



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL



Together we thrive!

Chief Executive's Report
Central Hawke's Bay District Council
December 2021 – January 2022

Together we Thrive! E ora ngātai ana!



WORKING TOGETHER

Central Hawke's Bay will be stronger when we work together. Partnerships and collaboration are at the core of everything we do.



CUSTOMER EXCELLENCE

The communities we serve are our customers. They are at the heart of our decisions, interactions and communication. We'll engage with our customers to deliver value and exceed expectations.



THINKING SMARTER

We need to think smarter and better in everything we do. With a culture of innovation and continuous improvement we will add value to our communities.



Our values capture who we are and what matters most to us. They are the attitudes we embrace as individuals, teams and as a whole organisation. We are all personally responsible for acting with these in mind.

- T** TRUST – We create trust by acting with integrity.
- H** HONESTY – We do what is right even when no one is looking.
- R** RESPECT – We have respect for each other, our community and our stakeholders.
- I** INNOVATION – We find smarter ways to do things to produce improved and sustainable results.
- V** VALUING PEOPLE – We are one team, supporting each other to succeed.
- E** EXCELLENCE – We deliver exceptional results.

What we're most proud of - Our Greatest Asset -

People are our greatest asset. At Central Hawke's Bay District Council we are committed to providing a safe and great place to work that values diversity and inclusion, and develops skilled people who can lead our community to thrive.



Why we do what we do - Our Purpose -

It's our goal to create an environment that supports a thriving Central Hawke's Bay district, by providing efficient and appropriate infrastructure, services and regulatory functions.



The outcomes we want to achieve - Our Objectives -



- A proud district.
- A prosperous district.
- Strong communities.
- Connected citizens.
- Smart growth.
- Environmentally responsible.
- Durable infrastructure.

How we'll reach our outcomes - Our Focus -



- Promoting smart growth.
- Attracting and enabling business success.
- Strengthening our district and community identity.
- Protecting and promoting our unique landscape.
- Planning for tomorrow to future-proof Central Hawke's Bay.

E ORA NGĀTAHI ANA – TOGETHER WE THRIVE.

KIA ORA FROM THE CHIEF EXECUTIVE

This report provides an update of the organisation's activity over the December 2021 – January 2022 period and provides a snapshot of some of the organisation's achievements and activity over the period.

We ended 2021 celebrating our collective achievements for the year. Council staff were joined by Elected Members to celebrate the year's achievements with a Christmas Breakfast and the annual Together We Thrive Awards.

The Te Whetū Ririki Award for Outstanding Newcomer.	Dylan Muggeridge Caitlyn Dine
The Te Tohu Mahitahi award for fostering partnerships and working together.	Jono Craig
The Te Tohu Auaha award for thinking smarter.	Yan Chen
Te Hiranga o te Whakahaere Award for Operational Excellence	Robyn Burns Shane Kingston
The Te Tohu Manukura award for exceptional leadership (a person held in high esteem, leader in Council, leader)	Lisa Harrison Adrienne Martin
Te Kaunihera o Tamatea Award for Customer Excellence. Te Tohu Tupore (to care for, look after, treat kindly)	Rachael Stanbra
Te Tohu Hiringa. The David Stiles Award for going above and beyond the call of duty.	Debbie Thomas Bridget Cover
Te Māhaki Award for the Quiet Achiever	Jenny Kingston
Te Tohu Whakaawe Award for Inspiring the Spirit of the Central Hawke's Bay District Council	Mel Irvine Christine Renata

These awards aim to celebrate excellence and while the whole organisation is to be acknowledged for their hard work and commitment. I have included the winners of each category within this report to allow their success to be publicly acknowledged.

Congratulations to all award winners!

Council extended its closedown period over the Christmas / New Year break. This meant that most staff were able to have a longer break than usual. We have received extremely positive feedback from staff on how much this was appreciated.

And while many of us were enjoying a holiday break, a few of our staff and contractors continued to ensure that bins were emptied, water leaks were attended to, and rubbish and recycling were collected. Our thanks to all those who showed up and delivered services to the community over the summer period.

At the time of writing this report, New Zealand has moved into the red traffic light setting of the COVID-19 protection framework. We are constantly planning and following Ministry of Health advice regarding community and staff health. We will let the community know immediately of any changes to services or facility operations in relation to COVID-19.

Council is currently reviewing their business continuity plans to ensure continued delivery of essential services throughout all stages of the red traffic light system. As we move through the red traffic light stages there are some services that will be impacted, either reducing the level of delivery or closing in response to Government guidance and staff having to self-isolate for periods of time. Council is committed to taking a whole of service approach to our business continuity planning, this includes identifying resource across our business that can be redeployed to ensure uninterrupted delivery of essential services.

Council has created a publicly contestable fund to provide financial support to community-focused drinking water suppliers to help them meet the new standards under the Drinking Water Services Act. Funding was capped at a maximum of \$10,000 per application and applicants who provide water to a community facility (e.g. a Marae, Hall or Playcentre etc) will be prioritised. Applications opened on the 1st of December and Council's Māori Relationships Manager has been liaising with 10 local maraes with positive responses received already from three.

Over the course of the summer, we have been seeking feedback from the community on our 'Thriving Places and Spaces for a Thriving Future' programme. This feedback will help inform the different strategies and plans for how we use and manage our places (e.g., our community and civic facilities) and open spaces (e.g., our parks and reserves) over the next decade. This will assist Council to make long-term decisions on the use and management of our assets, and ensure our places and spaces are fit-for-purpose into the future for our growing population. We will be consulting with the community more formally on plans and strategies as part of this programme later this year.

Monique Davidson Chief Executive

Activity

Updates

GOVERNANCE



Central Hawke's Bay District Community Trust Representative (Trustee)

The call for expressions of interest for the role of Central Hawke's Bay District Community Trust Representative (Trustee) closed on 30th January 2022. Expressions of Interest received will be referred to the subcommittee formed by resolution of Council 9 Dec 2022, and a preferred candidate will subsequently be recommended to the Council for consideration of appointment to the Trust.

2021 Eric Tate Scholarship Recipient

The 2021 recipient of the Eric Tate Scholarship was Courtney Green.

2021 Waipawa Building Society Trust Scholarship

The 2021 recipients of the Waipawa Building Society Trust Scholarship were

- Alyssa Harrison
- Caeli O'Brien
- Emma Bennett
- Sophie Rusden

Citizenship Ceremonies

At the direction of the DIA, citizenship ceremonies are currently not being held until further notice. This is due to the current COVID-19 pandemic situation. New citizens continue to receive citizenship certificates via courier post. When ceremonies can resume the intent is to invite all new NZ citizens in the CHB District to a ceremony to recognise and celebrate their citizenship.

SOCIAL AND ECONOMIC DEVELOPMENT



Community Wellbeing Strategic Framework

We have been working on a new community wellbeing strategic framework alongside our new social development strategic framework mentioned below. A brief overview of 'the story so far' was provided at the community workshops in November. This framework focuses on the seven strategic goals/outcomes from Project Thrive i.e., proud district, prosperous district, strong communities, connected citizens, smart growth, environmentally responsible, durable infrastructure. The new Community Wellbeing Strategic Framework will be workshopped following Strategy and Wellbeing Committee meeting in March and ready for adoption in May 2022 at the Strategy and Wellbeing Committee Meeting.

Social Development Strategic Framework

A number of workshops were facilitated with a wide range of community stakeholders in November to identify the needs for a new Central Hawke's Bay Social Development Strategic Framework. Representatives from all our community partners attended and a number of themes, key focus areas and networks were identified. The new Social Development Strategic Framework will be ready for adoption by the Strategy and Wellbeing Committee in May 2022 and is currently in draft form awaiting design, before being sent out to the workshop attendees for their review and feedback. The intention is that each network will then identify and develop action plans for each key focus area with progress reported through the Strategy and Wellbeing Committee.

Safer Central Hawke's Bay

Safer Central Hawke's Bay's final coalition meeting for 2021 was held on 8 December. The network has faced challenges with community engagement during 2021 due to COVID-19 restrictions as traditionally most interactions and messaging was done face to face. A workshop was held to brainstorm ideas as to how we could meaningfully engage with the community during COVID-19 times and how we reach our target audience.

Safer Central Hawke's Bay work streams produced an end of year safety message that went out to all households in the district via the CHB Mail.

Strategic planning sessions for the 2022 year have occurred for all work streams and will be presented to the first coalition meeting on 16th February.

Positive Ageing

The network held its last meeting for 2021 during this reporting period. Continuing impacts of COVID-19 on the district's older residents continues to remain a priority for network agencies and organisations with social isolation of older people being of particular concern.

Organisations continue to focus on being flexible to enable them to respond to members needs in a safe way with many adapting their service to include more outreach initiatives.

A strategic planning session was held on 17th January and a work plan for 2022 for the network has been developed.

Disability Reference Group

The network met once during this reporting period for its last meeting of 2021. As with the Positive Ageing network, member organisations also report challenges to programmes and events due to the current COVID-19 restrictions. Programmes and events are still occurring but at a reduced level

Full funding for the beach wheelchair has been secured and an order for a Hippocampe All Terrain Beach Wheelchair has been placed with delivery of this expected to me mid to late January. The network is now working through the final details for the housing and hiring of this community resource in time for the official launch.

A strategic planning session was held on 19 January and a work plan for 2022 for the network has been developed.

Waka Tākaro – Central Hawke's Bay Play Trailer

Since 12 October 2021 when the Waka Tākaro was launched to the community it has attended 18 events with either community groups, individuals or schools and Kura Kaupapa. The feedback from these sessions has been positive with everyone advising that the trailer was very useful, and the children were given the opportunity to free play with items they don't usually play with.

Blanche, our Play Activator continues to work with the community and schools within the District to educate them about the resource and also the importance of Play.

We continue to look for opportunities to use the Waka Tākaro with Council and Community events with the most recent being at the Waipawa Pools. A presentation was also completed to a group of attendees at the Recreation Aotearoa- Midlands Big Day Out Conference on 12 November 2021. From this presentation other Councils are looking at opportunities to create the same type of resource for their communities including Hastings District Council.

We have been successful in receiving some additional funding from Waipukurau Rotary towards the Waka Tākaro which will allow a tear drop flag to be purchased as well as additional, more expensive items to be purchased such as a Tug of War rope.

Some feedback received includes:

Our tamariki would like to thank you for lending the Tākaro Trailer for the day. I thought that this taonga would only be suited to our babies but this was not the case at all. All year groups within Otane School had loads of fun building, hitting, balancing, tipping and most importantly imagining with all the taonga you provided for us. Again I assumed that the trailer would be a quick event that would last a short time but again I was proved wrong. The tamariki from Kōwhai class played and would have continued playing had I not started packing up at the end of the day. The other tamariki joined in at morning



tea and lunch time and had to be sent back to class well after the bell. This has been an amazing day with so many different opportunities do learning and relationship building. Tēnei te mihi mahana ki a koe mō tō mahi o te rohe nei. "Naku te rourou nau te rourou ka ora ai te iwi."

Christmas in Central Hawke's Bay

On 1st December the large Christmas Tree was assembled on the Green Patch with decorations provided by a range of community organisations and children. The 6 plywood Christmas trees unveiled in 2021 were erected in Waipukurau and another 6 added in Waipawa, kindly painted by students from Central Hawke's Bay College.

An activation session was held on the Green Patch on Friday 17th December to encourage late night shopping. A window dressing competition was held and the Waka Tākaro Play Trailer was in attendance - and of course everyone young and old enjoyed a visit from Santa.

COMMUNITY FUNDING

Creative Communities Fund

The next round of Creative Communities funding opens on 28 January 2022.

Community Voluntary Organisation Support Fund (CVOS)

CVOS is currently closed.

Community Pride and Vibrancy Fund

There have been no applications to the Community Pride and Vibrancy fund in this reporting period.

Sport New Zealand Rural Travel Fund

The Sport New Zealand Rural Travel Fund closed on 10 December 2021. Nine applications were received and are due to be reviewed and the funding allocated at the start of February 2022.

COMMUNITY PLANS

Community Planning for the Tikokino community is underway and a draft document has been produced and disseminated to the local Tikokino Community Plan working group. The group is overall happy with the draft and a meeting will be organised in the coming weeks to meet and finalise the community plan and start developing actions.

Whilst we were working towards the initial planning session with Otane in March to coincide with the Thriving Places and Spaces programme, this is now on hold due to red traffic light COVID-19 restrictions.

We are also now providing a full update to Council's Strategy and Wellbeing Committee on progress for community planning in May.

MĀORI ENGAGEMENT – TUHONO MAI TUHONO ATU

Priorities

The priority areas for Māori engagement for this period have included;

- Establishing key relationships with new employees at Heretaunga Tamatea Settlement Trust.
- Continuing to support Te Taiwhenua o Tamatea through the initial stages of induction of their new Manager.
- Both entities continue to build on strengthening their organisational structures and solidifying operations. There are ongoing partnership, collaboration, and opportunities with Council that continue to grow through regular meetings and agreed project priorities
- Working with Ngāti Kere Hāpu Authority to establish an MOU with Council
- Working with key marae representatives to strengthen Council Hāpu relationships
- Working with Ngā Karanga o Hāpu Inc to establish a relationship to work toward an MOU
- Increasing the cultural guidance group (that work with the PMO team) to include representation from
- Te Whatuiapiti and Waipukurau marae
- Supporting and participating in the Community Wellbeing workshops for thriving communities
- Continue to work on improving the flow of communication between planners, Hāpu and iwi

Te Kupenga

The Te Kupenga team of Māori Managers across the 5 Councils priorities for this period has been to hold a hui ā iwi in Napier of our Council Māori committee members, PSGE, and Taiwhenua – iwi, to have early conversations about spatial planning and guidance for Councils moving forward. Te Kupenga has also been working with Toni Goodlass Regional Programme Director and team on the Private water supplier's project.

ECONOMIC DEVELOPMENT

New Regional Economic Development Authority (EDA)

In December, all five Hawke's Bay Councils unanimously agreed to support the establishment of a new regional Economic Development Authority (EDA). This will see a joint annual investment of \$1.7 million to an independent entity governed equally between business, iwi/hapū and local council representatives. Funding for Central Hawke's Bay District Council's share of this entity has been allocated for this financial year through other existing budget sources and will require a rates increase in the next financial year. It is anticipated that the entity will be up and running for the start of the new financial year i.e., July 1, 2022, and planning to start asap. There will also be further engagement and information provided to communities through our Annual Plan processes this year.

Economic Recovery

Tukituki trails extension project

Work on the Black Creek bridge was completed before Christmas and work on the Wilson bridge (which was delayed due to issues with HBRC changes required) is due to commence from the 18 January, which we hope to have complete within two weeks. At this stage we are planning an official launch, the timing of which will be managed around the escalating COVID-19 environment.

Berm walking and cycling trails

Work has continued to maintain the new and old Tukituki trail berm trails with rapid growth and tree maintenance. The project kept on one staff member until December for this work which worked out well.

Limestone Trails

Although there is continued work happening on the trails including work to trails access, signage and further extensions these new limestone trails are currently being well used by the community. Post bollards have been installed from Ford Road to protect the area from car damage.

Gumtree Farm Mountain Bike Park

Two new trails completed – "Reesies Rippa" and "Mars Bar", which have been manually dressed and shaped. "Downers Downa" is partially constructed and will be completed soon. Work has continued by the Rotary River Pathway Trust and other volunteers to continue to maintain and build further mountain bike tracks.



Rakei Ora – Bringing Wellbeing to Marae Tihei Tamatea

Work on these marae is now complete and a final report was issued to MBIE in December to close the project. There are still some matters being worked through with individual marae. All of our project and social outcomes were met and exceeded in many cases – in particular regarding employment of targeted workers i.e., those displaced by COVID 19 and/or identifying as Māori and all were local to Central Hawke’s Bay. Our target was 11 workers and overall, we employed 13 locals across each of the five marae. Other successes include:

1. Full time employment with our local grounds keeping company recreational services
2. Business startup which has utilised the financial support and training available in the local network and pastoral care provided
3. Two people have found employment in roading crews and have recently been made permanent
4. Others have gone into a planting programme to restore further local Māori land, cleaning roles and orchard work. Some have found flexible working arrangements to allow them to continue with what they need including finding housing.

Jobs in Central Hawke’s Bay - Turanga Mahi ki Tamatea

Local Jobs for Local People - the Jobs in Central Hawke’s Bay team continues to support local jobseekers and employers to connect the dots and facilitate sustainable employment in our community. Our Mobile Employment Hubs shut down from 15 December 2021 and will resume in February 2022. We have had 14 new job seeker referrals in December and continue to work with those that are already on our books. Check out Carol’s story [here](#) - Jobs in Central Hawke’s Bay provide the vital link in connecting Carol to her dream job!

Jobs in Central Hawke’s Bay reach 25 measurable outcomes for year 2 (July 2021 – June 2022) so far! - We are halfway towards our June 2022 target of supporting 50 Youth (aged 16-24) or COVID-19 displaced jobseekers into employment. Our numbers are a great reflection of the work, but it’s the individual lives impacted, and opportunities uncovered that make this work so meaningful for our team.

🕒 Current Stats at a Glance ★



The Jobs in Central Hawke's Bay team continue to work alongside **Complete Coaching HB** to provide one on one coaching and support for our youth. This partnership continues with this second round of funding as the results achieved in the first round were invaluable for our Youth. To date 21 participants have been referred, 17 have moved into sustainable employment supported with ongoing pastoral care for up to 6 months and 2 others are still being coached. Two of our measurable outcomes (securing sustainable employment) for December, did so because of the support they received through this coaching.

In partnership with the **Hawke's Bay Chamber of Commerce**, we have now facilitated four **Growing Great Entrepreneurs in Central Hawke's Bay** courses and have four more scheduled for 2022. We are now advertising for new applicants and this [video](#) helps to showcase what the course is about.



Our last **Business After 5** event for 2021 was 2nd December. The focus of this event was networking therefore a game of coffee roulette was played which allowed for random pairing between our local businesses for a 'coffee date' using bingo balls. This was really well received giving the businesses a reason to connect with new business people across the district.

Mel (our business connector) has been out and about checking in with local businesses and seeing how we can support them to thrive. We have connected with some local retailers who are really struggling over this high pressure Christmas season. We continue to collate information we are receiving to identify trends and gaps within the community which then allows us to fit a solution to any issues that may be arising. Social Smarty and Workplace Wellness are two areas being explored for support to be provided. The Hawke's Bay Profit Club are also starting in Central Hawke's Bay which will provide local business with support in business planning and growth.

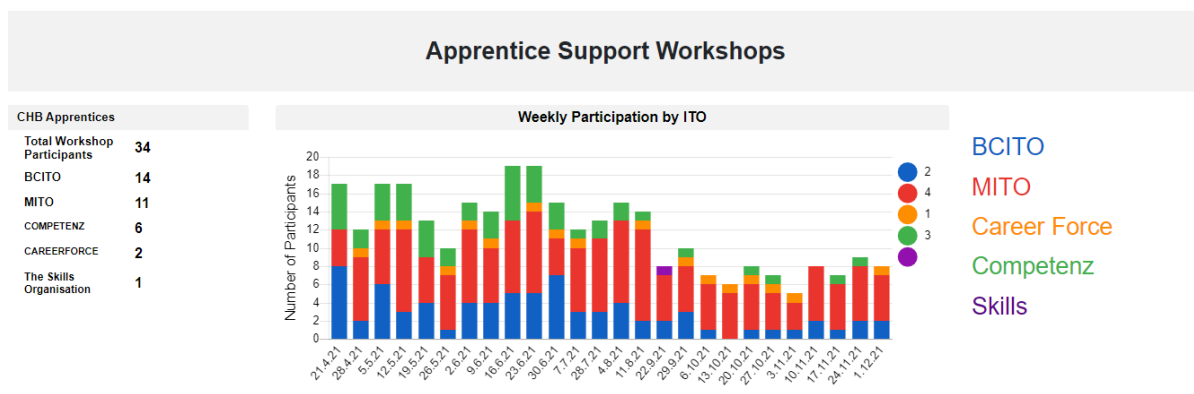
Our **Skills, Training & Employment Network** continues to foster collaborative support for our local community, ensuring that a great range of skills, training and employment opportunities are available to our local jobseekers. The group meets every 6 weeks, discussing upcoming challenges and opportunities while

providing a place for new initiatives to be introduced and welcomed into Central Hawkes Bay. Our next meeting is scheduled for 9 February 2022.

Youth Transitions – As school has finished and students are looking towards life after school, our Youth Transitions Coordinator has been able to maintain the support that students previously accessed at school through the Gateway and Learning Support programmes. This ensures these young people continue to be supported as they transition into further education, training, or employment.

In November, students from CHB College had the opportunity to 'Have a Go' at various Civil Infrastructure jobs. Thanks to the support of some of our Central Hawke's Bay District Council Partners & Contractors the day was a huge success. A [video](#) has been created to showcase the event and its successes. It is hoped this becomes an annual event.

Our **Apprentice Support Workshops** finished with our final workshop for 2021 on 1 December and will resume again 9th February 2022. The workshops provide a space for our local trainee tradespeople to focus on the paperwork component of their apprenticeships each week. This has proven vital to a number of our apprentices, one has been to 25 of the 26 workshops we ran last year (missing the first one because he didn't know about it). Check out this [video](#) promoting the workshops.



He Ringa Whānau Ora

He Ringa Whanau Ora has now been operational for 12 months and kaimahi have been supporting a number of individuals and whanau experiencing challenges with addictions and other trauma. Cultural narratives have been integral in the engagement with whānau whaiora. The narratives provide a vehicle and view into cultural origins, systems, protocol's and rights of passage. Narratives also provide cultural grounding and understanding to the concepts of wellness through a māori lens. This method has been well received by participants. These experiences have been affective in, positive mind shift, growing cultural capability and capacity and wider understanding of the variety of methods used to grow wellness.

CENTRAL HAWKE'S BAY TOURISM

Summer Campaign

Central Hawke's Baycation is a summer campaign coordinated by Hawke's Bay Tourism, which puts the spotlight on many of the incredible experiences visitors can look forward to - all conveniently displayed in a new website www.centralhawkesbaycation.com. The library of content is a mix of existing and new articles, lists, must-dos and local tips. The marketing campaign commenced on Monday 6 December and includes paid advertising across social media, print, and digital, along with promotion through Hawke's Bay Tourism's channels and databases.

The primary target audiences include lower North Island regions such as Wellington, Manawatu, Wairarapa, and Hawke's Bay. Promotion will also reach into other markets including Waikato and Bay of Plenty, ensuring a wide reach for the Central Hawke's Baycation message.

To date, we've had just on 8,000 pageviews across the campaign website. That includes paid and organic traffic. The Most popular page is the Beginners Guide to Central Hawke's Bay which points to a strong need for ongoing education about the district's offering for visitors.



DRINKING WATER

Drinking-Water Compliance

District Drinking Water Supplies

Another successful month for our treatment teams as all drinking water supplies were compliant with the NZ Drinking Water Standards throughout December and January. We have begun working closely with the new water regulator Taumata Arowai, and with the Team Leader for our area, Peter Wood. Interactions so far have been extremely positive and transfer of our notification responsibilities has proceeded with minimal disruption. Peter is aware of our intention to grow operationally and is keen to see our follow through with project works and asset upgrades within the treatment and reticulation disciplines.

The advent of Taumata Arowai brings new challenges in the form of stricter standards and more rigorous compliance measures. Although the new standards are currently in draft format for public consultation, our compliance and treatment teams have begun planning for their implementation later in to 2022, maintaining a close eye on any potential for adaptation.

Operational update

End of years reports have shown that 2021 was one of the busiest years on record, averaging 3.6 requests for service a day across the entire Three Waters Operation. December and January have been notable busier as our networks are impacted by the dry weather and seasonal population growth, with our small coastal townships (Kairakau, Porangahau and Te Paerahi) experiencing a significant boom in population. This sizable increase in population results in increased operator attendance time, higher numbers of RFS and highlights the need for greater capacity within these Three Waters networks. The team has worked tirelessly over the period to ensure any loss of service or supply to our customers has been minimised. We continue to see a steady rise in RFS within our reticulation network, as older assets are impacted by the seasonal growth of our district and the impacts of the drier weather.

We continue our much needed recruitment drive as we look to fill a number of positions across our retic and treatment teams. Our new December starter, Joe Pene, has proven to be a welcome addition to the team, bringing great levels of experience and expertise to the reticulation team.

Waipawa to Waipukurau Water Supply (W2WS)

December 2021 – officers held a bus trip locally with the cultural guidance group to better explain the project, a further trip went wider to Manawatu, Palmerston North and Horowhenua where the project team, the Mayor and members of the CGG visited pipelines crossing rivers and gave some context around how others are installed. In early January 2022 officers lodged the geotechnical consent to undertake investigation work across the rivers.

Work on Tikokino Road Stage 2 and 3 highlighted in the map below are progressing, and our contractor Russell Roads are aiming for an April 2022 completion. This will 2.6km of the existing 225mm AC main upgraded to 400mm PE for the first 1.6kms and 280mm PE for the next 1.1km to the future tee location for the new trunk main to go up onto Abbotsford Road. Learn more and follow updates via: <https://www.chbdc.govt.nz/our-council/news/article/695/council-moves-to-next-stage-of-securing-greater-resilience-of-water-supply-for-waipukurau>

Waipawa Trunk Water Main Renewal and Upgrade

Tikokino Road Stage 2 and 3

the BIG Water Story

PROJECT TIMELINE

November 2021 to April 2022

SCOPE:

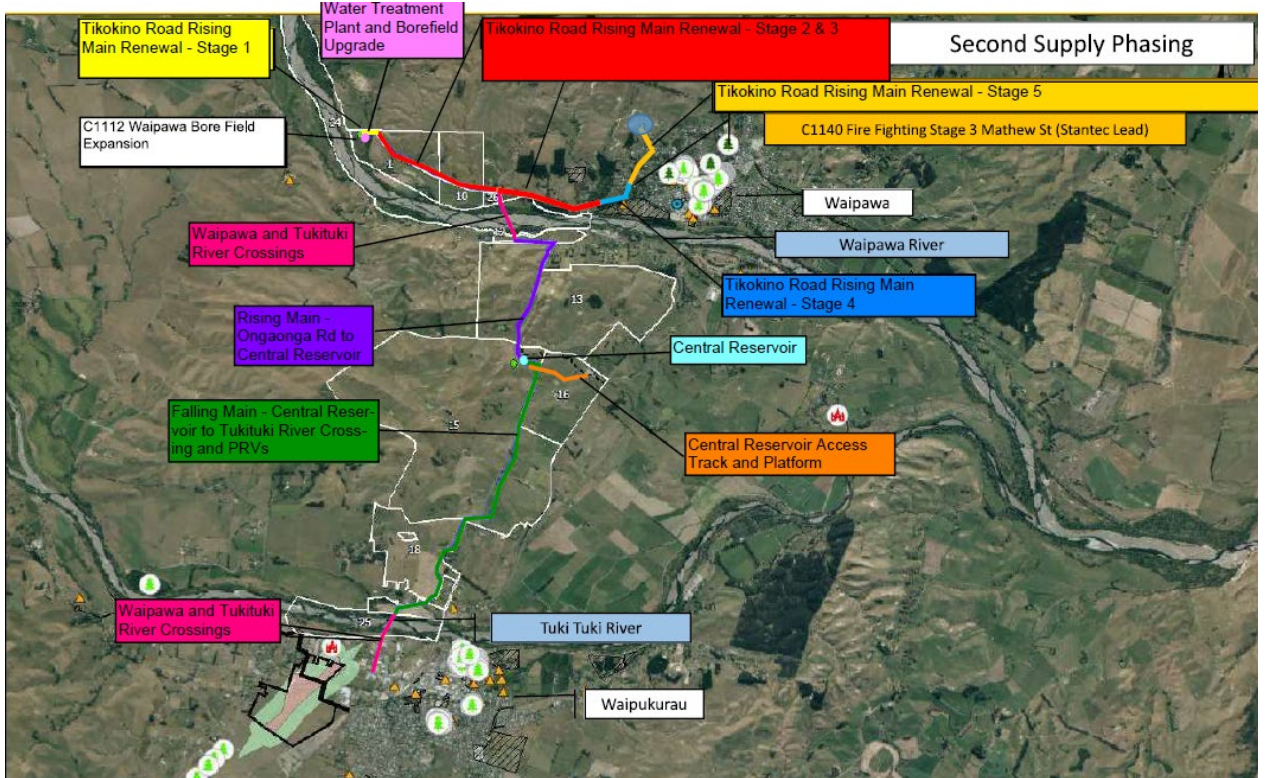
The project aims to renew a section of critical AC water main that supplies water from the Waipawa borefield to the reservoirs off Abbotsford Road to future proof growth, fireflows, and improve resilience of critical aging infrastructure.

Stage 2 is sized for the future and will support the development of the Waipawa/ Waipukurau link project. Stage 2 will renew and upgrade approx. 1621mtrs of water main from 225mm AC to 400mm PE.

Stage 3: To renew and upgrade approx. 1140mtrs of water main from 225mm AC to 280mm PE

*Stage 4 and 5: Will continue from where Stage 3 ends and continue with the renewal through to the Abbotsford Reservoir.

Stage 4: Is due to start in early 2022. Stage 5 is currently underway alongside the Waipawa firefighting project – expected to be completed by early 2022.



Waipawa/ Otane Firefighting and Shortfalls (Stages 1-3)

Works are underway on Stage 1 and 2 – slightly delayed due to some resourcing issues, we are aiming for completion of these two Stages in Feb 2022 this work now also includes a new main that will be connected with the Tikokino Rising main to replace the AC main that runs through the forest and behind the cemetery supplying the reservoirs from the Tikokino borefield.

The firefighting project will see the main upgraded to 250mm from the Abbottsford Reservoir through to the bottom of Mathew Street in Waipawa. Alongside this is Stage 5 of the Waipawa Trunk Main Renewal.

Stage 3 of the firefighting running down Mathew Street was planned to start in July 2022 but depending on progress and budget may be able to start earlier in 2022.



SH2 Borefield Upgrade

Construction of a run to waste system to address turbidity concerns has been completed and a testing and commissioning process is now underway. This work is progressing as a priority to enhance the capacity of the borefield with a filtration system on hold until the run to waste tests have been performed, funded from Year One Long Term Plan budgets.

A discharge manhole can be found in the river accretion land, when high turbidity or murky water is drawn from the bores can be discharged via this manhole to seep back into the gravels until such a time the water runs clear and we have low enough turbidity that we can send the water to the treatment plant at Pukeora Reservoir for treatment and passing through the UV system.

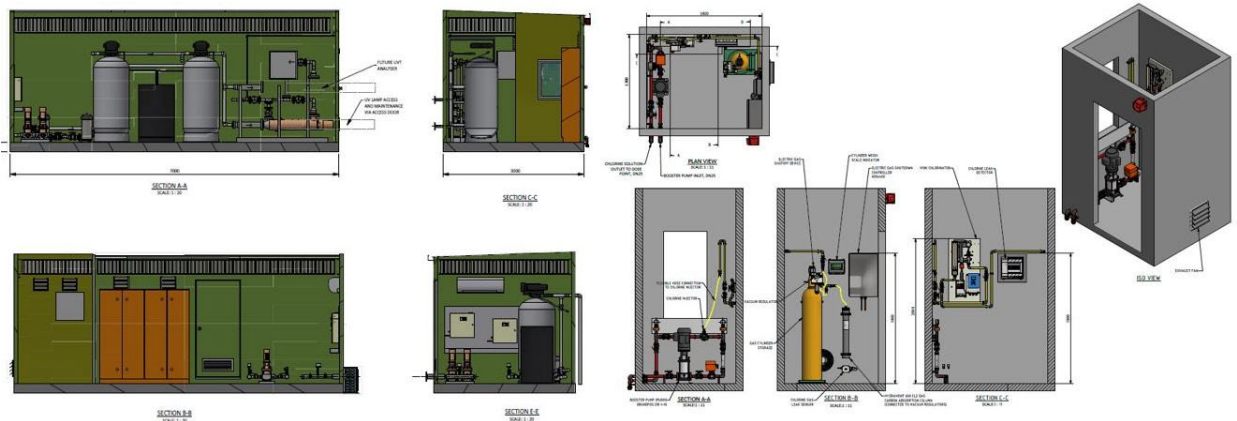


Kairakau Water Upgrade

A contract was awarded to Trility as our contractor in November 2021, and they kicked into gear designing the solution, alongside this council officers were completing the Tourism Infrastructure Fund (TIF) preconditions which would allow the contract to be executed by mid Jan 2021.

Continuing the engagement held to date, officers held a meeting at the campground hall on Sunday 16th Jan 2022, a good turnout with over 25 residents coming along to listen and ask questions.

Design is aiming to be completed in March 2022, and offsite fabrication through to June 2022 when the treatment



building is planned to arrive onsite, commissioning planned for August 2022.

Water Renewals - Nelson Street and Reservoir Road

The upgraded new water network now has multiple cross connections and improved resiliency. All houses have been connected to the new mains. A final cross connection will be completed in conjunction with the Stormwater work as this involves a road crossing of Gaisford Terrace.

Contractors Higgins have started installation of a major upgrade to the stormwater network in Nelson Street and the intersections with Reservoir Road and Gaisford Terrace, this will involve new sumps, leads and mains pipework.

Two locals were employed by Higgins for the Water main renewal contract as part of councils "broader outcomes" progressive procurement strategy and through their efforts and Higgins being awarded the additional stormwater work these two locals have now been taken on permanently, a fantastic outcome.

Backflow Prevention

A project to install backflow prevention devices is underway to improve compliance and protect the health of residents of Central Hawke's Bay. Funding is set aside in the Long Term Plan to deliver a framework for rolling out boundary backflow prevention. A register of premises and their risk levels, required for Health Act compliance, has been developed and is under review.





WASTEWATER

Wastewater Treatment Operational Performance

Waipawa & Waipukurau Wastewater Treatment Plant Improvements

Further optimisation works have been carried out over this period at the Waipawa and Waipukurau wastewater treatment plants, showing improved operational performance. This includes works to facilitate the preliminary DAF (Dissolved Air Flotation) works as well as the completion of the desludging works at Waipawa WWTP. Work to remediate the erosion around the edge of the pond waveband is well underway at Waipukurau WWTP's with Barkers Contracting placing geotextile fabric, rip rap rock and pouring a new concrete nib wall, this work is expected to be completed in January and replicated at the Waipawa WWTP by the end of March.

Wastewater reticulation performance

The network has performed well through the reporting period with no recorded overflows or blockages and only a small number of requests for service in general. Optimisation of network management continues as we continue to investigate a number of aging areas of infrastructure, including a district wide pump station improvement programme that will provide greater resilience to our network.

The de-sludge of Waipawa WWTP has provided early benefit as compliance data statistics have demonstrated considerable improvement. Early data shows that the imminent work at Waipukurau is likely to yield similar results.

A positive end to 2021 and a favourable starting point for 2022 as we look forward to the growth of the wastewater programme.

Trade Waste Reviews and Improvements

An improvement programme is underway largely supported by a new Trade Waste Bylaw which came into effect on May 13 2021. Central to this project was the development of a new charging regime that involves Trade Waste inputs paying for capital upgrades proportional to their contribution to waste received at the treatment plant – the first few months of contributions has been invoiced, and all Traders are considering cleaner production techniques, for more efficient treatment of waste in the district. Monitoring and compliance is having an overhaul with a new, accredited sampling and testing provider and new data collection and display software. New traders are also being identified and Grease Trap Management is receiving some focus. New Trade Waste consents have been issued for each Trader with conditions that are more realistic and enforceable.

Inflow and Infiltration Management.

This programme of work is underway with manhole repairs, pipe relining, hydraulic modelling, flow monitoring and CCTV. The learnings from these works have been applied to a district-wide project to identify and remediate wastewater defects which is nearing the end of the procurement process. Hydraulic modelling has identified focus areas for publicly owned sections of Wastewater mains in Waipawa, which is currently undergoing CCTV. An approach to dealing with private side defects was adopted along with a wider strategy at a council meeting on the 12th of August. The communications around this are under development.

Waipawa, Waipukurau, Otāne Wastewater Upgrade and Consenting Project

In October 2020, Council adopted a new wastewater strategy outlining the approach to be taken across the district. The 2021-2031 Long Term Plan confirms the future investment for these major programmes of work: <https://www.chbdc.govt.nz/home/article/738/council-confirms-wastewater-investment-for-the-future?t=featured&s=1>

Work is progressing, with significant focus on the DAF, desludging and Otāne to Waipawa project pipeline and other activities. Further detailed below.

Otāne to Waipawa Pipeline (Stages 1,2 and 3)

The Otāne to Waipawa wastewater pipeline is well underway with approximately 8km of pipeline in the ground across Stages 1, 2 and 3. Stage 1 between Racecourse Rd and Dee St is fully complete. Stage 2 between Racecourse Road and

the Waipawa WWTP has all but 900m of pipe installed as well as 90% of all the details along the route. Stage 3 to link the Otāne WWTP to the northern end of stage 1 is now 100% complete in conjunction with both potable water lines and power ducting to the Otāne WWTP site. The final section of this pipeline will be commencing in the New Year with an expected completion date at the End of February 2022.

Otāne to Waipawa – Pump Station (Stage 4)

Stead Construction along with subcontractors SCL and Mx Tarr are continuing work at the Otāne WWTP on construction of the Pumping station to convey wastewater to Waipawa. Progress has been steady and generally to programme, completed is culverting of the open stormwater drain, installation of the new pond contingency overflow pipe, wet well, rising main and bypass pipeline, concrete MCC and generator pad, retaining wall and screenings basket pad. The main pump pad will be completed by mid-January with Maxx Tarr starting onsite with the mechanical and electrical installation in February.

Waipawa & Waipukurau WWTP Short term Improvements

The installation of DAF units at the Waipawa WWTP, and later in 2022 at the Waipukurau WWTP aims to improve the ability to meet consent compliance in the short term, by providing customized and optimized tertiary treatment. These systems would effectively take the place of the non performing lamella clarifiers. With the improved treatment quality post DAF units, it is expected that the sand filters and the UV treatment process will also see an improvement in their efficiency. This work is occurring alongside and to complement the longer term upgrades.

Early in October the DAF design was finalised with contractor Enviroden Ltd. The support slab for the DAF unit has been completed and the DAF unit has arrived and been positioned in place onsite. The majority of the pipework to enable this to function has been installed and awaits testing and commissioning. Currently installation work continues with electrical work still to be completed. Testing, optimisation and commissioning is planned for February prior to the system going live.



Waipawa and Waipukurau WWTP Pond desludging

Hydracare have completed the desludging of the oxidation pond at the Waipawa WWTP with 1813.7 dry tonnes of sludge removed from the pond.

The team have since shifted to the Waipukurau WWTP where the geobag bund liner has been replaced and preparations have commenced to desludge the main (facultative) pond. This desludging operation is expected to commence late January and run through to April/May.

Otāne Wastewater Resource Consent

An extension and variation to the current resource consent was lodged on the 31st of March 2021 to align with the wider work programme for the larger project. Affected parties from the previous consent variations have all been contacted and approval sought, council officers gained the approval of the majority of the parties with the remainder yet to provide feedback. A collated response to HBRC was sent in November 2021 including feedback from affected parties, we await a decision/response from HB Regional Council.

Waipawa Wastewater Resource Consent

An application to change the existing resource consent conditions of the Waipawa wastewater discharge consent to enable the inclusion of flows from Otāne was lodged with HBRC on the 17th of December 2021. The planning assessment included with the application concluded that this is not anticipated to change the effects of the activity on the environment as assessed in the original consents of December 2006 and that the effects of the proposed changes on the environment are considered less than minor.

Porangahau and Te Paerahi Wastewater Upgrade Consenting Project

Officers continue to work collaboratively with HBRC and consulting partners on the consent for this wastewater upgrade project. Consulting partners visited the site with officers recently to assess environmental aspects of CHBDC's proposal. This project aims to work towards ceasing wastewater discharge into the Porangahau River, using it instead, as a resource. Design scope and procurement are the next upcoming milestones for the project once consent is in place.

<https://www.chbdc.govt.nz/our-district/projects/the-big-wastewater-story/porangahau-and-te-paerahi-wastewater-system-upgrades/>



Takapau Wastewater Upgrade Consenting Project

The consent for this wastewater upgrade was publicly notified in late 2021. CHBDC is hopeful to have a consent in place within the first quarter of 2022 and commence Stage 1 of the upgrades. Updated design scope is the next upcoming milestone for the project.

An information sheet with detail on the project can be found here: <https://www.chbdc.govt.nz/assets/Uploads/Takapau-Wastewater-Community-Information-Sheet-October-2021.pdf>

STORMWATER



Stormwater Operational and Compliance update

We are awaiting a response from Hawkes Bay Regional Council for the Annual Compliance Monitoring Reports, maintaining that result will be favourable given the work that has gone into them. In addition to this, further plans are being developed to meet resource consent requirements. Officers are scoping the development of a Catchment Management Plan with project partners Stantec. The plan will cover aspects over and above the resource consent requirements to provide more value for Stormwater management in the district, coordination of stormwater projects, and impact on the environment for CHB stormwater discharges.

Waipawa Stormwater Model

The model build for Waipawa is complete and calibration is underway. Recommendations to service development, future growth, network performance and environmental impacts have been developed. Integration of these within the Catchment Management Plan is underway.

Waipukurau Stormwater Model

A hydraulic model update is being undertaken by WSP, an initial network walkover was undertaken in December with survey and performance recommendations following from this. The model is still in the process of being built.

Nelson Street Stormwater Upgrades



Work has completed the install of the main pipe along Nelson Street, with the new Pipe Work at the Reservoir/Nelson Streets intersection also now complete. Work will continue after the New Year to install new pipework in Gaisford Tce up into Nelson Street now that the realignment of a Centralines Power Cable has been completed. Remaining new sumps and leads will be undertaken once the main pipework is complete. Expected completion is end of February 2022.



LAND TRANSPORT

Summary General

The programme works are well underway with the weather holding. One period of rain caused the loss of a section of Kairakau Road which is highlighted below. The Land Transport team have been busy with the programmed work and the amount of development happening in the district has increased the workload for vehicle crossings, traffic management planning, and corridor access requests.

Contract Works for FY 2021-2022

Maintenance and Re-seals – Downer

Road maintenance efforts have been focussed on rural areas through the summer period with a significant amount of drainage and culvert maintenance completed as well as urban sump cleaning. Continued periods of hot weather, and in particular warm overnight temperatures, have led to road bleeding issues across a large patch of the North Island with our network impacted similarly to others. Crews have responded to a number of instances of bleeding and have spread additional chip where possible to manage the impact on the road and road users. Teams are also working with heavy traffic/haulers to manage their impact on roads as they heat up.

The Re-seal programme is well underway with most sites now completed and the final sites ready for work in February.

Improvements to the use of the RAMM system are paying off with improved data management allowing greater visibility and knowledge of the network and network performance.

Bridges, Structures and Area Wide Pavement Treatments - Higgins

Work on the Reservoir and Nelson Street pipe replacement continued throughout the period and the pavement design for the area wide pavement treatment of the project was completed and will be implemented as work progresses.

The retaining wall for the Matthew Street footpath has been completed and the project will continue into the new year.

Having completed the work on Tipene's Bridge, the contractor moved to completing the repairs to Eparaima which is now substantially complete and is being used by the appreciative landowner.

The beams from Tipene's and Eparaima will be refurbished and used on Gunson's Bridge to bring it back up to Class 1 strength.

The contractor will begin work on the minor safety improvements in the new year.

Kairakau Road Rebuild - Higgins

One storm in November caused a portion of Kairakau Road to slump making it unusable for the residents. The road was closed to all traffic while investigations were undertaken to find a solution. The closure of the road caused a major disruption and hardship for the residents of Kairakau and Mangakuri. They had to travel an extra 30 to 40 minutes each way to access Waipawa of Waipukurau, children were cut off from schools, mail was interrupted, and people struggled with the extra time and length of their journeys.





A meeting was held with the residents, a communications plan established, geotechnical investigations done, walking access for students to attend school was created, budgets were secured through Council and Waka Kotahi, and a direct award procurement was made for a contractor all in a very short time and work began on a temporary access with the goal of having the road open by December 21st.



During the construction period of the single lane access the weather turned bad and there were nervous moments when the ability to finish the seal on the single lane was threatened. However, we did get a break for about 5 hours on the 14th of December and council staff along with the contractor made the decision to apply the seal.



The application of the seal was successful and the road was opened that afternoon (1 week earlier than planned). Throughout the project the residents were understanding and supportive of our efforts. A monitoring regime was established to ensure we were aware of any movement or emerging risk that may happen over the Christmas break

Work on the permanent restoration of a 2-lane road access will commence early in 2022 once the final alignment has been confirmed.

Minor Events Activity

Some of the minor events funding has been used to clean up trees and debris from wind events

Other Works

Stantec continues to provide very good service to the council for land transport.

Our Point of Entry submission to Waka Kotahi has been accepted and we were provided with another \$100,000 of budget to complete a Single Stage Business Case (SSBC) to prove that Porangahau and Wimbledon Roads have changed their function from being a local road to serving a State Highway function. If we are successful with the SSBC then we will have the opportunity to increase our funding assistance rate for certain defined activities on the Porangahau Wimbledon route.

Testing has been completed to allow for the pavement design to be able to seal new roads this year.

SOLID WASTE



Service Delivery

The Council meeting in December saw the decision made to retain the DOCs in Otane, Takapau, Tikokino and Ongaonga and alter the rural recycling trailer schedule to focus on those communities without DOCs and kerbside services. This was due to feedback from the community and lessons learned by officers regarding the high rural community demand for the DOCs at times when the trailer was not available and also for the inability of the trailer to cater for large loads which tended to be the norm for rural families. The trailer can now be concentrated to those areas- Elsthorpe, Argyll, Omakere, Ashley Clinton and Flemington.



Over Christmas an extra run by the contractors was done to Porangahau Beach and all other beaches were also subject to an extra run. Drop off centre bins were being filled very quickly and this resulted in instances of fly dumping which was managed by Council and contracting staff. There was also growth in the amount of contamination in the trailers over the holiday period and this is being closely monitored and managed. Contractors were continuing to remove contamination from bins to minimise the amount of recycling going to Landfill.

Starting in December, 15 kgs of batteries were sent to UpCycle in Auckland. This will be done monthly in 2022.



Waipukurau Transfer Station Weighbridge

The PMO is currently working through an opportunity to fund a new weighbridge at the Waipukurau transfer station. Funding approval from ministry for the environment is in final stages with confirmation expected early in February. A new weighbridge will allow council to record and charge based on actual weight of refuse being dumped, provide more accurate kerbside recycling collection data to better understand if we are successful in increasing service participation, and gain a better understanding of diversion of these materials from landfill. The weighbridge is expected to be up and running by September 2022.

Leachate to Landfill Irrigation

The system is still in trial mode until we have met the HBRC requirements to run the system regularly, at regular irrigation the system is expecting to irrigate on average 30m³ per day across the capped cell.

Unfortunately, due to irrigation not occurring regularly the leachate pond is full and the current safety measure to avoid the leachate pond overtopping is to backfill and contain leachate within the landfill cells, the landfill cells can only hold so much leachate before there is risk that they seep into ground or become present in the live landfill. To manage the volume of landfill while the system is bedded. The team have made the decision to tanker leachate to the Waipukurau wastewater plant for a short period – expected to be 2 to 4 weeks to clear the backlog.

By this stage we expect to have satisfied all requirements and be routinely irrigating.

CONSENTING

Resource Consent application numbers have remained steady through October - December. As a result of notification of the Proposed District Plan on 28 May, the vast majority of subdivision consents to August were for rural properties as customers seek to maximise the opportunity to subdivide to under the Operative

District Plan rules with small minimum lot sizes. There has been a noticeable shift this period with an increase in smaller, residential subdivision applications although volumes of lifestyle rural applications remain strong.

Of particular note, two larger subdivisions were approved in December : 89 lots in Bennett St Waipawa, and the revised 96 lot "Golden Hills" scheme on Mt Herbert Rd, Waipukurau.

Building consents applications continue to increase steadily on the back of subdivision growth with a 14% increase in new dwelling applications compared to the same period last year. Material shortages remain a challenge for the construction sector and we are seeing this translate to an unusually high number of building consent variation applications based on product substitutions. This in turn has increased the workloads on both processing and inspection teams.

In May 2021, new Stormwater Management and Water Supply ByLaws were adopted by Council with compliance now assessed by engineering early in the building consent application process. There has been a focus on education in the past few months with industry understanding and acceptance now gaining momentum.

The majority of building consents are processed by external contractors who remain under pressure due to increased volumes seen on a national scale. For the most part we are managing to achieve agreed service levels and high-quality customer service. Being available to respond to customer queries remains a high priority.

Consent application volumes for 1 October– 30 December 2021 reporting period

Building Consents:

Total consents: 133
New dwellings: 42
Total value: \$22.6M

Resource Consents:

Total consents: 70
Number of new lots to be created: 216

The year-on-year numbers below follow on from a period of unprecedented growth for our District with consenting numbers continuing to increase month on month, albeit at a slower rate for resource consents. While application volumes have remained in line with the same period last year, the size, scale and complexity of subdivision proposals received has resulted in a 26% increase in new lots to be created. The increase in building consent applications is a direct result of new lots creation through subdivision in the last 12-18 months.

The growth in consent applications is expected to continue and the workload increase as we work our way through the engineering approval stages of several large subdivisions and complexities associated with implementation of the Proposed District Plan. The requirement for engineering input has escalated as subdivision volumes and infrastructure complexity increases and we continue to rely heavily on the good work within our team as well as our consultant partners.

A summary of consenting volumes and value compared with the previous year is provided below.

October-December 2021

Building Consents	Oct - Dec 2020	Oct - Dec 2021	No. Change	% ch
Volume	87	133	46	35%
New dwellings	36	42	6	14%
Total value (\$M)	\$21.3	\$22.6	\$1.3	6%
Resource Consents	Oct - Dec 2020	Oct - Dec 2021	No. Change	% ch
Volume - applications	70	70	0	0%
Volume - approved	57	64	7	11%
No. new lots to be created	160	216	56	26%

Resourcing

The continued volume increase in consent applications due to general regional growth and the introduction of the Proposed District Plan has placed further pressure on team resources to deliver.

We rely heavily on the support of external consultants, National Processing Ltd, Stantec and The Property Group (TPG) for the provision of building and resource consent processing services and specialist engineering design and construction monitoring input.

The recruitment of a Development Engineer and two new Building Consent Officer Cadets mid 2021 has started to build capacity in what is an incredibly tight labour market, however, further recruitment is necessary, and some reliance on external partners to assist with consent processing for the short term continues.



EMERGENCY MANAGEMENT

COVID-19 resurgence

COVID-19 Community Update

Council has been working alongside Te Taiwhenua O Tamatea, HB District Health Board, Ministry of Social Development and other partners to implement the Tamatea – Central Hawke’s Bay COVID-19 Response and Resurgence Plan. This plan is being constantly reviewed and updated with four objectives:

- Objective 1 Community Intelligence. We are using our collective community intelligence to assist with planning and identifying risks, shortfall and opportunities in our response and where our efforts should be prioritised.
- Objective 2 Boosting Vaccinations – a sustained and collective effort has continued throughout the period of this reporting to boost vaccinations in the district. This saw us achieve the 90% double vaccination rate goal on 13th January 2022 and we now continue to focus on providing as many opportunities for residents to get their first, second, booster or child vaccination in the district.
- Objective 3 Care for our People – We are working closely with Te Taiwhenua O Tamatea who will be coordinating the Welfare response from the Tamatea locality hub under the COVID-19 Care in the Community framework.
- Objective 4 Escalating Issues for Resolution – We are in regular contact with key partners such as HB District Health Board and Ministry of Social Development who are leading the clinical and welfare response and have mechanisms to escalate local issues to ensure our community receives the support and care we collectively need.

CHBDC Internal COVID 19 Response Update

The key achievements for Council internal response for this period include drafting and consulting on both staff vaccination and external contractor COVID-19 management policies. Implementation dates are set for 8 February.

Council are also actively updating their Business Continuity Plans with a focus on ensuring essential service delivery through all stages of the red traffic light. Additional detail is contained in the Health and Safety section of this document



PLACES AND OPEN SPACES

Places and Spaces for a Thriving Future

The purpose of the Thriving Places and Spaces Programme is to look across all those things we invest in as a community to make sure we are providing the right things in the right places. We are fortunate to have many great examples of our community partnering together that we can continue to build on. This will give us a greater chance of ensuring that everyone living in Central Hawke's Bay is connected and thriving, and every visitor gets to share that sense of belonging and identity.

Over the past 2 months, we have been seeking feedback from the community on our district's places and spaces. We wanted to receive the communities thoughts on 9 different areas of focus:

- Play
- Sport
- Swimming Pools
- Open Spaces
- Community Halls
- Active Recreation
- Civic facilities
- Arts
- Camping

We undertook some targeted engagement in different localities and also sought feedback from the broader community through written surveys online and in the paper. This part of the feedback process closed on 31 January 2022, and officers are now assessing this feedback. There are a number of conversations and discussions that will still continue however with the community over the coming months.

Thoughts from the community will help inform the different strategies and plans for how we use and manage our places and open spaces over the next decade. This will assist Council to make long-term decisions on the management of our assets, and ensure our places and spaces are fit-for-purpose into the future for our growing population. We will be consulting with the community more formally on plans and strategies as part of this programme later this year.

Waipawa Pool

The weather has generally been hot and dry this summer reflecting a well utilised pool. December saw 951 public users and schools making the most of the pool with 2,700 students taking a dip.

On 23 of December, we noticed an with the ballast tank walls being pushed in by water. It was not clear what was causing the problem.

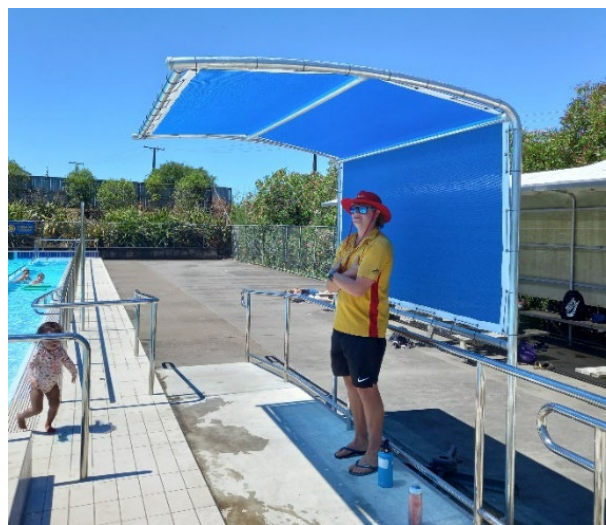
The pool was closed 24 December and investigations into what was causing the problem began.

The main water pipe into the pool system had failed causing scouring and pea metal to move around that damaged two other pipes. One which sucked the pea metal into the balance tanks and some even making it to the filter basket in the plant room. The water in the ground area surrounding the balance tanks is what was causing the walls to bubble inward. Several contractors over the Christmas holidays were needed to diagnose, cut into the surrounds of the old pool to access the pipes and repair them, and then water tank loads to refill the learners pool. The pool reopened on the 30 of December. We are currently investigated whether any liabilities might exist in relation to warranties associated with the repair.



Pool covers have been delayed due to Learners pool cover incorrectly cut and engineer hold ups with the reels for the big pool. This error will be fixed at no cost to Council. These are due to be completed and installed mid-February.

The lifeguards are extremely appreciative of the new sunshades that have been erected. The public appear to be happy and enjoying themselves on the hot sunny days.



Takapau Cenotaph Reserve asbestos removal

In the period, we completed the removal of the broken down shed containing asbestos and other old unsafe sheds an urgent project funded in Year 1 of the 2021 – 2031 Long Term Plan. The site is now safe, tidy and ready for members to utilise the space.

Public Toilets

Whangaehu Toilets opened in November with a local contractor experienced in facility cleaning providing regular cleans and updates to Places and Open Spaces Team. The Whangaehu Facebook page has had positive comments. Residents with berms on either side are continuing to mow the area.

Our new Pourerere Toilets cannot come soon enough with the upper tank deteriorating and sending debris into the system that often blocks the water coming in. Toilets have been ordered: a 5 pan for the existing site and a single pan like the Whangaehu one for a northern day parking area site. Due to demand these will not be in place until spring.

For the summer period Council provided 5 port-a-loos with one at the day parking north end, three in the permitted camping area and one at the southernmost end of road. Since then, we have added one additional in between the north one and the permitted camping areas for a total of six. This is down from the ten that were provided last summer. Requests for service at Pourerere around toilets have been minimal over the peak period.

This autumn we will work with the residents in the area of the planned north toilet to identify the most suitable location and then take a report to Council for approval.

A'Deane Park toilet block experiences regular vandalism at times with small fires being started in the cubicles. Most recently grill window being removed (again) and entry walls kicked in. Security at lock up have reported these. A different style window covering is being trialled.

Retirement Housing

The project to install extractor fans in all units is now complete as is the heatpump by-back programme. Biannual inspections occurred in December and minor repairs are being organised.

Councillors provided holiday cheer by visiting residents just prior to Christmas. This was in lieu of the annual morning tea which was cancelled due to changing alert levels to traffic light system and related concerns. Consideration is underway for an outdoor BBQ at the two main housing sites in late February or early March aligned with safety messages and Council communications.

Centennial Celebration of the Waipawa Memorial Clock Tower

Work is organised and planning underway for the 100th Anniversary of the Clock Tower. Waipawa RSA and Council are working together to make this a very special event. The event is scheduled for Saturday, 23 July.

Libraries

Our libraries celebrated the festive season with decorations and a wonderful Memory Tree. There were some wonderful memories attached to the tree. This was also an opportunity for library users to donate to a basket of goods for the Food bank.

COVID-19 continues to affect library circulation, and this is the case throughout the country. In a recent questionnaire sent to Library Managers the comments were in all cases that foot traffic is down significantly as are circulation numbers.

Library use of Te Huinga Wai has not been as great as expected, again we expect that this is related to COVID-19 .
Te Huinga Wai – The Knowledge and Learning Hub

Since the Hub was opened in September 2021, there have been approximately 7035 people utilise the facility, noting shutdown over the Christmas period, so services were not available for approximately 10 days.

The services they have been utilised within the facility include library services, AA and Council Services, meetings or programmes, and general use of the facilities available.

Meeting Rooms – Since opening there has been over 133 meetings occurring within the two meeting rooms: Tahi and Rua. These meetings are both internal and external meetings therefore exposing numerous organisations and community members to the facilities and services that are on offer at Te Huinga Wai.

Workshops and programmes

The below workshops and programmes are currently being run out of Te Huinga Wai:

Growing Great Entrepreneurs in Central Hawke's Bay - The next course is set to commence at the start of February 2022.

Business Mentoring – Following on from the Growing Great Entrepreneurs course start up local businesses are offered mentoring for a further six months with David Trim, a professional business mentor.

Profit Club – This business support service is also offered by David Trim for those more established businesses who need additional support or guidance. The sessions occur on a fortnightly bases on a Thursday and commenced on 20th January 2022.

Business After 5 (BA5) events- In December 2021 the first BA5 event was held at Te Huinga Wai with local business invited to the facility to network with other businesses. This event saw over 22 businesses coming together to network and also see the services on offer at Te Huinga Wai. The next BA5 is set for February 2022.

Apprenticeship Support Workshops- Weekly night workshops to assist apprentices through their course work.

Talk Digital – Drop in sessions where people can attend and have assistance with all things digital from iPhone to Computers

Activation Sessions – sessions are intended to give the kids something to do when in town, in particular over the School Holiday period.

Banking – Discussions continue with the banks in an attempt to run a service in Central Hawke’s Bay given most of the banks have closed. These are ongoing. In the interim a partnership has been formed with CHB Budget Services and they will be running Digital Banking classes out of Te Huinga Wai commencing at the start of February 2022.

Digital awareness programme: App and phone management advice. This programme continues at EIT however the intention is for it to move to the Digital Hub.

A video was also created for the facility which showcases the facility and the services it provides for the community.

<https://www.facebook.com/CHBDistrictCouncil/videos/368656228376944>

Programming within the Library

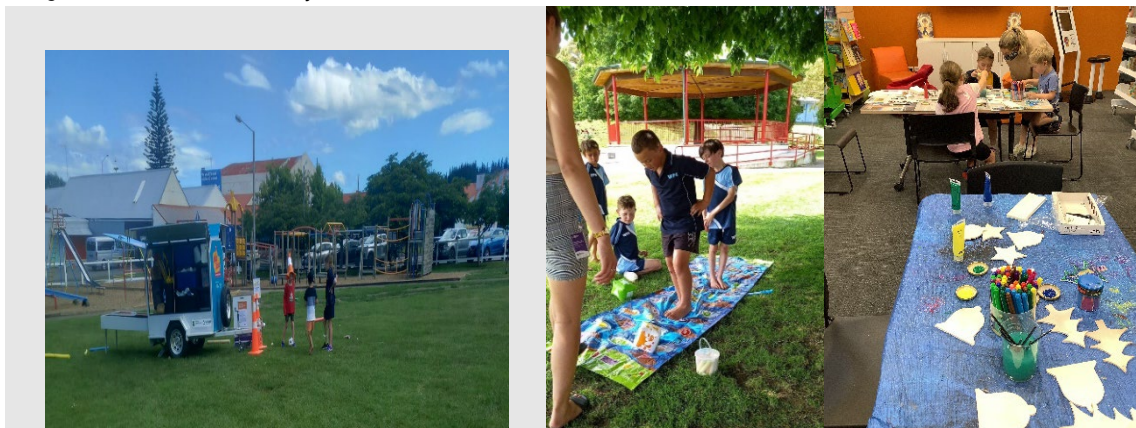
COVID-19 continues to have an impact on the ability to run programs within the library space however the team continue to work to find alternative solutions and ways of working in this environment. Activation Sessions have been occurring which adhere to the COVID-19 guidelines and allow for limited numbers and social distancing but also offers kids an activity to participate in. These sessions either occur at Te Huinga Wai or in an outdoor setting in Waipawa. They include: Crafternoons – arts and crafts-prior to Christmas the kids were making Christmas Decorations for the local Community Christmas Tree.

Chalk it- outdoor chalk session

Playstation Playtime – a chance for kids to have a go on something they may not have access to at home- Play Station.

Fun in the Sun- outdoor play in the park allowing kids to get out and be active at Nelly Jull Park. A range of games and activities are offered.

Waka Tākaro – our local Play Trailer is utilised at Nelly Jull Park where kids are encouraged to enjoy the outdoors and are given the freedom to ‘Play’.



The NZLPP roles continue to add value to the library space with more focus on Digital Inclusion and Mātauranga Māori.

He Kura Kainga Role:

The presence of our Māori community in our Central Hawke’s Bay District Libraries has had a significant increase with our Waipukurau Kohanga Reo completing the external Te Reo Purapura o Tamatea programme facilitated by Te Waaka Ngarotata who received funding through the Creative Communities Scheme, and the integration of our Māori Language Readers collection into the Picture Books collection increased the check outs of our Māori children’s books.

We have continued close engagement with our local hapū kaumatua group and facilitated a Vaccination passport morning tea that allowed librarians time to help our Kaumatua access and receive their printed and laminated vaccine passport. We had over 30 kaumatua local to Central Hawke’s Bay some of which had never been in a library setting before. We also continue to hold a close relationship within Te Taiwhenua o Tamatea to ensure we are able to assist

when and where possible. Our aim for engagement has always been to ensure our community are aware of the information and knowledge available to them through the Central Hawke's Bay District Library services.

Digital Inclusion Role:

The Digital Inclusion space has continued to adapt in both the programming space along with how we support community. Through much of November/early December, the entire library staff spent an extraordinary amount of time supporting community in obtaining their vaccination passes. Over this time, we have completed 502 passes, averaging roughly 15 minutes per person, equating to 7530 hours of work. With the digital space continuing to grow through Central Hawke's Bay, the library continues to support our elderly in both one on one support while continuing our relationship with EIT facilitating weekly digital sessions from EIT Waipukurau. Libraries have supported an additional 66 people with walk-in digital support as of 1st October. We currently run a total of 5 Activation Sessions throughout a fortnightly schedule, one of which involves the children's digital resource activity – PlayStation Playtime which has seen 36 Children participate in 6 sessions.

Outreach Role

The NZLPP outreach programme is still an important part of the libraries. The community library has been visited and new books delivered. We are investigating with members of the Porangahau community other programmes/ services the library could provide for them.

Our Memory Lane programme, which is a programme we are working with Pakeke has been on hold, but we are working with their staff on how we can run this programme with safety measures in place. The sessions we had were such a success that we are looking forward to the next one and so were the clients.

Working with Paul Hunter Centre has been another success. I was looking at Digital and Culture ideas that we could include in our visits to them.

The outreach programme has also been an important part of getting the Winter Readers Reading programme into the schools. As this programme was running when we went into lockdown the success rate of children finishing was great. We had a 82% finish rate to children enrolled.

Community Engagement - Outreach Support

We have successfully completed the Winter Warmers reading programme outreach to Primary Schools which involved actively helping with reviews, certificates, collating and delivering of incentives and book prizes to 13 schools. We had very positive feedback from those that were involved.

With moving into the new COVID-19 traffic light system, numerous hours have been spent with members of the public helping them navigate, obtain, and laminate their vaccine passes. The time spent with this has been over and above our usual library duties but has been an incredibly positive outreach service to our community. As a result, we have had contact with people who would not normally come into our library and in turn some have joined up as members.

We have started our summer reading programme targeting pre-school and children up to Year 8 which is themed 'Exploring Your Own Backyard' based around parks and reserves in our area. The aim of this is to build relationships, confidence, and to nurture literacy and a love of reading. This programme, like the Winter Reading one is incentive based, the difference being is that the children come into the library instead of us going out to the schools. I have been actively involved in promoting the programme to the children/families that come in, processing registration forms and interacting with the children when they do their reviews. This programme is still currently running. Alongside this, summer activity packs were collated and given out as an alternative to the in-house activities usually run from the library over the summer holidays (due to COVID-19 restrictions). We co-ordinated some smaller craft sessions prior to Christmas making decorations for our community Christmas tree.

General Programming:

COVID has restricted our ability to run a range of programmes which we would normally run. However we have attempted to adapt and therefore during the current School Holidays developed Activity Packs that kids can collect and complete at home. These packs include 18 different activities and resources for at home creation. They also offer competitions such as Lego Challenge and Colouring in Competition. Any left over packs will be utilised as a resource for those in isolation should families have to be at home.



Christmas Decorations: In the spirit of Christmas we offered community the ability to decorate a Christmas decoration in the lead up to Christmas which once decorated was placed up on the Community Christmas tree. This proved very popular with over 300 decorations being added to the tree. The decorations will be used for future Christmas celebrations.

Summer Reading Challenge: We are currently running a Summer Reading Challenge, this year the theme is "Explore your own backyard". Kids are encouraged to read at least books and at the same time explore new places in Central Hawke's Bay which they may not have visited before. We have over 160 children registered for the programme. Each child will come into the library on 4 occasions to sit with a librarian and talk about the books they have read, they will then receive a prize for this. In past years a large finale event has been held however as this is not possible we are offering kids voucher to participate in local activities such as the movies, pools, real fruit ice cream and fish and chips.



Adult Summer Reading Challenge: We are currently running an adult reading challenge also which allows adults to get involved and encouraged to read of the Summer break. Prizes are available for those who read 7 books and those who read 10 in the draw to win 1 of 3 Paper Plus Vouchers.

HEALTH AND SAFETY OVERVIEW

The continuing dynamic situation around COVID-19 has seen the H&S Advisor supporting the Council to respond to the pandemic.

COVID-19 Response (Internal)

Role based COVID-19 Risk Assessments + Vaccination Policy (for staff)

Prior to the Christmas break, the H&S team performed a Role based COVID-19 Risk Assessment (developed in line with WorkSafe NZ's guidance). The risk assessment process identified risks and control options for each Council role. The risk assessments resulted in a change to Council's vaccination policy (following a comprehensive consultation with staff) in which all Council roles are required to be undertaken by vaccinated employees.

In particular, ventilation of public facing, and meeting spaces was identified as an effective control option. More detail on this is in the next section. The risks assessments showed that the risk faced by all roles was high enough that the decision was made to require COVID-19 vaccinations for each role in Council following a comprehensive consultation process with staff.

Ventilation – Air Purifiers

As COVID-19 is known to easily spread between people in the air, improving the ventilation in enclosed spaces is a key and effective measure to reduce the risk of spread. The H&S team have worked with the Property team to understand the current ventilation within each enclosed workspace Council controls.

The preferred option was identified in the way of standalone air purifiers which require no infrastructure, these are ideal for enclosed workspaces which have no existing mechanical ventilation. Officers are pleased to share that we have sourced air purifiers which are expected to be installed in coming weeks.

Masks - P2 respirators and 'Fit Testing' for respirators.

P2 respirators (the New Zealand standard equivalent of N95 respirators) have been secured for staff roll out with staff. P2 respirators are ineffective if not properly fitted to the wearer, thus council have identified key staff to become certified in this process and sourced a fit testing agent to support Council in the interim. The H&S team have secured fit testing for staff in February, as well as Health and Safety Reps undertaking fit testing training to future proof the Council PPE requirements.

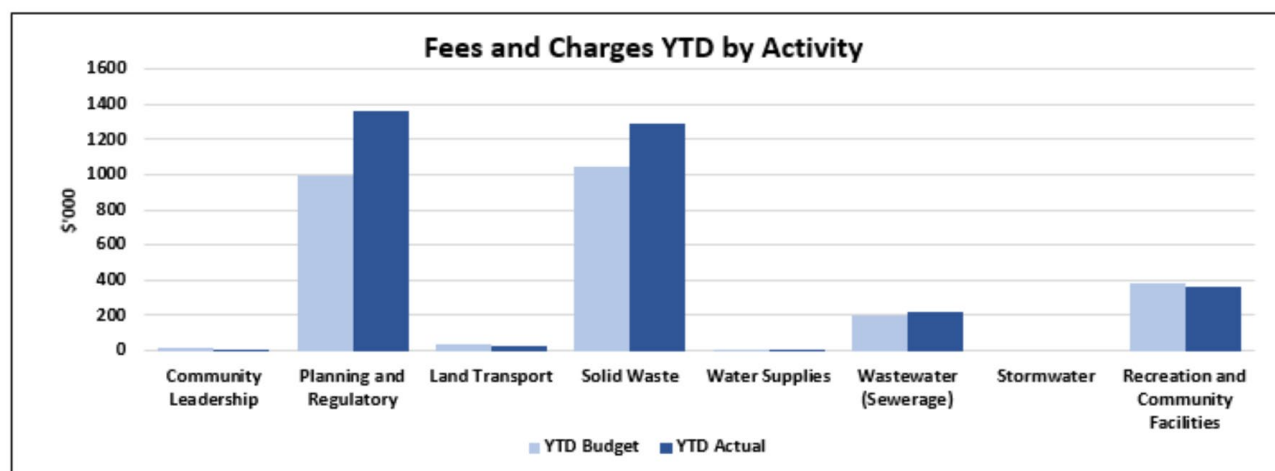
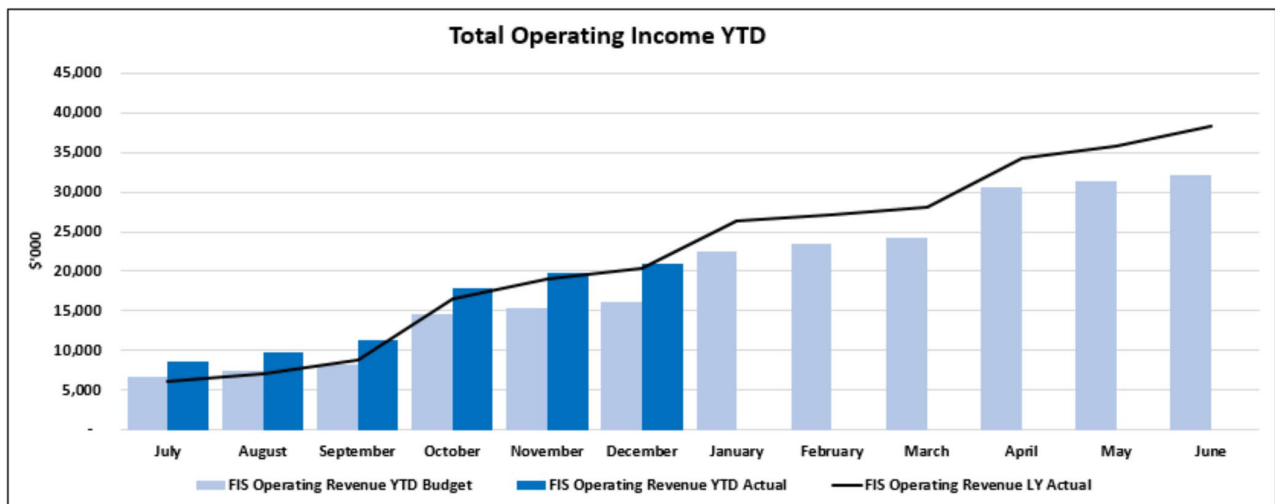
Financial

Performance

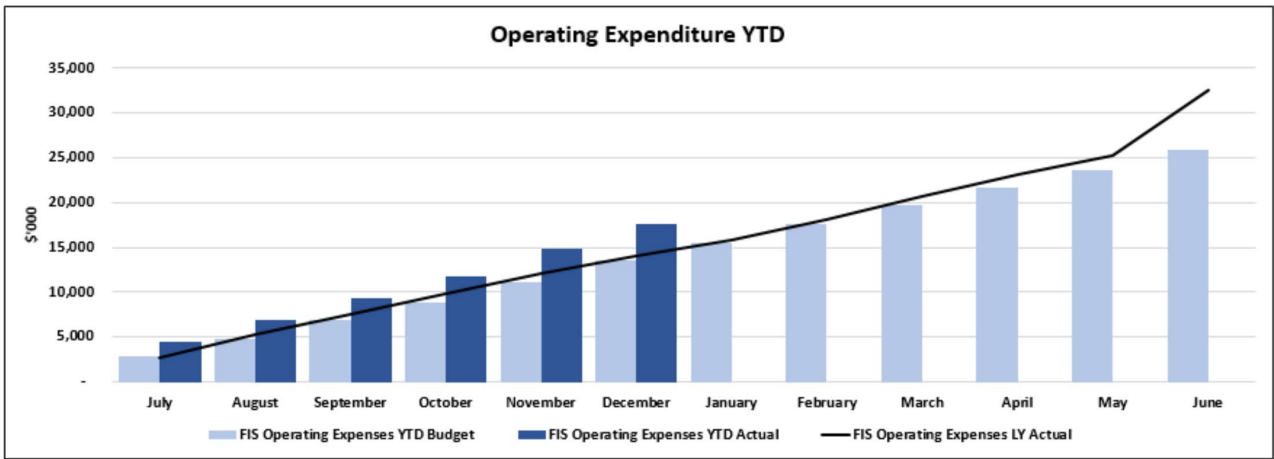
FINANCIAL PERFORMANCE ENDING 31 DECEMBER 2021

The graphs and tables below show the financial results for Council covering the financial results for the 6 months ended 31 December 2021.

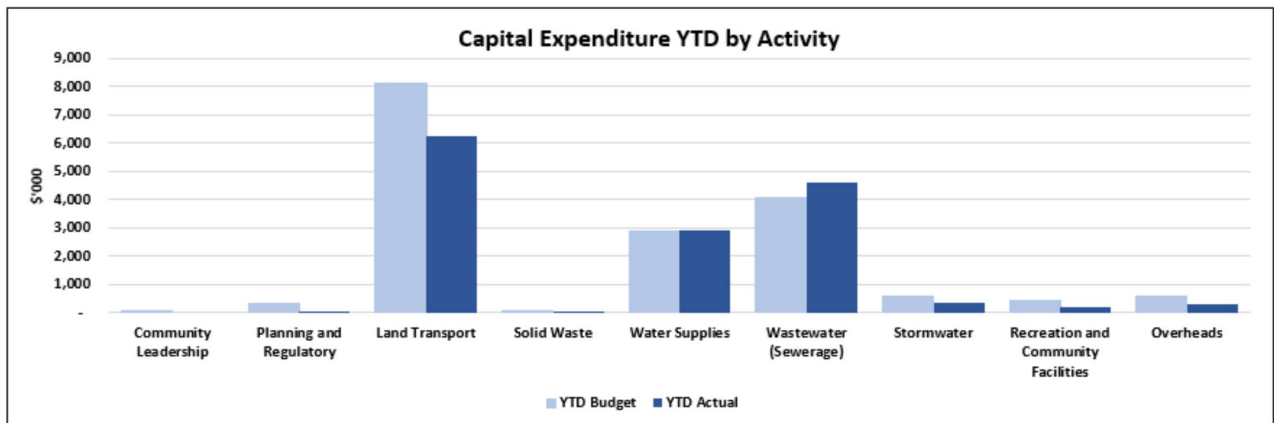
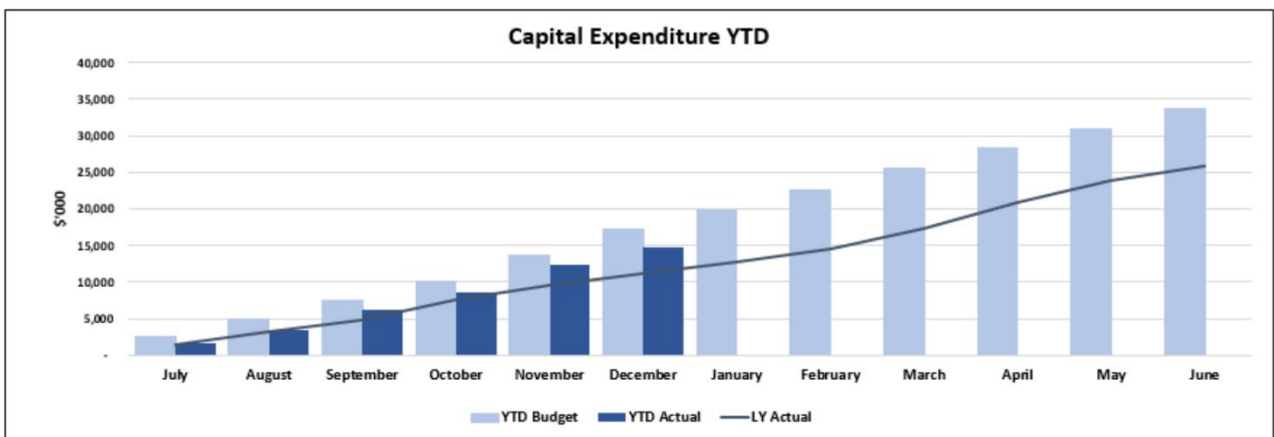
Council is now half way through its financial year, and trends are beginning to emerge. The July revenue includes a reversal of \$3.7m of revenue in advance booked at year end (grants received pre-July 2021 but not spent at that point in time) which slightly distorts the figures (both revenue and expenditure). Consenting is still running ahead of budgets. Solid waste is distorted by Council processing internal charges for the disposal of the sludge being removed from the wastewater ponds.



The operating expenses look high compared to budget, but this is due to Council spending grants received in the previous year (tranche one 3 Waters and COVID Economic Recovery projects), additional costs of consent processing and consent consultancy costs (includes some design work that will be covered by future developer agreement income), additional volume through our landfill (carbon credits in particular) and the start-up costs of the new extended recycling services.



Capital spend is running behind budget, predominately in land transport (primarily resealing and responding to weather events although the costs relating to the Kairakau Road event haven't been accounted for yet), and the route 52 PGF project.



#the BIG. Waste Water Story

#the BIG. Water Story

#TheBigWaterStory programme of work, the **Waipukurau Second Supply** is making good progress. Formal landowner compensation letters are being finalised, and most pipeline and reservoir due diligence complete. Some additional due diligence is being planned for the reservoir location and in discussion with Iwi, a preparatory consent developed for geotechnical either side of the river to allow informed discussion with marae. The production bore contractor has now demobilised from site, and replacement of the AC main out of the bore-field (tagged as Stage 1) is complete. Stage 2 and 3 are commencing in early November 2021.

Alongside the Waipawa and Waipukurau project upgrades – works are commencing on planning for upgrades of the future reservoir upgrades and replacement – with the Waipawa reservoirs proposed to be replaced and upgraded first.

Significant mains upgrades are in place across Tikokino and Abbottsford Roads as part of the firefighting and Waipawa to Waipukurau Water Supply project.

The **Kairakau Water Supply Upgrade** is progressing with the award occurring in November 2021 and all ontrack for offsite fabrication in April 2022, and onsite installation from June 2022.

The **renewal programme** is also kicking into gear with design underway for Racecourse and Porangahau Road in Waipukurau to commence in March/ April 2022.

The **SH2 Borefield Upgrade** is making good progress with the trial commissioning of the new system progressing well – all going well by early March 2022 the older syphon and vacuum pump system can be decommissioned.

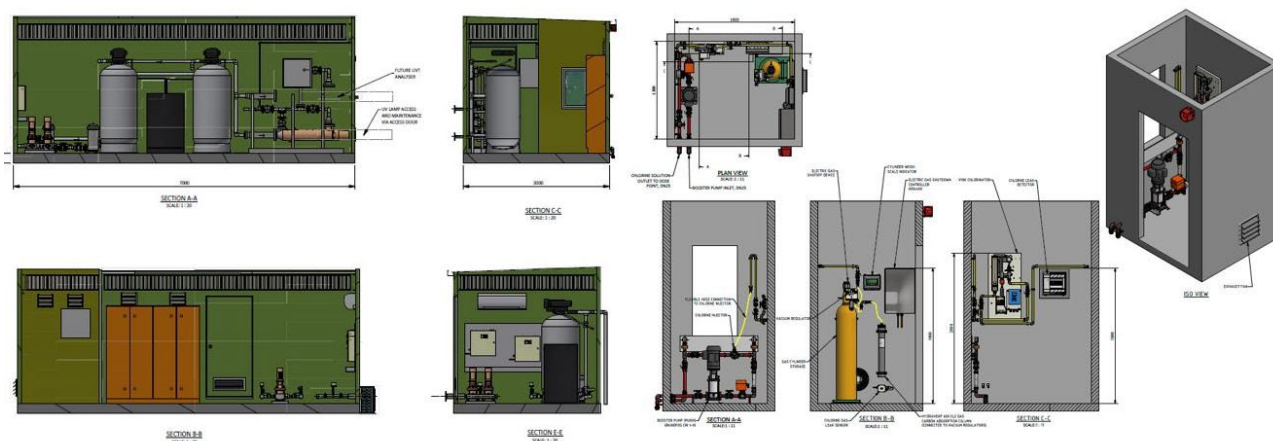


Figure 1: 3D graphic of the proposed Kairakau water Treatment Plant

#TheBigWastewaterStory programme has advanced over the last few months, with Stage Two of the Otane to Waipawa Wastewater Pipeline nearing completion. Stage Three is complete - linking the end of Stage 1 works at Racecourse Road/White Road to the Ōtāne Treatment Plant. The Ōtāne pump station is underway and construction of Stage 5 due to start in early Feb 2022.

Waveband repairs at the Waipukurau wastewater plant are complete and Waipawa repairs are due to start in mid Feb 2022.



Figure 2: Waveband upgrade/ repairs at Waipukurau WWTP

Desludging works have been completed at the Waipawa wastewater plant and works are underway at Waipukurau through to May 2022. The **Waipawa DAF** build is in full swing and on track for commissioning in March 2022.

A tender is currently in the market to install a new bridge crossing the drain at the Waipawa wastewater plant.



Figure 4: DAF unit craned into place

TRANCHE ONE – 3 WATERS REFORM PROGRAMME

Council identified a number of projects as part of the 3 Waters reform programme tranche one – below is a brief update on the programme –



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Officers have recently submitted Q5 report in late Jan 2022, to date just over \$8.5m of our \$11.09m has been spent and all of our projects within the programme are committed and planned to be delivered within timeframes. Due to COVID-19 DIA has allowed an extension to June 2022.

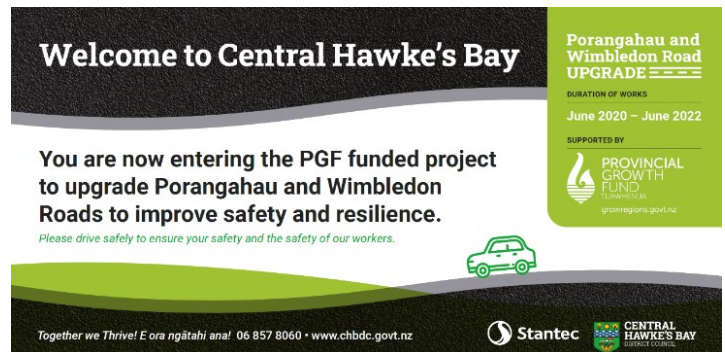
1. **Regional 3 Waters** – work is underway with other councils to identify and understand private water supplies, as part of a private water supply identification regional project, which may include a contingency fund to assist private water supplies – another project in planning is to investigate work required to synergise a regional engineering code of practice to assist our supply partners working in Hawke's Bay.
2. **Water Safety Planning** – source protection mapping and catchment risk assessment work is underway to support our water safety plans. A Sustainable Water Management Plan has been developed and [can be viewed here](#).
3. **Otane to Waipawa Pipeline Stage 2** – the pipeline is well underway as documented above, and we are now progressing into Stage 3.
4. **Waipukurau Second Water Supply** – Borefield is complete and Tikokino Road Stage 1 pipe replacement is complete, Stage 2 and 3 underway, future decisions to be tabled in Feb/ March 2022 once more understanding on the project including iwi engagement.
5. **Wastewater Treatment Improvements** – DAF system install underway
6. **Wastewater Desludging** – Dry solids removal complete at Waipawa and Waipukurau, desludge complete at Waipawa
7. **Bylaw Reviews** – Updated bylaws were adopted on May 13 2021, work is underway on communicating and implementing the changes
8. **Trade Waste** – Trade Waste consents underway and issued in Dec 2021, ongoing engagement
9. **Water Renewals** – a project to renew water mains is complete in Waipukurau across Nelson and Reservoir roads – A stormwater upgrade is now underway. Another renewal project is underway on Tikokino and Abbottsford Roads in Waipawa.
10. **Wastewater Renewals** – this fund is focussed on expediting our I&I programme, starting with physical works in Otane and studies in other towns.
11. **Programme Management** - a new project management software is now live and supporting the programme, and a 3 waters monitoring and wider infrastructure consent management tool is being rolled out to support operational compliance and visibility.
12. **Kairakau Water Upgrade** - \$300k was reallocated to increase the budget and scope for Kairakau water upgrade, a contractor set to be awarded in the coming weeks and



Figure 5: New bore in Waipawa

PGF ROADING PROGRAMME – PŌRANGAHAU TO WIMBLEDON

PHASE	DESIGN/ BUILD	
TIMELINE	JAN 2020 START DATE	JUNE 2022 END DATE
PROGRESS	60%	
BUDGET	Total Budget \$20.1m Spend to Date: \$10.7m	
RISKS		



Scope

To upgrade Pōrangahau and Wimbledon Roads to improve safety and resilience along Pōrangahau Road from Waipukurau to the Tararua border on Wimbledon Road.

The Contractor

Stantec and Council have been delivering the design, procurement and contractor supervision of this significant programme of work.

We now have four different contractors onboard to deliver the main components of this programme, Concrete Structures, Fulton Hogan, Downer and Russell Roads.

Funded through the PGF by MBIE – the programme is well underway, and we can expect to see significant construction through to 2022.

Communications

An interactive map has been created and can be visited here:

https://experience.arcgis.com/experience/947a211cafb44a96a063fcd1e8d3a461/page/page_10/

Webpages for the programme and individual projects can be found here: <https://www.chbdc.govt.nz/our-district/projects/porangahau-wimbledon-road-upgrade/>

An e-newsletter is set up and is being sent out bi-monthly. Sign up is available via the Council website.

Employment Statistics to Date:



Progress Update

September and October 2021 continued the momentum built to date, with a large focus on completing as much of the design across the project as possible to allow construction to flow as we head into the summer months.

With the current construction underway being Stage 2 and 3 of the Flaxmill upgrades, Saleyards Bridge strengthening, the Safety Improvements currently on Wimbledon Roads, and the retreat on Wimbledon Road.

As we ramp into 2022 - a number of construction projects are set to kick off.

Bridges

- Saleyards Strengthening starting Nov 2021
- Sixty Pound starting Feb 2022
- Kokomoko starting Feb 2022

Retaining Walls

- 3 smaller walls planned on Pōrangahau and Wimbledon Road
- A retreat planned on Wimbledon Road starting Jan 2022

Flaxmill

- Continuing Stage 2 and 3
- Consenting underway for waterway works
- Commencing silt removal and channeling widening

Slow Vehicle Bay

- Construction starting Jan 2022

Safety Improvements continue through to May 2022, these works include new signs, edge break repairs, vegetation control, guardrail replacement.








Figure 6: Saleyards under strengthening works











Figure 7: Flaxmill Stages 2 and 3 under construction

DISTRICT PLAN REVIEW

<p>PHASE Preparation for the Hearings </p>	
<p>TIMELINE AUG 2012 START DATE March 2022 HEARINGS BEGIN</p>	
<p>PROGRESS 80% </p>	
<p>BUDGET Total Budget \$3.5m Spend to Date: 1.85m </p>	
<p>RISKS </p>	
<p>Scope</p>	
<p>Following notification of the Proposed District Plan on 28 May 2021 and the release of the Summary of Submissions on 11 October 2021 the review is now at the point of formal Hearings on submissions and further submissions scheduled to commence on 14 March 2022.</p>	<p>The Panel has confirmed Hearing Streams 1 & 2. Hearing Stream 1 (Natural and Coastal Environment) will commence on 14 March 2022. Hearing Stream 2 (Urban Environment) will commence on 29 March 2022.</p>
<p>Progress Update</p>	<p>The Panel has decided that the remaining Hearings (Hearing Streams 3 -7) will be confirmed in late February. This will enable the Panel to gauge any issues with the first two Hearings and if any adjustments are required.</p>
<p>Members of the District Plan Hearings Panel held an induction day meeting on 23 November to begin discussions regarding the process and procedures of the Hearings. A second meeting of the Panel on 7 December confirmed the Panels directions re the Hearings through Minute 4 which is a formal record of the Panels expectations of submitters and the general process to be adopted during the Hearings.</p>	<p>The Hearings will commence with a formal Pōwhiri at the Central Hawke's Bay Theatre at 9.00am on 14 March. The Hearings in the Council Chamber on the Natural Environment will follow the Pōwhiri.</p>
<p>Minute 4 has now been uploaded onto the Hearings Portal on the Councils website. This page includes all relevant information about the Hearings and will be regularly updated as Council progresses through the hearings process.</p>	<p>The Hearings and associated events will take place in line with the latest COVID-19 management measures and protocols under the Traffic Light Framework.</p>
<p>The District Tour scheduled for 23/24 November was postponed due to COVID 19 concerns from one of the Panel Members. The tour is now re-scheduled to take place before and after the 'Meet the Panel' Evening, scheduled for 14 February 2022.</p>	<p>A key project status report included in the Publicly Excluded portion of the Agenda, provides a more detailed update for Councillors on risks and other matters associated with the project.</p>

POUND PROJECT

PHASE	DESIGN	    
TIMELINE	JUN 2018 START DATE	JULY 2022 END DATE
PROGRESS	10%	
BUDGET	\$700k TOTAL PROJECT	
RISKS		



Scope

To build a purpose built Pound Facility for Central Hawke's Bay that meets:

- Ministry for Primary Industry (MPI) standards and;
- The needs of the community now and into the future.

Progress Update

An update was provided on the 7 October 2021 with regard to a site being identified and further work progressing around concept design to meet budget requirements. Initial concept design work has been completed. Due diligence has been completed for the site identified. Acquisition of this site is underway and should be confirmed at the end of February 2022.

The Customer Relationships and Experience Manager is continuing to manage the relationship with the SPCA in the interim.