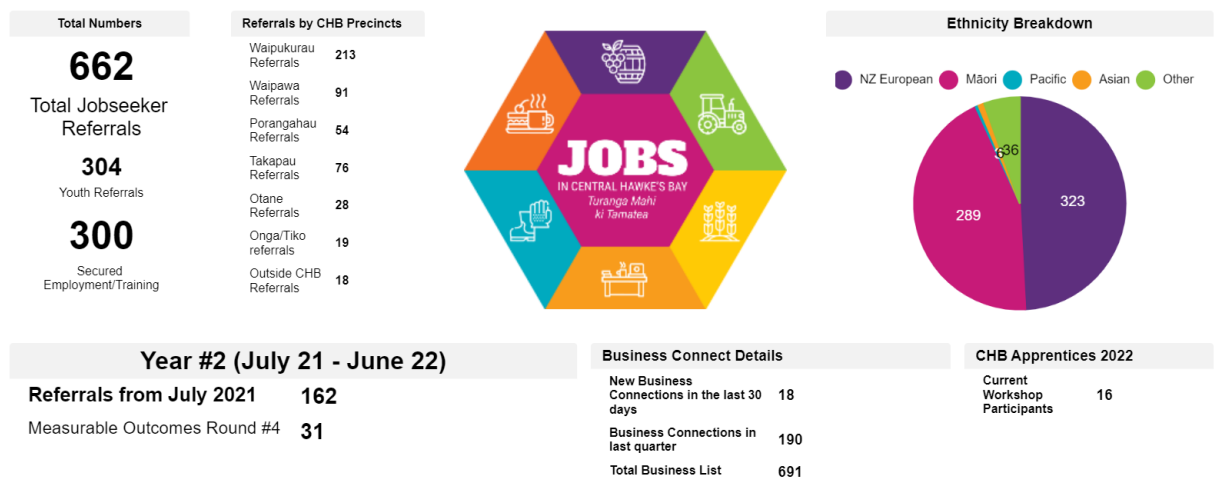


Jobs in Central Hawke's Bay - Turanga Mahi ki Tamatea

Local Jobs for Local People - the Jobs in Central Hawke's Bay team continues to support local jobseekers and employers to connect the dots and facilitate sustainable employment in our community. We have had **31** new jobseeker referrals through the Mobile Employment Hub through February & March, with visits to our outlying villages, Otane, Ongaonga & Tikokino resuming as well as our regular pop-up locations in Waipukurau, Waipawa, Takapau and Porangahau.

There continues to be more jobs than work ready jobseekers, in the current climate, the increase in seasonal work only adding pressure on our employers to be the best option. Jobs in Central Hawke's Bay are currently working with the Skills Training & Employment Network to put together a local Work Ready programme that will equip our young people with the seven key employability skills: positive attitude, willingness to learn, communication, thinking skills, teamwork, resilience, & self-management. The programme has been developed by [COMET](#) and proven effective in supporting young people to thrive in the workplace. We are excited to adapt this resource for our local community.

Great Match – CI Security visited the Mobile Employment Hub looking for new team members to provide security services around COVID protocols at a local supermarket. In discussion with members of our Skills, Training & Employment Network we had learnt of a jobseeker who had missed out on a security cadetship through the District Health Board in Hastings due to transport concerns. A quick phone call brought the jobseeker down to meet the potential employer at the hub, she started work the next day!



It was encouraging to see 16 businesses networking at our February Business After 5 “BA5”, with 10 of those being new attendees. To ensure our Central Hawke’s Bay Businesses are kept up to date and informed with the latest Covid-19 information, together with any helpful information, workshops, webinars or initiatives available, we have created a monthly [newsletter](#) that is currently sent out to almost 600 local businesses. The statistics show 50% of these emails are being opened with many clicking the links within the newsletter to access the information provided.

This month we have connected with 18 new businesses from Central Hawke’s Bay with 3 requiring further support. A number of new connections have been made in the past week particularly with our Waipawa businesses. This is due to an exciting opportunity that has become available and has opened the door to having a wider conversation about how business is going for them. This project funded by MBIE and managed by MindLab means that all local businesses within Waipawa will be placed onto a Digital Platform by being provided an opportunity to have a website built for them at no costs. Waipawa will be the first Digital Town in New Zealand, with the project launching on 1st April. The business connector role has been critical with the connections made for this project to succeed.



Business Connect Details	Growing Great Entrepreneurs
Total Business List: 691	GGE Course Applicants: 38
Business Connections: 255	GGE Course Completed: 17
Has Attended a BA5: 31	New Business Established: 12
Coming to the next BA5: 0	Existing Business Supported: 2
New Businesses Connected this week: 4	GGE Mentoring Participant: 12
New Business Connections in the last 30 days: 18	Current GGE Participants: 6
Monthly Email Subscribers: 533	
Business Connections in last quarter: 190	

The latest Growing Great Entrepreneurs, start-up business course delivered by HB Chamber in collaboration with Jobs in Central Hawke’s Bay completed on Tuesday 8th March with five local business completing the course. This course allows budding new businesses to further their skills and confidence to grow and thrive. They are offered a pathway to continue to gain support following the completion of the course by way of mentoring with a business mentor.

Our next Growing Great Entrepreneurs course will be in April and is already fully booked with a waiting list. The success of this initiative is exciting to see and is bringing new businesses to life here in Central Hawke’s Bay!



This month has seen the Youth Transition space connect with 43 youth from our student survey database. There have been 64 reciprocal interactions. It has been encouraging to support youth and parents when they have found their circumstances change.

From our 160 youth on our survey database:

- 81 have returned to school.
- 52 have gone onto further Education, Employment or Training.
- 20 have not responded or still to follow up.
- 7 are not in employment or training and we are working alongside them.

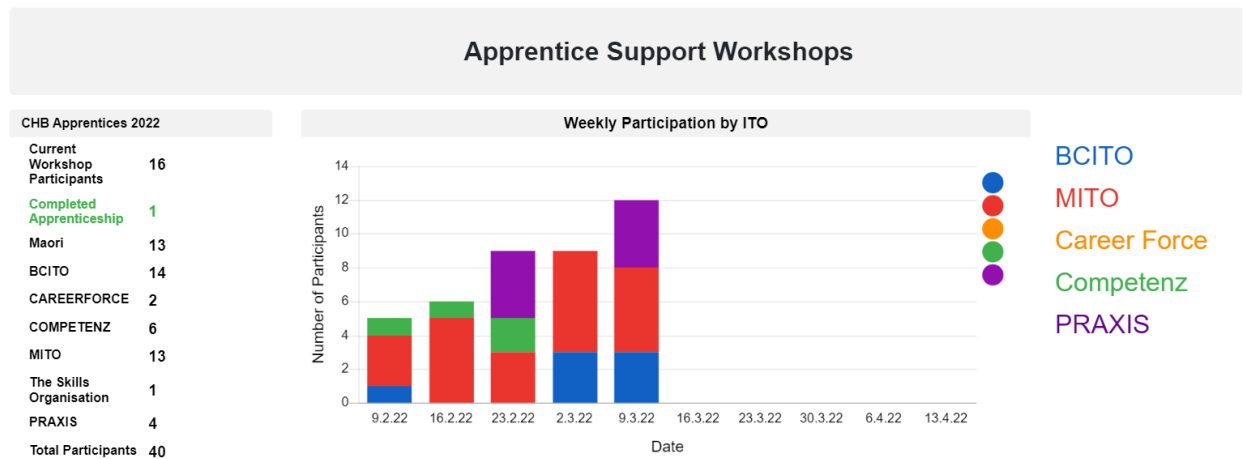
One youth we phoned who was expecting to head off to university had found although she was accepted into her course she was not accepted into a Hall of residence and after trying very hard to find another option they realised it was not going to be possible, so she had to withdraw. We have had discussions with both her and her family to see what services we can provide as she now stays in Waipukurau. We have supported her with her CV, referred her for defensive driving and have looked at options for work experience. We will continue to support her and try and place her into employment or training.

We have been finding some youth who have completed a summer job that are now wanting to find a different career path that suits their needs. This has resulted in the team helping with CV's, driving support, referring for counselling and connecting with other youth services.

Te Māhuri - This wage subsidy initiative allows the team to support local job seekers into employment and local employers to take on an employee at no cost to them for the first 6 months. The team has monthly catch ups to check in on progress and ensure both parties are thriving, identify any concerns and offer support. One of our current Te Māhuri placements at a local law firm has done really well, and as another staff member has left is likely to get a permanent position. To date 6 participants have completed the Te Māhuri work placement, with 5 securing ongoing employment, we currently have 2 more participants in their work placement.

Our [Apprentice Support Workshops](#) have resumed in February, with trainees from, MITO, BCITO, Competenz and PRAXIS attending so far. It is exciting to be offering support to [PRAXIS](#) students who are training as youth workers

locally. This is a double value training as it empowers the trainees while also building youth work resource in our community which will have a fantastic flow on effect.



Collaboration - In an effort to connect with more people in our more isolated centres we are collaborating with other community services. Our fortnightly visits to Porangahau we take out food from our local Food Basket (Food Rescue service) along with books from the library, next week we will be joined by CHB Budget Services to offer budget support as well.

He Ringa Whānau Ora

He Ringa Whanau Ora continues to progress their kaupapa within whānau within Tamatea Central Hawke's Bay. The mahi is extending beyond the core role and includes providing intervention to inhibit the growth of mental health issues in the workplace and workforces within the rohe. Kaimahi have also reviewed timing of their engagement relative to the impact and developed a number of ways to improve in this space. As at 31 January 2022 He Ringa Whanau Ora has engaged extensively with 27 whanau.

TOURISM

Changes in Central Hawke's Bay Tourism Services

For several years, we have provided funding to Hawke's Bay Tourism to employ a Central Hawke's Bay Tourism Coordinator. Stacey Larsen (covering Felicity Scott's maternity leave) is currently filling this role. While we have been fortunate to be able to fund this dedicated resource, it is the only workstream in our Economic Development Action Plan that has had this.

We have been considering operationally how we need to support and deliver on our ED Action Plan (including the Tourism workstream), and other emerging economic and community wellbeing needs, and need someone who can work across more than just the Tourism workstream. The decision has been made therefore not to continue this contract when it comes to an end on 30 June 2022 and has been communicated to Hawke's Bay Tourism.

Over the next month we will be recruiting a new/refocused Economic Development role which will lead implementation across all workstreams in our ED Action Plan (including Tourism) and seek opportunities to implement the Tourism Infrastructure Needs Assessment /Destination Plan (TINA) etc.

Our partnership and relationship with Hawke's Bay Tourism continues to be strong and we will work with them on events such as Spring Fling and campaigns such as Central Hawke's Baycation as well as regional Tourism promotions.

Breakfast Meeting

On Thursday 17 March, Hawke's Bay Tourism hosted a breakfast meeting at Nola's café for their members and for Council representatives. The intention is to hold these on a regular basis to touch base with the local members and for Hawke's Bay Tourism to keep everyone up to date on what is happening regionally. Mayor Alex and Deputy Mayor Kelly attended this breakfast session alongside Wendy from the Sawyers Arms Hotel in Tikokino. Unfortunately, COVID prevented a number of other Tourism providers in our District from attending but we look forward to seeing them at future sessions.



DRINKING WATER

Drinking-Water Compliance

District Drinking Water Supplies

Water treatment compliance continues **its successful streak with steady improvements being made to build resilience and autonomy into our team and assets.** Planning for the implementation of the drinking water legislation continues as we prepare for a notable increase in workload as of July 1st. Still in the planning phase, the team are proactively preparing the necessary scheduling and asset proposals in preparation for implementation, working closely with CHBDC to minimise the impact of any variation to the draft standards prior to July.

Operational update

A renewed focus on the delivery of new connections across the district has been successful throughout the months of February and March, with the re-configuration of our capital works team and re-focussing of some key staff in this space. The operations team has been working closely with PMO in the delivery of a new asset in Waipawa alongside Russell Roads, strengthening and providing resilience in the network. We continue to focus on the strengthening of our relationship with PMO, creating availability in the team where possible to carry out critical works on asset delivery.

New ownership of one of the local civil contractors, Barkers, has created an opportunity for growth and greater resilience as we are now seeing increased support for our teams, and a more flexible working approach from the contractor.

The team continues to see a high number of RFSs, with the severity of faults increasing year on year as the assets continue to age. Members of the CHBDC ELT and elected members came together this month to discuss the impacts of the ageing network and the ever growing list of RFS, as an extraordinary number of outstanding requests were being reported from the past 14 months. Of these RFS, approximately 60% of those that were allocated to the operations team were completed works that had not been correctly closed out, resulting in a false report of the number of outstanding issues. This has highlighted a number of process issues within the team which we are working closely with CHBDC to manage. It is worthy of note that a number of ELT members came to the defence of the Three Waters team, praising the hard work and dedication of the operators. A new scheduling tool has been developed for the Reticulation team, which has provided a more streamlined coordinated approach to both the reactive and planned maintenance of our networks.

We welcomed our new operations engineer, Sean Ritchie, in the month of February who has worked as a Navy marine diesel mechanic and has a strong mechanical maintenance background. Sean's practical approach, wealth of experience and knowledge were standout factors in his interviews and we were excited to bring him into the team. He has already demonstrated that he will fit well within the team, and bring a unique perspective to our engineering team.

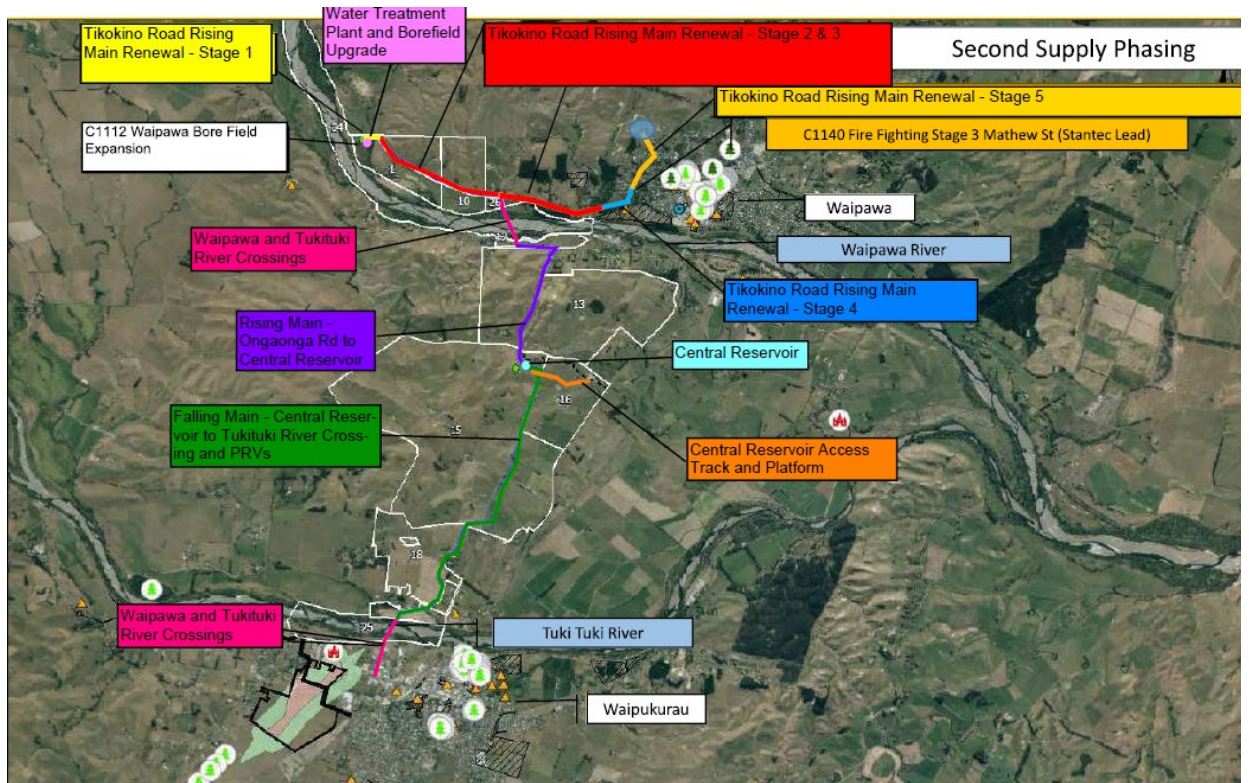
Waipawa to Waipukurau Water Supply (W2WS)

Officers continue to frame the decision required to progress this transformational project for the district, and engagement with mana whenua is vital and progressing, positively landowner engagement is progressing and 70% agreements have been reached, design works are also progressing and by July/ August 2022 all design would have been completed. A final council decision on the option is still required and is anticipated for June 2022.

Tikokino Mains Upgrade (Stage 2 and 3)

Work on Tikokino Road Stage 2 and 3 highlighted in the map below are progressing, and our contractor Russell Roads are aiming for a late May 2022 completion. This will see 2.6km of the existing 225mm AC main upgraded to 400mm PE for the first 1.6kms and 280mm PE for the next 1.1km to the future tee location for the new trunk main to go up onto Abbotsford Road.

To date approx. 1.3km of pipe has been installed and the project is at 40% complete.



Waipawa/ Otane Firefighting and Shortfalls (Stages 1-3)

Works are underway on Stage 1 and 2 – are due to be completed in April 2022, all pipe is in the ground for the firefighting project and a significant shut down of the network is required to connect the new pipe and decommission the old assets. This is planned in for mid April 2022, having to be postponed due to the recent weather event.

The firefighting project will see the main upgraded to 250mm from the Abbotsford Reservoir through to the bottom of Mathew Street in Waipawa. Alongside this is Stage 5 of the Waipawa Trunk Main Renewal.

Stage 3 of the firefighting running down Mathew Street is planned to start in July 2022.



SH2 Borefield Upgrade

Construction of a run to waste system to address turbidity concerns has been completed and a testing and commissioning process is now underway. This work is progressing as a priority to enhance the capacity of the borefield with a filtration treatment system on hold until the run to waste tests have been performed, funded from Year One Long Term Plan budgets.

A discharge manhole can be found in the river accretion land, operational when high turbidity or murky water is drawn from the bores can be discharged via this manhole to seep back into the gravels until such a time the water runs clear and we have low enough turbidity that we can send the water to the treatment plant at Pukeora Reservoir for treatment and passing through the UV system.



Kairakau Water Upgrade

A contract was awarded to Trility as our contractor in November 2021, and they kicked into gear designing the solution, alongside this council officers successfully completed the Tourism Infrastructure Fund (TIF) preconditions which allowed the contract to commence.

Continuing the engagement, officers held a number of meetings with affected landowners and Kairakau Land Trust. Confirmed lease consent QEII in place. Archaeological monitoring plan finalised.

Design is aiming to be completed by end of March 2022, and offsite fabrication through to June 2022 when the treatment building is planned to arrive onsite. Commissioning planned for August 2022. Work is due to start onsite in Mid April 2022, and officers have finalised a new long term lease for the water treatment plant.



Reservoir Renewal Programme Abbottsford - Waipawa

Officers are in the early design and landowner negotiation phase of the plan to renew / upgrade the Abbotsford Reservoirs that supply Waipawa and Otane, these are planned to be upgraded from 1100m³ of water stored to 2800m³ of water stored as a key project in the LTP, and construction is planned for 2023 all going well.



SH2 Borefield to Pukeora Reservoir – Rising Main Replacement

Officers are finalising design to replace the main that feeds the Pukeora Water Treatment Plant and Reservoir that supplies Waipukurau – this main is AC and highlighted as a single source of failure risk. Construction all going well would be late 2022 through to mid 2023.



Water Renewals - Nelson Street and Reservoir Road

The upgraded new water network now has multiple cross connections and improved resiliency. All houses have been connected to the new mains. A final cross connection with the main on Gaisord Terrace has been completed, providing further resiliency.

Contractors Higgins have almost completed a major upgrade to the stormwater network in Nelson Street and the intersections with Reservoir Road and Gaisford Terrace, this will involve new sumps, leads and mains pipework.

Two locals were employed by Higgins for the Water main renewal contract as part of councils "broader outcomes" progressive procurement strategy and through their efforts and Higgins being awarded the additional stormwater work one of these locals has now been taken on permanently, a fantastic outcome.





WASTEWATER

Wastewater Treatment Operational Performance

Waipawa & Waipukurau Wastewater Treatment Plant Improvements

The wastewater programme has seen a number of improvements, both from an operational and projects standpoint. Progressing steadily, delivery of the DAF unit at Waipawa is nearing completion and will soon be ready for commissioning. The team has undertaken initial training with Enviroden to minimise any disruption during the early phase of the asset's operation. Coupled with a new potable water supply and a modified waveband set up, the site is slowly developing into an easier to manage site, with compliance requirements being met more often. The wastewater team is developing a new focus on proactive compliance management, stepping away from a historically reactive approach to the operation.

We are also pleased to announce the arrival of a new starter in our Wastewater Team, Abraham James, who joins us from our Thames/Coromandel contractor.

Wastewater reticulation performance

Two major wastewater overflows were reported in the month of February, both of which required HBRC involvement and one requiring input from the DHB, who subsequently instructed that signage be erected to prevent access to Waipukurau's Tukituki River while the levels of contamination were assessed. Investigation of these incidents is ongoing; with the team working closely with both HBRC and DHB to mitigate the impact of the overflow and implement action plans to prevent recurrence. Sample results have indicated a limited impact of the receiving environment to date, but we will continue to monitor these assets until completion of upgrade and/or maintenance works.

Network performance over February and March has been excellent, with only two recorded wastewater overflows.

Trade Waste Reviews and Improvements

An improvement programme is underway largely supported by a new Trade Waste Bylaw which came into effect on May 13, 2021. Central to this project was the development of a new charging regime that involves Trade Waste inputs paying for capital upgrades proportional to their contribution to waste received at the treatment plant – the first few months of contributions has been invoiced, and all Traders are considering cleaner production techniques, for more efficient treatment of waste in the district. Monitoring and compliance is having an overhaul with a new, accredited sampling and testing provider and new data collection and display software. New traders are also being identified and Grease Trap Management is receiving some focus. New Trade Waste consents have been issued for each Trader with conditions that are more realistic and enforceable.

Inflow and Infiltration Management.

This programme of work is underway with manhole repairs, pipe relining, hydraulic modelling, flow monitoring and CCTV. The learnings from these works have been applied to a district-wide project to identify and remediate wastewater defects which is nearing the end of the procurement process. Hydraulic modelling has identified focus areas for publicly owned sections of Wastewater mains in Waipawa, which is currently undergoing CCTV. Private property investigations are scheduled for survey in late March.

Waipawa, Waipukurau, Otāne Wastewater Upgrade Project

Work is progressing, with significant focus on the DAF, desludging and Otāne to Waipawa project pipeline and other activities. Further detailed below.

Otāne to Waipawa Pipeline (Stages 1,2 and 3)

The Otāne to Waipawa wastewater pipeline is well underway with approximately 8km of pipeline in the ground across Stages 1, 2 and 3. Stage 1 between Racecourse Rd and Dee St is fully complete. Stage 2 between Racecourse Road and the Waipawa WWTP has all but 300m of pipe installed as well as 90% of all the details along the route. Stage 3 to link the Otāne WWTP to the northern end of stage 1 is now 100% complete in conjunction with both potable water lines and power ducting to the Otāne WWTP site. The final section of this pipeline into the Waipawa WWTP pond (Stage 5) has been designed and a contractor procured, work is expected to start in March.

Otāne to Waipawa – Pump Station (Stage 4)

Stead Construction along with subcontractors SCL and Max Tarr are continuing work at the Otāne WWTP on construction of the Pumping station to convey wastewater to Waipawa. Progress has been steady and generally to programme, completed is culverting of the open stormwater drain, installation of the new pond contingency overflow pipe, wet well, rising main and bypass pipeline, concrete MCC and generator pad and main pump pad, retaining wall and screenings basket pad. Maxx Tarr are starting onsite late in March with the mechanical and electrical installation with completion due on the 6th of May, this is delayed from the original contract completion date due to supply chain issues with PN25 valves and some specialist electrical components.

Waipawa & Waipukurau WWTP Short term Improvements

The installation of DAF units at the Waipawa WWTP, and later in 2022 at the Waipukurau WWTP aims to improve the ability to meet consent compliance in the short term, by providing customized and optimized tertiary treatment. These systems would effectively take the place of the nonperforming lamella clarifiers. With the improved treatment quality post DAF units, it is expected that the sand filters and the UV treatment process will also see an improvement in their efficiency. This work is occurring alongside and to complement the longer-term upgrades.

Early in October the DAF design was finalised with contractor Enviroiden Ltd. The support slab for the DAF unit has been completed and the DAF unit has arrived and been positioned in place onsite. Most of the pipework to enable this to function has been installed and awaits testing and commissioning. Testing and optimisation are planned to be completed in March with a month-long commissioning trial expected to commence in April. Operator training is underway and will continue up until the start of the trial period. The system will need to complete the trial without issue and while meeting set effluent quality parameters, prior to being integrated into the live treatment process.



Waipawa and Waipukurau WWTP Pond desludging

Hydracare have completed the desludging of the oxidation pond at the Waipawa WWTP with just over 1900 dry tonnes of sludge removed from the pond.

The team have since shifted to the Waipukurau WWTP where they have completed replacement of the geobag bund liner and commenced dredging. Progress has been hampered by a number of obstacles in the pond below the water level, however we continue to slowly remove sludge from within the pond. This desludging operation is expected to run through to April/May.

Waipukurau and Waipawa WWTP – Pond Waveband Remediation

Work to remediate the pond bank at the Waipukurau WWTP has been completed with the construction of a rip rap bank (including placement of geotextile fabric, a new concrete nib and placement of rock). Stairs to all sampling locations were also installed to improve operator safety while sampling.

Work has commenced at Waipawa and is due for completion at the end of March.



Otāne Wastewater Resource Consent

An extension and variation to the current resource consent was lodged on the 31st of March 2021 to align with the wider work programme for the larger project. Affected parties from the previous consent variations have all been contacted and approval sought, council officers gained the approval of the majority of the parties with the remainder yet to provide feedback. A collated response to HBRC was sent in November 2021 including feedback from affected parties, although we await a decision/response from HB Regional Council we have agreed to place this application on hold and link any need for a decision with the Waipawa consent variation.

Waipawa Wastewater Resource Consent

An application to change the existing resource consent conditions of the Waipawa wastewater discharge consent to enable the inclusion of flows from Otāne was lodged with HBRC on the 17th of December 2021. The planning assessment included with the application concluded that this is not anticipated to change the effects of the activity on the environment as assessed in the original consents of December 2006 and that the effects of the proposed changes on the environment are considered less than minor. A s92 request from HBRC was received in February and a response submitted at the start of March, including letters of approval from Te Whatuiapiti and Mataweka maraes. This response is currently being assessed and we await a decision from HBRC, including the need for the application to be notified or not.

Porangahau and Te Paerahi Wastewater Upgrade Consenting Project

Officers continue to work collaboratively with HBRC and consulting partners on the consent for this wastewater upgrade project. A community factsheet has been developed in preparation for public notification. This project aims to work towards ceasing wastewater discharge into the Porangahau River, using it instead, as a resource. Design scope and procurement are the next upcoming milestones for the project once consent is in place.

<https://www.chbdc.govt.nz/our-district/projects/the-big-wastewater-story/porangahau-and-te-paerahi-wastewater-system-upgrades/>



Takapau Wastewater Upgrade Consenting Project

The consent for this wastewater upgrade was publicly notified in late 2021. CHBDC is hopeful to have a consent in place within the first quarter of 2022 and commence Stage 1 of the upgrades. Engagement with mana whenua on opportunities for collaboration during the project continues. Updated design scope is the next upcoming milestone for the project.

An information sheet with detail on the project can be found here:

<https://www.chbdc.govt.nz/assets/Uploads/Takapau-Wastewater-Community-Information-Sheet-October-2021.pdf>

STORMWATER

Stormwater Operational and Compliance update

We are awaiting a response from Hawkes Bay Regional Council for the Annual Compliance Monitoring Reports, maintaining that result will be favourable given the work that has gone into them. In addition to this, further plans are being developed to meet resource consent requirements. Officers are scoping the development of a Catchment Management Plan with project partners Stantec. The plan will cover aspects over and above the resource consent requirements to provide more value for Stormwater management in the district, coordination of stormwater projects, and impact on the environment for CHB stormwater discharges.

Waipawa Stormwater Model

The model build for Waipawa is complete and calibration is underway. Recommendations to service development, future growth, network performance and environmental impacts have been developed. Integration of these within the Catchment Management Plan is underway.

Waipukurau Stormwater Model

A hydraulic model update is being undertaken by WSP, an initial network walkover was undertaken in December with survey and performance recommendations following from this. Topological survey of manholes, pipes and open drains has been completed and the model is being built. The hydraulic model will assist in development planning and identifying problem areas.

Nelson Street Stormwater Upgrades



The majority of work on the new stormwater system for Nelson street has been completed, this includes new and larger sumps, leads and mains pipework along Nelson St, and mains and discharge bubble-up sumps on Gaisford Terrace. Work to reinstate the road will be undertaken as part of a complete road rebuild.



LAND TRANSPORT

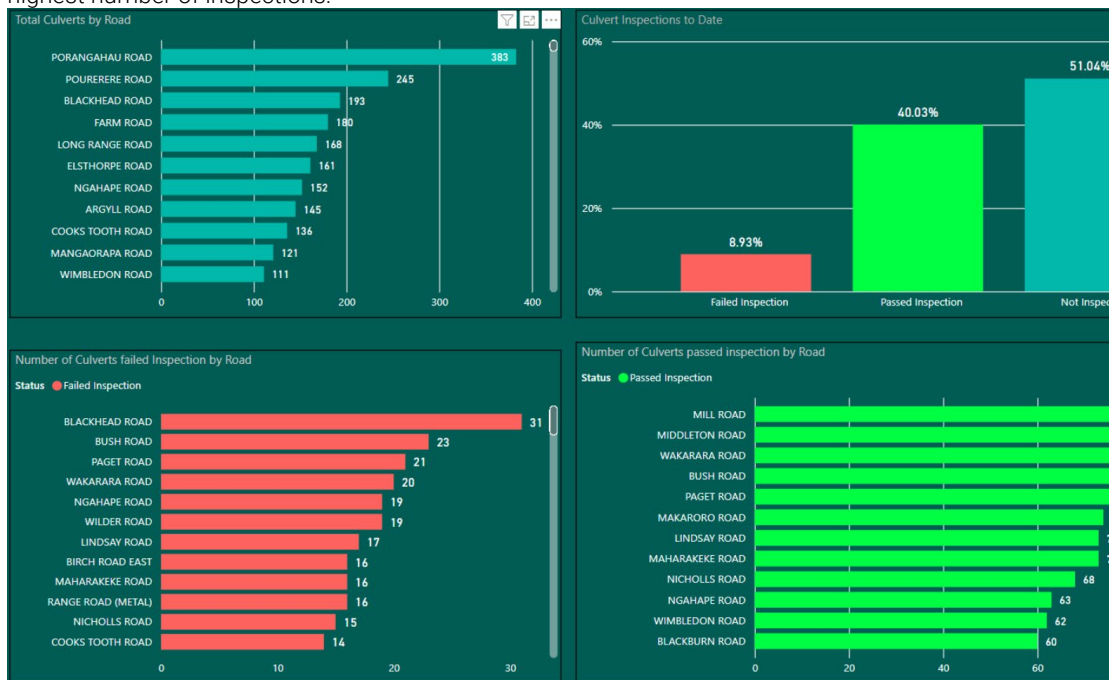
Summary General

Maintenance and Re-seals – Downer

The following reporting is provided based on routine reporting developed in partnership with contracting partner Downer. This reporting is used monthly for Council and contractor asset managers to review planned and completed maintenance and re-seal works.

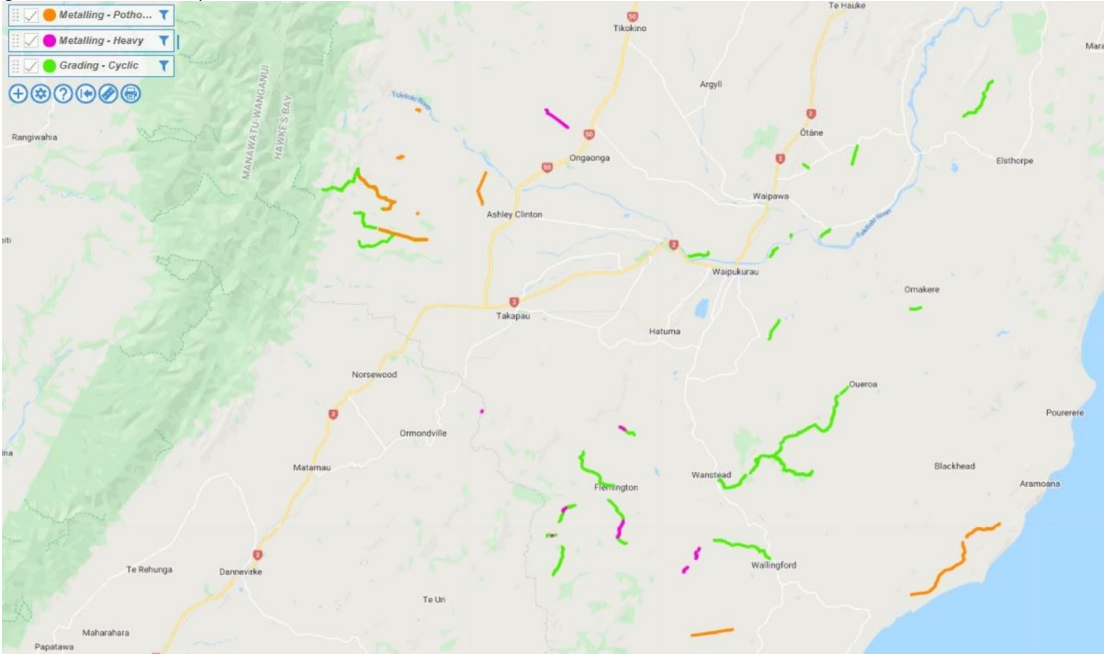
Culvert Inspections

The following charts provide an overview of culvert inspections completed in the period showing less than 10% of culverts requiring remedial works and illustrating the primarily rural routes that receive the highest number of inspections.



Unsealed Pavements.

In the reporting period, Downer filled unsealed potholes on the network where required and graded 81.42km worth of road and laid 415m³ amount of metal on our local roads. Below is a snippet of roads graded, metaled & potholed





Mill Road- Before Photo



Mill Road- After Photo



Mill Road- Before Photo



Mill Road- After Photo



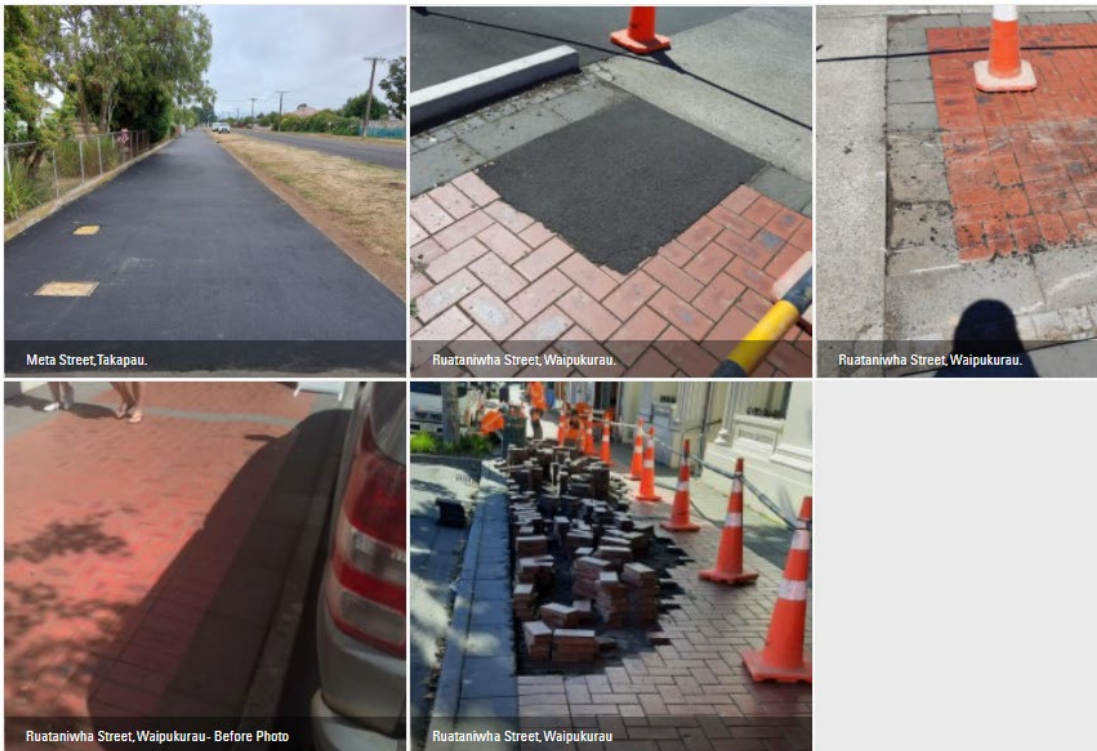
Thomsen Road- Before Photo



Thomsen Road- After Photo

Footpath Maintenance

In February, Footpath works were carried out on Meta Street & Ruataniwha Street (Waipukurau).



February Storm Response.

While recent focus has been on the severe rain event in March, in February, CHB had a heavy rain/strong winds weather event beginning 12/2/2022. This was affects from ex cyclone Dovi.



Herrick St, Taylors Slab Flooding. Before Photo

Herrick St, Taylors Slab Flooding. After Photo

Long Range Road - Before Photo



Long Range Road - After Photo

Farm Rd - Before Photo

Farm Rd - After Photo

Maintenance Innovations

As part of Downer's commitment to innovation, we have developed a GIS web & mobile based platform to keep track of sump cleaning on the network. This platform also has an offline capability in case of no-network coverage in remote areas of the network. Soon to come for Central Hawkes Bay, will be an app to assist with TM.

In February, Downer also implemented a proposal that has now been approved, for rotary drain cleaning. This will give us a 67% saving on changing the methodology. On top of this, Downer have proposed a \$44,000 saving by reducing the quantity of sumps cleaned referring to C1057 – this proposal is being worked through with the team now.

With street sweeping being an unsubsidized activity, the focus is always there to save or implement initiatives. Through discussions between Council and Contractor, an agreement has been reached that with small changes to the cyclic programme, we can save \$15,436.93 per year.

Reseals

The reseal programme is complete and is being monitored by the contractor for any loose chip and bleeding. Work is underway to identify areas of reseal required for next year. The network is in relatively good shape, and it is highly likely that there will be minimal reseals required for next year

Bridges, Structures and Area Wide Pavement Treatments - Higgins

Work is progressing on the Nelson & Reservoir streets area wide treatments partnered with the water upgrades.

Completion of the Matthew Street footpath is waiting on supply of the guardrail which has been COVID impacted as contracted staff were unavailable. Works on the Matthew Street footpath will be followed by works to construct new footpaths in Otane at Lawrence and Rochfort Streets.

Tipenes and Eparaima bridge work is complete with one small concrete pour left which is scheduled for late March.

Design has been completed and is being priced for a safety improvement at Fairfield Intersection.

Kairakau Road Rebuild – Higgins

The Kairakau Rd rebuild project continues to progress. Detailed design work and survey work have been completed to confirm the proposed alternate alignment is preferred and will be constructed. Land-owner engagement and land acquisition for the realignment is in its final stages which has been a lengthy process. A cost-benefit analysis has been completed to assess the costs and risks of starting work now ahead of winter or delaying the build until drier and warmer spring/summer months. Based on this analysis the teams are preparing to move ahead and start construction now and build all that can be built before and during Winter.



Other Works

Work continues on the Single Stage Business Case for Porangahau and Wimbledon Roads to recognise their changed function from primarily a local road to a road that is primarily an inter-regional route hauling goods from south of our district to the port of Napier and assist in securing appropriate funding for the route



SOLID WASTE

Service Delivery

The Rural Recycling trailer is now on a fixed schedule going to Elsthorpe , Argyll, Sherwood and Flemington twice a week and Omakere once a week. Contamination continues to be sporadic in the trailer with officers reporting no discernible patterns.



CHBDC offered the public the chance to collect for free fencing posts left at Waipukurau transfer station and this proved very popular with very good feedback received on Facebook and in print media.



Second Hand Sunday

This year's event saw a record 110 people registered to take part. The estimate is 9tonnes (of what would have otherwise been rubbish) were diverted from going to the landfill.



COVID-19 impact on Operations

While other Councils have been negatively impacted by shortages of manpower due to COVID-19 resulting in suspensions of some services, our contractors Smart Environmental and Higgins have not had such adverse effects and our services; kerbside pick-ups, transfer station operations & drop off centre recycling and landfill have all remained operational.

Waipukurau Transfer Station Weighbridge

The PMO is currently working through an opportunity to fund a new weighbridge at the Waipukurau transfer station. Funding approval from ministry for the environment is in final stages with confirmation expected early in April. A new weighbridge will allow council to record, and charge based on actual weight of refuse being dumped, provide more accurate kerbside recycling collection data to better understand if we are successful in increasing service participation, and gain a better understanding of diversion of these materials from landfill. The weighbridge is expected to be up and running by September 2022.

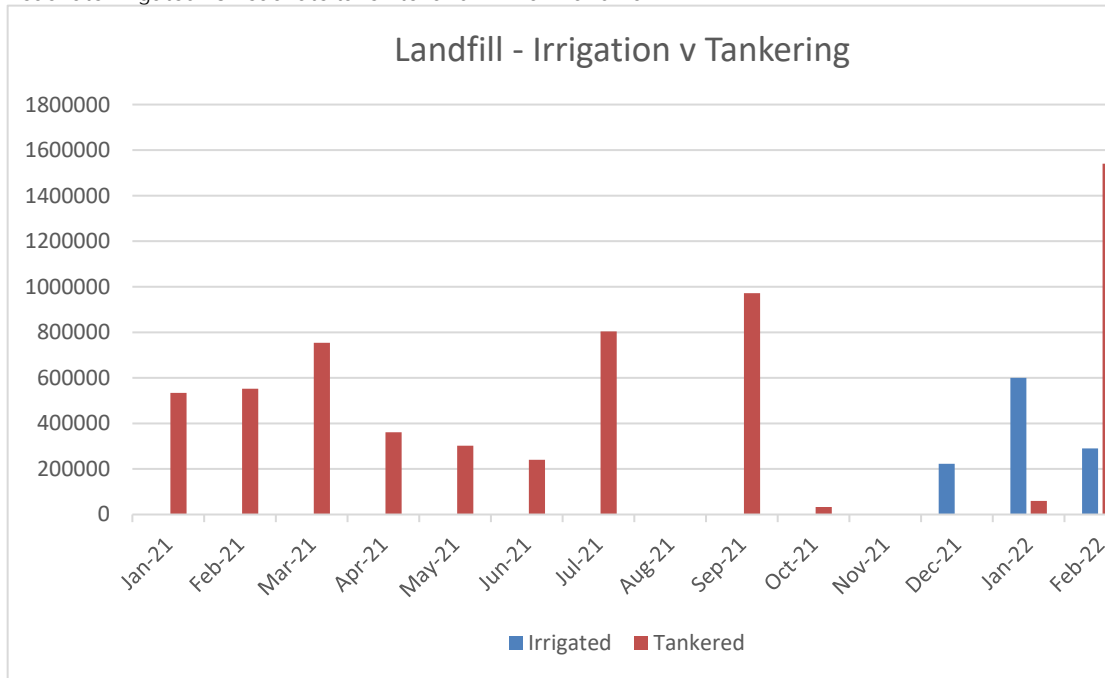
LEACHATE TO LANDFILL IRRIGATION

The system is still in trial mode until we have met the HBRC requirements to run the system regularly, at regular irrigation the system is expecting to irrigate on average 30-40m³ per day across the capped cell.

We continue to dual irrigate and tanker from the landfill and expect to cease this by the end of April 2022 once we are truly on top of the backlog. Some minor tweaks are ongoing as we learn more about the system.

To complement this and landfill operations the landfill management plan is getting a refresh.

Leachate Irrigated vs Leachate taken to landfill - 2021 and 2022



CONSENTING

Consent application volumes for 1 January– 28 February 2022 reporting period

Building Consents:

Total consents: 55
 New dwellings: 18
 Total value: \$9.2M

Resource Consents:

Total consents: 34
 Number of new lots to be created: 46

The year-on-year numbers below follow on from a period of unprecedented growth for our District with consenting numbers continuing to increase month on month, albeit at a slower rate for resource consents.

While resource consent application volumes have remained in line with the same period last year, the size, scale and complexity of subdivision proposals is less with a net drop in the number of new lots created. The increase in building consent applications is a direct result of new lots created through subdivision in the last 12-18 months.

Resource consent applications are expected to remain steady however the workload to expected to increase in the short-term as we work our way through the engineering approval stages of several large subdivisions and complexities associated with implementation of the Proposed District Plan.

While demand for new housing is high, severe supply shortages as a result of COVID is now impacting industry with many builds on hold awaiting material supply. Product substitutions and partial inspections has increased processing complexity.

A summary of consenting volumes and value compared with the previous year is provided below.

January - February 2022

Building Consents	Jan - Feb 2021	Jan - Feb 2022	No. Change	% change
Volume - applications	50	55	5	9%
New dwellings - applications	13	18	5	28%
Total value (\$M)	\$4.4	\$9.2	\$4.8	52%
Resource Consents	Jan - Feb 2021	Jan - Feb 2022	No. Change	% change
Volume - applications	34	34	0	0%
No. new lots to be created	83	46	-37	-80%

Resourcing

The continued volume increase in consent applications due to general regional growth and the introduction of the Proposed District Plan has placed further pressure on team resources to deliver. The requirement for engineering input has escalated as subdivision volumes and infrastructure complexity increases and we continue to rely heavily on the good work within our team as well as our consultant partners. We rely heavily on the support of external consultants, National Processing, Stantec and The Property Group (TPG) for the provision of building and resource consent processing services and specialist engineering design and construction monitoring input.

Building Consent Officer Cadet training has been able to continue through the pandemic with all three now progressing and able to positively contribute to the workload however reliance on external partners to assist with consent processing for the short term continues.



EMERGENCY MANAGEMENT

COVID-19 resurgence

COVID-19 Community Update

Council staff continue to work alongside Te Taiwhenua O Tamatea, HB District Health Board, Ministry of Social Development and other partners to implement the Tamatea – Central Hawke’s Bay COVID-19 Response and Resurgence Plan. An update on the four key objectives is below:

- **Objective 1 Community Intelligence.** We continue to use our collective community intelligence to assist with planning and identifying risks, shortfall and opportunities in our response and where our efforts should be prioritised. Communication and messaging out to the Network of Networks has been strengthened and coordinated.
- **Objective 2 Boosting Vaccinations** – the coordination and collective effort has continued throughout the period of this reporting with the focus turning to booster shots and paediatric vaccination. We continue to work with our partners to provide a range of opportunities and options for residents to access vaccinations using a combined approach of static clinics, the mobile vaccination van and home visiting options for those with limited mobility or ability to attend outreach clinics.
- **Objective 3 Care for our People** – During this reporting period we have seen the Te Taiwhenua O Tamatea COVID welfare hub move to full staffing and they are now firmly focused on providing support to those in need in the community who are affected by COVID-19. We continue to provide support and work closely with the Welfare hub.
- **Objective 4 Escalating Issues for Resolution** – We are in regular contact with key partners such as HB District Health Board and Ministry of Social Development who are leading the clinical and welfare response and have established a local governance leadership group for oversight and escalation of issues for resolution. In this period we have also established the Local Leadership Group in accordance with our response and resurgence plan.

CHBDC Internal COVID 19 Response Update

Please refer to Health and Safety overview section on page 37.



PLACES AND OPEN SPACES

Places and Spaces for a Thriving Future

The purpose of the Thriving Places and Spaces Programme is to look across all those things we invest in as a community to make sure we are providing the right things in the right places. We are fortunate to have many great examples of our community partnering together that we can continue to build on. This will give us a greater chance of ensuring that everyone living in Central Hawke’s Bay is connected and thriving, and every visitor gets to share that sense of belonging and identity.

Over the summer, we sought feedback from the community on our district’s places and spaces. We wanted to receive the communities’ thoughts on 9 different areas of focus:

- Play
- Sport
- Swimming Pools
- Open Spaces
- Community Halls
- Active Recreation
- Civic facilities
- Arts
- Camping

We undertook targeted engagement in different localities and also sought feedback from the broader community through written surveys online and in the paper. This part of the feedback process closed mid-February 2022, and officers are now assessing this feedback. There are a number of conversations and discussions that will still continue however with the community over the coming months.

Thoughts from the community will help inform the different strategies and plans for how we use and manage our places and open spaces over the next decade. This will assist Council to make long-term decisions on the management of our assets, and ensure our places and spaces are fit-for-purpose into the future for our growing population. We will be consulting with the community more formally on plans and strategies as part of this programme later this year.

Overall the programme is on track, with workshop held with Councillors in early March and draft of the documents aiming to be presented to the May Strategy and Wellbeing Committee for adoption for consultation.

Waipawa Pool

The pool operated well with no more issues following the pipe failure in December and switch to sump pump. The weather in January and most of February was ideal for an outdoor pool:

Attendance	January	February	March
General Public	1579	425	169
School Usage	Nil	4760	2720
TOTAL	1579	5185	2889

At the end of February, the long-awaited pool covers, a new project introduced as part of Long Term Plan deliberations arrived. You may note that only the learner’s pool has been covered. The main pool cover is set up and has been tested and works with its motor movers, but two parts are still on back order due to supply chain logistics - the key one being the outdoor conduit for the electricity, so the electricity is switched off until this part can be installed. We experienced delays on this project overall due to COVID-19, despite ordering the covers midway through 2021.

The pool has closed for the season on 21 March. Prior to that we had 5 days closed due to weather and 1 day closed due to staff isolating. Pool covers in place should make a big difference to pool temperatures next summer. Key issue is not having separate staff toilets. They are currently using the public toilets on the outside of facility which is not ideal. Phase 2 of Waipawa Pool plans to rectify this.

Waipawa War Memorial Clock Tower – Back on Time

A range of work has begun at the clock tower. The Waipawa Fire Brigade cleaned the inside as part of a training exercise and community good.. The wooden struts inside have been replaced and the clock mechanism has been degreased cleaned and is not being carefully restored, hence why the time had been off. As of 22 March the clock was back in working order and the bells were being tested. The glass clock faces at the top will soon to be cleaned.

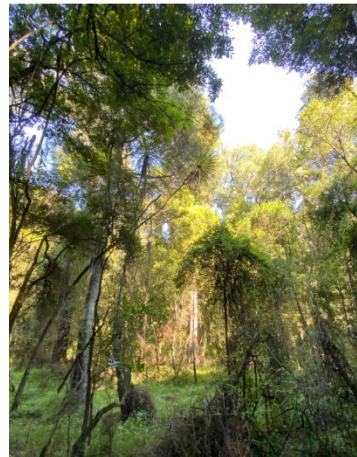
The area around the base of the clock is also being refurbished. Retaining walls are being buttressed and the concrete surrounds repaired. Next on the list is the exterior painting. This is all in preparation for its rededication ceremony on its 100th Anniversary in July.



Waikareo Reserve

On 18 February the Places and Open Spaces team visited one of its special reserves, Waikareo. It is off Porangahau Road in the Wallingford area. It is a remnant bush site and a QEII representative and staff from Regional Council also attended. The purpose was to see if the area qualified for funding for deer fencing. Unfortunately, despite seeing traces of deer near the boundary, which is along a stream is not suitable for deer fencing. A number of plant pests were identified and mapped.

Besides our regular pest management of possums we now have a list of the invasive plants that are being added to the maintenance schedule for Waikareo. On a more positive note a couple of climbing rata were identified.



Libraries

The libraries have continued with their focus on ensuring our community is still being supported as much as possible to access our services despite COVID-19 in the area.

Staff implemented a targeted pamphlet drop in areas where they are aware of high numbers of vulnerable and elderly, advising of the Click & Collect and Home Delivery options available to them. Books are being provided via non-contact delivery to library patrons who are advising that they are isolating due to COVID-19. This has resulted in lovely feedback, most over the phone or in person when no longer isolating. Included here is one email received

- "Hi, I just wanted to say WOW what an amazing service from our library. I had emailed I couldn't return books as we were isolating with covid. They rang me this morning to ask if we would like some more books delivered to see us through. What a great community. Thank you to the amazing library team. Outstanding."

The library team is currently upskilling in order to ensure that we can be redeployed rapidly if there is a need to implement the Business Continuity Plan, with some staff already being utilised to assist with the welfare checks for retirement housing tenants. Whilst it was the best way of ensuring we would be able to provide most of our services for as long as possible in the event of COVID-19, we are now moving away from the split-team model as the need to isolate only when unwell or a household contact has reduced the likelihood of a whole team instantly being unable to work onsite. This move has helped to reduce the pressure and stress on the team.

Internal training is being carried out, with staff upskilling in the digital services areas – Recollect, Digihub and Digiplay, assisting as always with the troubleshooting of personal devices, and working through the new internal training checklist developed in-house. Procedure, process, and guideline documentation is being developed, particularly around the areas of membership, meeting rooms, and debtors.

Workshops and programmes

The below workshops and programmes are currently being run out of Te Huinga Wai:

- Growing Great Entrepreneurs in Central Hawke's Bay – The most recent course completed 8th March 2022 and the next one is due to start in April will a full list of attendees.
- Business Mentoring – Following on from the Growing Great Entrepreneurs course start up local businesses are offered mentoring for a further six months with David Trim, a professional business mentor.
- Profit Club – This business support service is also offered by David Trim for those more established businesses who need additional support or guidance. The sessions occur on a fortnightly bases on a Thursday and commenced on 20th January 2022.
- Business After 5 (BA5) events- Due to COVID the February 2022 BA5 was relocated to the CHB Municipal Theatre to allow for social distancing. The next scheduled BA5 in April will be held at Te Huinga Wai.
- Apprenticeship Support Workshops- Weekly night workshops to assist apprentices through their course work.
- Talk Digital – Drop-in sessions where people can attend and have assistance with all things digital from iPhone to Computers continue in both locations.
- Banking – Discussions continue with the banks in an attempt to run a service in Central Hawke's Bay given most of the banks have closed. These are ongoing. In the interim a partnership has been formed with CHB Budget Services and they are currently running weekly Digital Banking classes out of both Te Huinga Wai and Waipawa Library.
- Tea and Tech – This monthly session is an introduction to the internet, how it works, how to keep safe and how to operate devices. These sessions will commence on the 29th of March 2022.

We continue to work with our local Network of Networks to provide fit for purpose workshops and programmes that offer support to the needs identified within the community. Tea and Tech is an example of this, which was first developed in partnership with Age Concern and is now more widely offered.

He Kura Kainga Role:

Following the departure of TeRangimarie within the He Kura Kainga Role, recruitment was completed to find a replacement as the importance of this role was recognised within both the library and wider community. We were successful in recruiting Donna Rapana into this role and are excited to see programming and continued relationships develop with her appointment. Discussions have started in regards to 2022 Matariki Celebrations and the support libraries can provide to the working group.

Digital Inclusion Role:

These last few months have focused heavily on preparing for the rise of Covid-19 as well as how the programming space continues to provide a platform for those in need of digital advice/support. In 2022 the library has provided digital support to 52 people in our community. These queries generally cover things such as device and application training. We have now compiled resources to promote a new programme "Tea and Tech" which will cover an introduction to the internet, safety, and devices. We have direct links to our networks to promote this programme for all of those in need. These will be run for Te Huinga Wai.

We continue to work in the banking space, looking for new ways to provide support. CHB Budget Services continue to provide weekly support.

A large focus over the last month has been preparing for Cleavelin's departure. Cleavelin has planned, documented, and provided in-depth staff training, ensuring that the current programmes and digital services prove sustainable moving forward.

Outreach Role

The Memory Lane programme, which is a programme targeted for those clients at Pakeke who have memory difficulties, has been on hold, but is due to recommence on Thursday 30th March 2022. This session will be held at Pakeke given COVID restrictions prevent the clients from visiting the Library.

General Programming:

COVID has restricted our ability to run a range of programmes which we would normally run. However, we continue to provide ways for our community to get involved and interact with library activities. Our school holiday competition winners were announced in late February for both our LEGO and Colouring-in competitions.



Crafternoons – The Libraries continue with weekly crafternoon sessions. These sessions provide a fun and creative space for children to create our weekly crafts. During this month, the Libraries have supported “Parks week” by providing public with resources and instructions on create different types of crafted hearts. These hearts can then be placed in one of our local parks.

DigiPlay – This programme provides our tamariki with the opportunity to have a go on something they may not have access to at home such as Play Station, iPads, VR and much more These sessions operate from 3.30-4.30pm, giving kids a safe space after school in both

Preserve Your Past – The Libraries will be reviving this session and resources on the 21st of March where community can come in to Waipawa Library and digitize their history such as images, documents, and oral history. The content can then be uploaded and shared on <https://chbheritage.recollect.co.nz/>

Summer Reading - Our Children’s Summer Reading Challenge prizes and incentives have all been given to our tamariki who participated. We had over 160 children registered for the programme and roughly 96 completing the challenge.

Our Adult Summer Reading Challenge was finalized on the last week of February where we had 23 adults participate in the challenge. Each completed participant received 3 incentives as well as entering the draw for 1 of 3 Paper Plus Vouchers which were drawn in the first week of March.

HEALTH AND SAFETY OVERVIEW

The continuing dynamic situation around COVID-19 has seen the H&S Advisor supporting the Council to respond to the pandemic.

COVID-19 Response (Internal)

Role based COVID-19 Risk Assessments + Vaccination Policy (for staff)

The Councils' vaccination policy was implemented on 8 February 2022.

Ventilation – Air Purifiers

As COVID-19 is known to easily spread between people in the air, improving the ventilation in enclosed spaces is a key and effective measure to reduce the risk of spread. The H&S and Property Teams successfully sourced air purifiers earlier this year and 22 purifiers have been installed in Council meeting rooms and public spaces such as libraries.

Masks - P2 respirators and 'Fit Testing' for respirators.

P2 respirators (the New Zealand standard equivalent of N95 respirators) have been secured for staff roll out with staff. P2 respirators are ineffective if not properly fitted to the wearer, Council have identified key staff to become certified in this process and sourced a fit testing agent to support Council in the interim. Fit testing for staff is scheduled to be completed with a second session booked for 16 March.

Perspex Screens

Perspex screens have been installed at Council's main reception in Waipawa and both libraries. The screens further support the public health measure of physical distancing.

Rapid Antigen Tests (RATs)

Council has successfully sourced a supply of RATs. To ensure business continuity a small number of RATs were issued to critical services staff for use while delays with receiving PCR tests results were experienced. Subsequently Council has established a RAT Assurance Programme for staff. The programme commenced on 8 March, staff participate voluntarily, committing to 3 RAT tests per week, logging results in mycovidrecord and advising Council if a positive result is received. Council's 3 Waters Team are fully participating in total we have 50 participants. The RAT Assurance Programme further supports Council's business continuity.

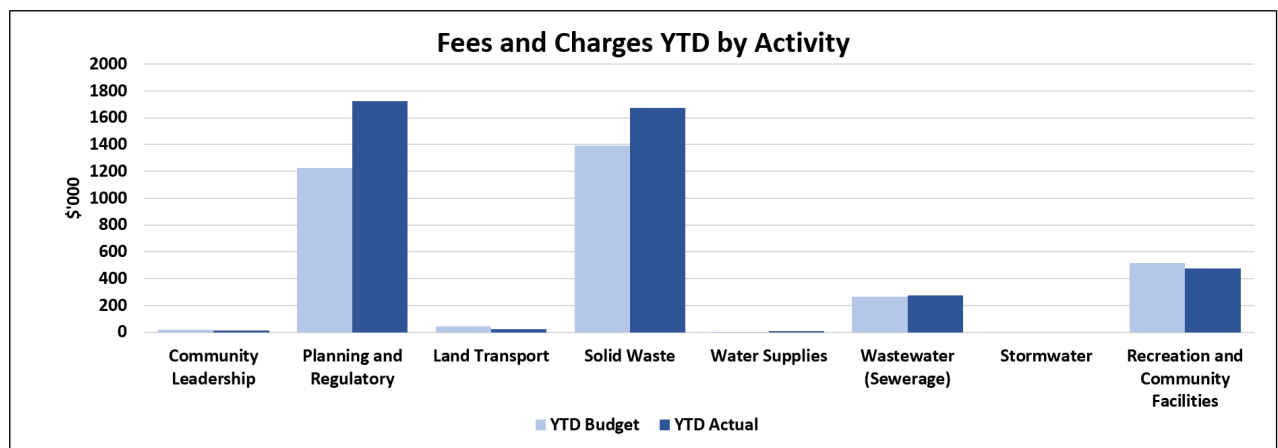
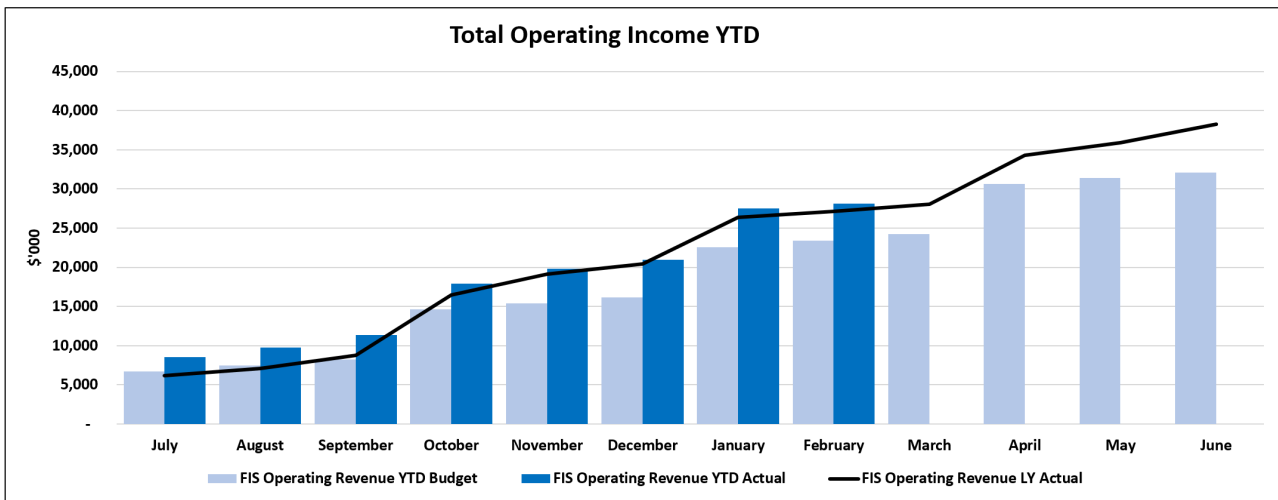
Financial

Performance

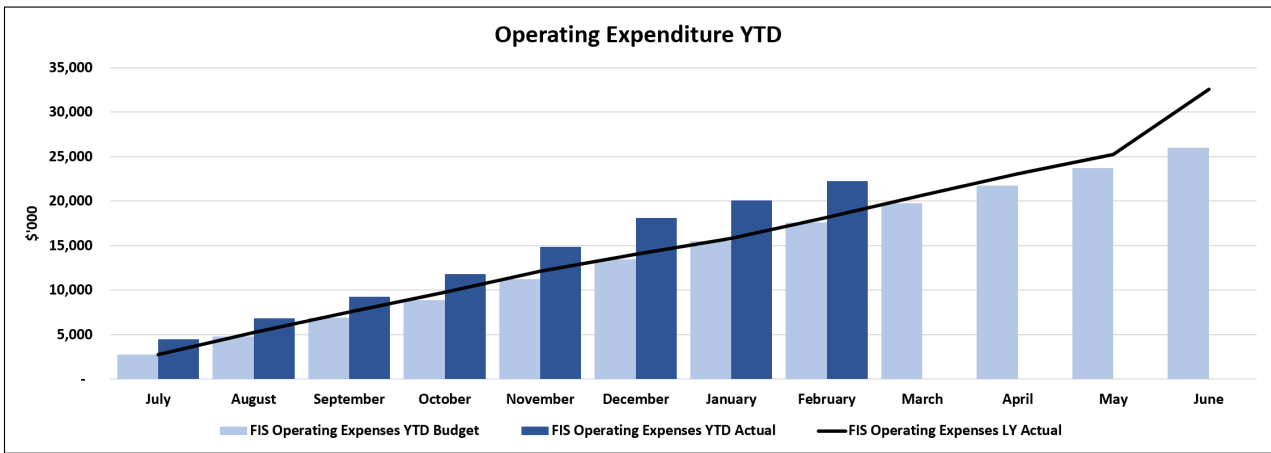
FINANCIAL PERFORMANCE ENDING 28TH FEBRUARY 2022

The graphs and tables below show the financial results for Council covering the financial results for the 8 months ended 28th February 2022.

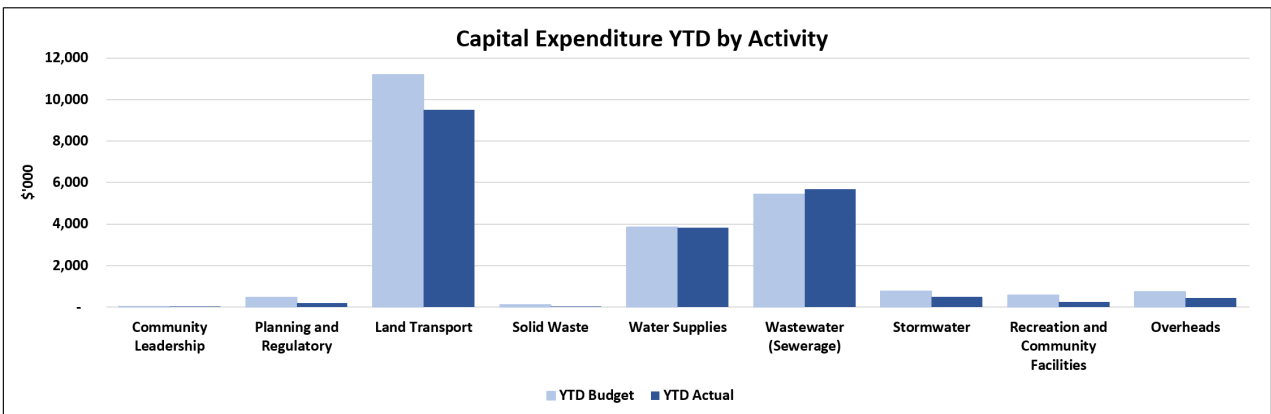
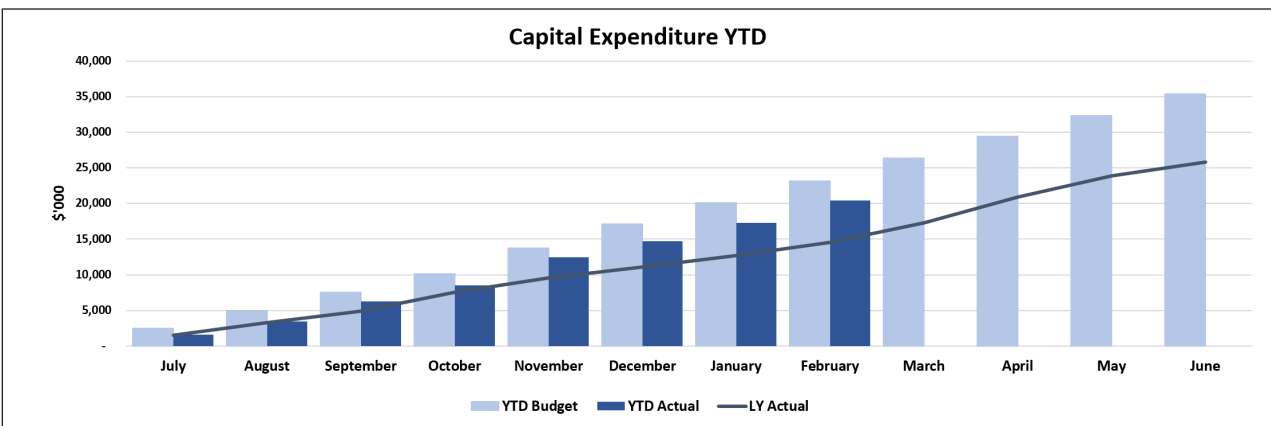
Council is now over halfway through its financial year, and trends are beginning to emerge. The July revenue includes a reversal of \$3.7m of revenue in advance booked at year end (grants received pre-July 2021 but not spent at that point in time) which slightly distorts the figures (both revenue and expenditure). Consenting is still running ahead of budgets. Solid waste is distorted by Council processing internal charges for the disposal of the sludge being removed from the wastewater ponds.



The operating expenses look high compared to budget, but this is due to Council spending grants received (tranche one 3 Waters and COVID Economic Recovery projects), additional costs of consent processing and consent consultancy costs (includes some design work that will be covered by future developer agreement income), additional volume through our landfill (carbon credits in particular) and the start-up costs of the new extended recycling services.



Capital spend is running behind budget, predominately in land transport (primarily resealing, minor improvements). While we have started incurring costs on Kairakau Road, the majority of costs are yet to be seen.



the BIG. Waste Water Story

the BIG. Water Story

#TheBigWaterStory programme of work, and the **Waipukurau Second Supply** as the flagship project is coming to an important decision point. With formal landowner agreements well progressed, most pipeline and reservoir due diligence complete. A consent onhold for geotechnical investigations either side of the river, options assessed for crossing the rivers. The production bore drilled and test, and replacement of the AC main out of the bore-field (tagged as Stage 1) is complete. Stage 2 and 3 is well underway with approx. 1.3km complete. The next stage for this project is committing to an option to take further into construction.

Alongside the Waipawa and Waipukurau project upgrades – works are commencing on planning for upgrades of the future reservoir upgrades and replacement – with the Waipawa reservoirs proposed to be replaced and upgraded first. Landowner negotiations and design for these progressing well.

Significant mains upgrades are in place across Tikokino and Abbottsford Roads as part of the firefighting and Waipawa to Waipukurau Water Supply project. Procurement to commence shortly on the next renewals planned for Porangahau and Racecourse Roads.

The **Kairakau Water Supply Upgrade** is progressing with the award occurring in November 2021 and all ontrack for offsite fabrication in April 2022, and onsite installation from June 2022, aiming for completion by November 2022.

The wastewater **renewal programme** is also kicking into gear with design nearing completion for Racecourse and Porangahau Road in Waipukurau, and the project to be tendered in late May 2022.

The **SH2 Borefield Upgrade** is making good progress with the trial commissioning of the new system progressing well.

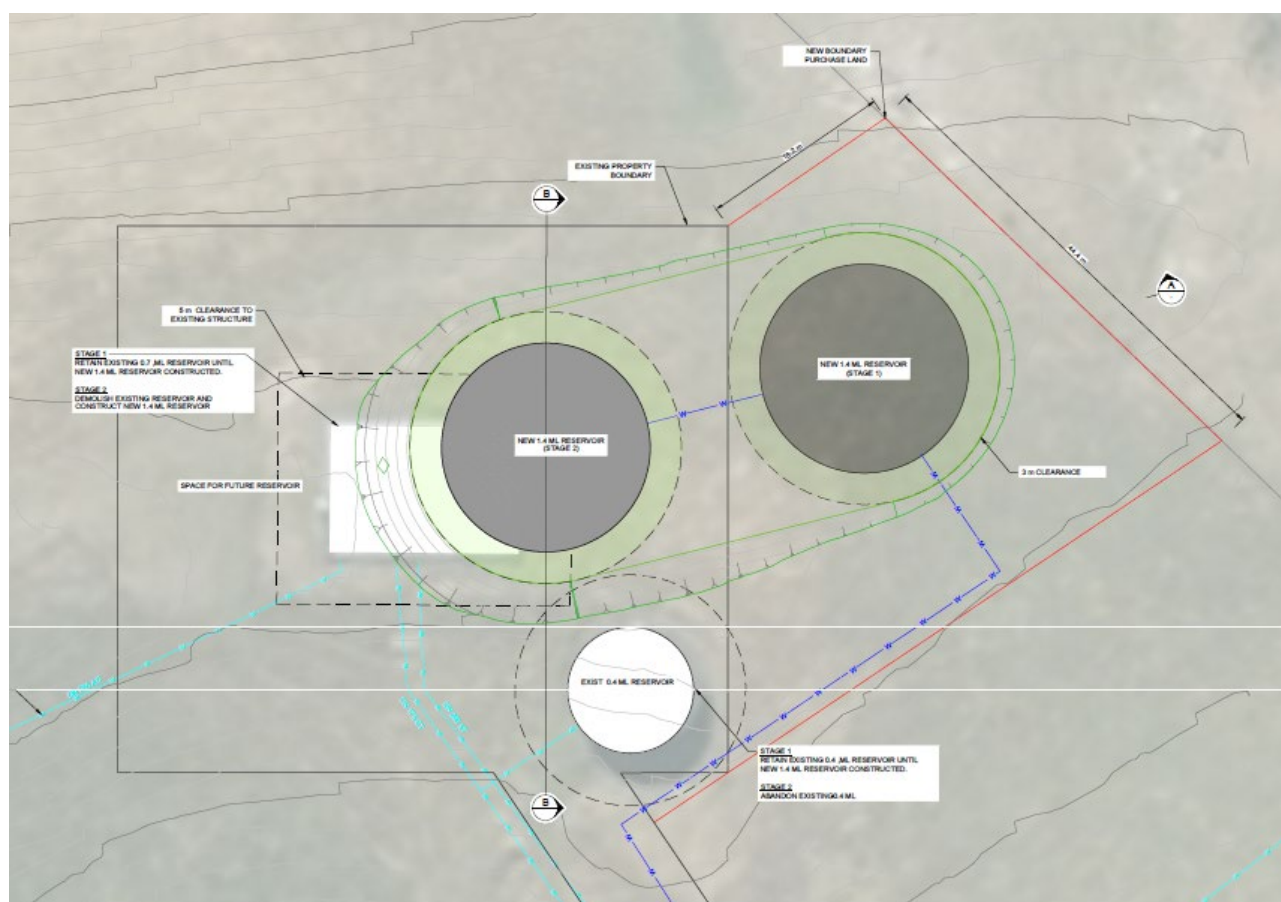


Figure 1: Outline of the reservoir replacement in Waipawa

#TheBigWastewaterStory programme has advanced over the last few months, with Stage Two of the Otane to Waipawa Wastewater Pipeline nearing completion. Stage Three is complete - linking the end of Stage 1 works at Racecourse Road/White Road to the Ōtāne Treatment Plant. The Ōtāne pump station is underway and construction of Stage 5 due to start in early Feb 2022.



Figure 2: Otane Pump Station – awaiting pumps and pipework

Waveband repairs at the Waipukurau wastewater plant are complete and Waipawa repairs now underway

Desludging works have been completed at the Waipawa wastewater plant and works are underway at Waipukurau through to May 2022. The **Waipawa DAF** build is in full swing and on track for commissioning in March 2022. A tender is currently being evaluated to install a new bridge crossing the drain at the Waipawa wastewater plant.



Figure 3: DAF in place

TRANCHE ONE – 3 WATERS REFORM PROGRAMME

Council identified a number of projects as part of the 3 Waters reform programme tranche one – below is a brief update on the programme –



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Officers are due to submit Q6 report in April 2022, to date just over \$9.3m of our \$11.09m has been spent and all of our projects within the programme are committed and planned to be delivered within timeframes. Due to COVID-19 DIA has allowed an extension to June 2022.

1. **Regional 3 Waters** – work is underway with other councils to identify and understand private water supplies, as part of a private water supply identification regional project, which may include a contingency fund to assist private water supplies – another project in planning is to investigate work required to synergise a regional engineering code of practice to assist our supply partners working in Hawke's Bay.
2. **Water Safety Planning** – source protection mapping and catchment risk assessment work is underway to support our water safety plans. A Sustainable Water Management Plan has been developed and [can be viewed here](#).
3. **Otane to Waipawa Pipeline Stage 2** – the pipeline is well underway as documented above with 8.7 of the 8.8km pipeline installed and we are now progressing into Stage 5.
4. **Waipukurau Second Water Supply** – Borefield is complete and Tikokino Road Stage 1 pipe replacement is complete, Stage 2 and 3 underway, design well progressed – future decisions to be made about the project.
5. **Wastewater Treatment Improvements** – DAF system install underway, expected commissioning in Mar/ Apr 2022
6. **Wastewater Desludging** – Dry solids removal complete at Waipawa and Waipukurau, desludge complete at Waipawa, Waipukurau desludge underway
7. **Bylaw Reviews** – Updated bylaws were adopted on May 13 2021, work is underway on implementing the changes
8. **Trade Waste** – Trade Waste consents underway and issued in Dec 2021, ongoing engagement
9. **Water Renewals** – a project to renew water mains is complete in Waipukurau across Nelson and Reservoir roads – A stormwater upgrade is now underway. Another renewal project is underway on Tikokino and Abbottsford Roads in Waipawa.
10. **Wastewater Renewals** – this fund is focussed on expediting our I&I programme, starting with physical works in Otane and studies in other towns.
11. **Programme Management** - a new project management software is now live and supporting the programme, and a 3 waters monitoring and wider infrastructure consent management tool is being rolled out to support operational compliance and visibility.
12. **Kairakau Water Upgrade** - \$300k was reallocated to increase the budget and scope for Kairakau water upgrade



Figure 4: Dredge on the Waipukurau wastewater pond

PGF ROADING PROGRAMME – PŌRANGAHAU TO WIMBLEDON

PHASE	DESIGN/ BUILD	
TIMELINE	JAN 2020 START DATE	JUNE 2022 END DATE
PROGRESS	70%	
BUDGET	Total Budget \$20.1m Spend to Date: \$12.47m	
RISKS		

Scope

To upgrade Pōrangahau and Wimbledon Roads to improve safety and resilience along Pōrangahau Road from Waipukurau to the Tararua border on Wimbledon Road.

The Contractor

Stantec and Council have been delivering the design, procurement and contractor supervision of this significant programme of work.

We now have four different contractors onboard to deliver the main components of this programme, Concrete Structures, Fulton Hogan, Downer and Russell Roads.

Funded through the PGF by MBIE – the programme is well underway, and we can expect to see significant construction through to 2022.

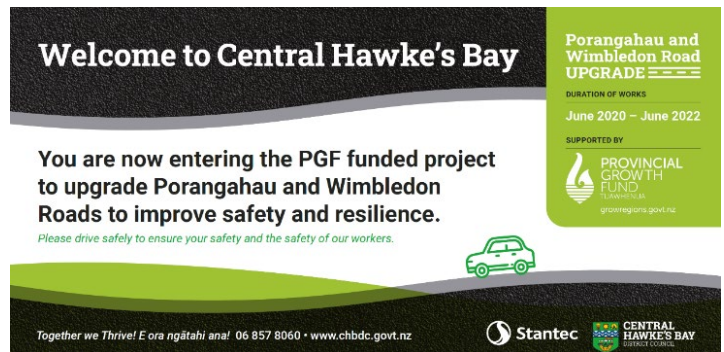
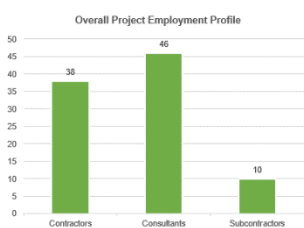
Communications

An interactive map has been created and can be visited here:

https://experience.arcgis.com/experience/947a211cafb4d4a96a063fcd1e8d3a461/page/page_10/

Webpages for the programme and individual projects can be found here: <https://www.chbdc.govt.nz/our-district/projects/porangahau-wimbledon-road-upgrade/>

Employment Statistics to Date



Progress Update

Early 2022, has seen the programme ramp into action, with a significant amount of construction underway across the programme.

- 3 bridge sites are under construction
- 2 sites at Flaxmill/ Wanstead, with a pending consent due.
- Lower Wimbledon Retreat underway and 3 other retaining wall sites to commence
- Slow Vehicle Bay and Safety Improvements progressing.

The programme was impacted by the recent rain event with rising river levels impacting works, and causing some delays and clean up as waters and debris impacted under construction projects.

This will have caused some pressure on the programme, and we expect some delays to our June 2022 expected completion.

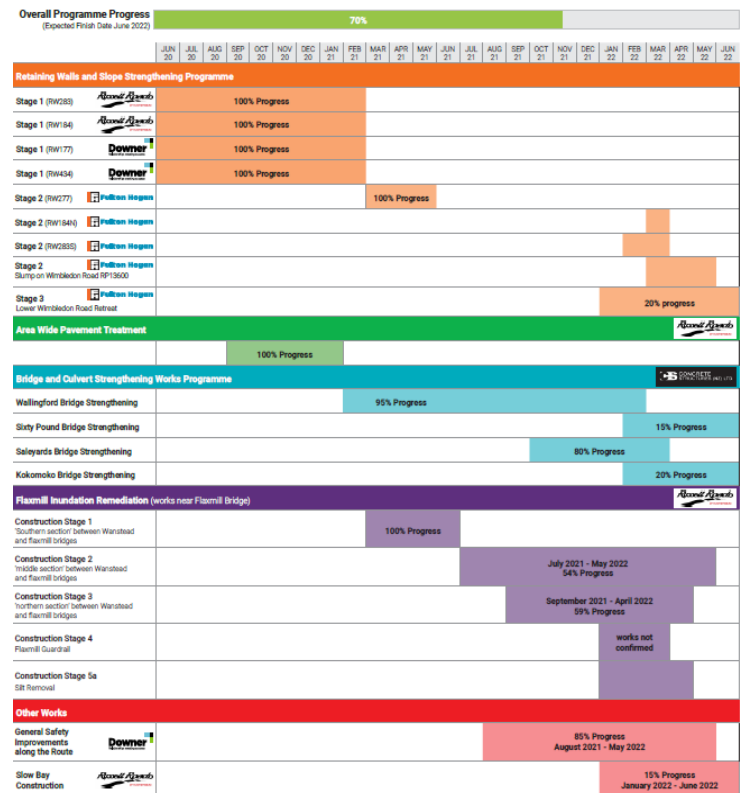




Figure 5: Lower Wimbledon Retreat








Figure 6: Slow Vehicle Bay under construction











Figure 7: Flood waters and debris impacting Flaxmill Bridge – 24th March 2022

DISTRICT PLAN REVIEW

<p>PHASE</p> <p>Hearings underway</p> 	
<p>TIMELINE</p> <p>AUG 2012 START DATE</p> <p>March 2022 HEARINGS BEGIN</p>	
<p>PROGRESS</p> <p>80%</p> 	
<p>BUDGET</p> <p>Total Budget \$3.5m</p> <p>Spend to Date: 2.1m</p> 	
<p>RISKS</p> 	
<p>Scope</p> <p>The review has now progressed to the phase of undertaking the formal Resource Management Act statutory hearings.</p> <p>Progress Update</p> <p>On 15/16 February, members of the Panel undertook a district tour hosted by Her Worship the Mayor to visit many of the general areas that have been referred to in submissions and gain an understanding of the coastal and inland areas of the district and the issues that relate to these geographic areas.</p> <p>Prior to commencement of the Hearings the Panel participated in a 'Meet the Panel' evening on 14 February 2022 when submitters to the Proposed District Plan were invited to an evening to learn more about the process and procedures relating to the Hearings. Submitters were able to either attend in person or join the meeting via an AV link which was the option several submitters chose.</p> <p>Hearings for the District Plan Review formally started on 14 March 2021.</p>	<p>The Hearings commenced with a mihi whakatau in the Chamber where JB Heperi-Smith spoke on behalf of the Council and welcomed the Panel and consultants to the Hearings.</p> <p>Dr Maaka spoke on behalf of the Panel in reply. The first Hearing (Hearing Stream 1) was held over 14/15 March when over 20 submitters appeared before the Panel to present and speak to their submission points. Many submitters presented via AV link although some attended in person. The full Panel was in attendance for Hearing Stream 1.</p> <p>Hearing Stream 2 (Urban Environment) will commence on 30 March 2022. Prior to this the Panel will meet on 28/29 March to begin deliberations on submissions and further submissions relating to Hearing Stream 1.</p>

POUND PROJECT

PHASE	DESIGN	    
TIMELINE	JUN 2018 START DATE	DECEMBER 2022 END DATE
PROGRESS	10%	
BUDGET	\$700k TOTAL PROJECT	
RISKS		



Scope

To build a purpose-built Pound Facility for Central Hawke's Bay that meets:

- Ministry for Primary Industry (MPI) standards and;
- The needs of the community now and into the future.

Progress Update

Acquisition of the site is completed; design scope has been finalised. CHBDC's PMO have picked up project management responsibilities. Building consent is scheduled to be submitted early April.

Detailed design and consenting is expected to be completed mid-year with construction to shortly follow after. A further update on timeframes will be able to be provided once the procurement process has been completed.

The Customer Relationships and Experience Manager is continuing to manage the relationship with the SPCA in the interim.