



CENTRAL
HAWKE'S BAY
DISTRICT COUNCIL



TE HUINGA WAI

KNOWLEDGE & LEARNING HUB



Together we thrive!

Chief Executive's Report
KIA ORA FROM THE CHIEF EXECUTIVE
Central Hawke's Bay District Council

Together we Thrive! E ora ngātahi ana!

E ORA NGĀTAHI ANA – TOGETHER WE THRIVE.

This report provides an update of the organisation's activity over the October 2021 – November 2021 period and provides a snapshot of some of the organisation's achievements and activity over the period.

We started the period, with the adoption of the Annual Report and confirmation of an unmodified audit opinion. The 2020/2021 Annual Report demonstrates the strong financial position Council are in, and the benefit of such significant external funding supporting key strategic projects. An Annual Report within timeframes, is no mean feat when you have a Lockdown in the middle of the process. My thanks to Mr Chamberlain and his team for their commitment and professionalism during this period.

We also started this period on a high, following the opening of The Knowledge and Learning Hub, Te Huinga Wai. Words can't really express the transformation of the building. Following the disappointing closure of the Waipukurau Library, the opening of the Knowledge and Learning Hub – Te Huinga Wai, has reinstated key services for the community in Waipukurau again.

Situated on Bogle Brother's Esplanade, Waipukurau, in the building commonly known as the 'Old Bucks' building – the Knowledge and Learning Hub - Te Huinga Wai will be home to a temporary Library and associated services for at least five-years.

It will deliver a range of programmes to bridge the digital divide, offering access for businesses, self-employed people and the community; with free Wi-Fi, co-working spaces and areas to present digital products and services.

The Hub was formally opened by a small group in accordance to COVID-19 event restrictions. The opening included a karakia by Whaea Amiria Nepe Apatu, and a walk through of the new facility for Elected Members, Manawhenua, representatives from key funders Kanoa - Provincial Growth Fund and Centralines, Council staff and supporters from the community, including whānau of Mrs Margaret MacGregor, a private contributor of the Hub.

Work began on the site at the end of June 2021, and is the some of the most notable construction work Council has completed since 2016. Design and procurement groundwork were completed in March 2021, and Council had to work through a rapid process to finalise plans before the submission of building consent and landlord approval – all turned around in under 12 weeks to meet the timeframes of the Provincial Growth Fund and the return of a service to Waipukurau. Delays due to the August COVID-19 lockdown meant the facility's planned August opening was extended to September.

Places and Spaces for a Thriving Future - Council has launched its new programme - Places and Spaces for a Thriving Future, with a key objective to review the District's community facilities, open spaces and social infrastructure, all of which are critical to the interactions of a vibrant and thriving district. The purpose of the programme is:

- a. To understand and respond to the district's current and future play, active recreation, sport, culture, arts, community and civic facilities, and camping needs, and;
- b. To develop a set of plans and strategies to guide Council's investment in, and management of, its places and spaces network, programmes and other areas that support people being active and connected. This is to ensure that these places and spaces are fit for the future, and to ensure that decision-making can be made in an integrated way, in order to not only best implement the 2021 Long Term Plan and Integrated Spatial Plan, but also to inform our next Long Term Plan in 2024.

Over the next few months the community will be invited to contribute their views and aspirations for the district's places, spaces and facilities. Community's views will inform the development of draft strategies and plans on how we manage these assets into the future.

Three Waters Reform – Following the end of an 8-week period where Local Government were given the opportunity to provide feedback on the 3 Waters Reform proposal, the Minister of Local Government has announced the Government's intention to legislate and mandate 3 Waters Reform. Central Hawke's Bay District Council, and our Regional colleagues have expressed our disappointment at this decision, with a particular concern for the ability of local voice and decision making removed.

Leachate to Land Opening – The Leachate to Land project was officially opened in October 2021. This marks a proud environmental milestone for Council. The project initiated in 2011, and had had a few false starts over the years, but pleasingly we got there. The completion of this project ceases the tankering of landfill leachate to our wastewater treatment plants and implements a circular projects whereby the leachate is stored onsite and irrigated back onto a completed capped cell of the landfill at low rates.

COVID-19 Vaccinations

Our Team continues to provide support to the Hawke's Bay District Health Board in their roll out of the vaccination clinics across the District, with a highlight being that Central Hawke's Bay achieved highest vaccination rates per capita across the District on Super Saturday.

As at 3 November, the District still has a further 3,642 people to reach a fully vaccinated status and 2386 to hit 90%, with 71% of the District currently fully vaccinated.

We also continue to provide support to the DHB in their response and resurgence planning for COVID-19 in the District alongside Te Taiwhenua o Tamatea.

Monique Davidson
Chief Executive



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Our vision for Central Hawke's Bay is a proud and prosperous district made up of strong communities and connected people who respect and protect our environment and celebrate our beautiful part of New Zealand.

Together we thrive!

Our Strategic Direction for Central Hawke's Bay

What we know - Our DNA -



WORKING TOGETHER

Central Hawke's Bay will be stronger when we work together. Partnerships and collaboration are at the core of everything we do.



CUSTOMER EXCELLENCE

The communities we serve are our customers. They are at the heart of our decisions, interactions and communication. We'll engage with our customers to deliver value and exceed expectations.



THINKING SMARTER

We need to think smarter and better in everything we do. With a culture of innovation and continuous improvement we will add value to our communities.

What we stand for - Our Values -



Our values capture who we are and what matters most to us. They are the attitudes we embrace as individuals, teams and as a whole organisation. We are all personally responsible for acting with these in mind.

- T** TRUST - We create trust by acting with integrity.
- H** HONESTY - We do what is right even when no one is looking.
- R** RESPECT - We have respect for each other, our community and our stakeholders.
- I** INNOVATION - We find smarter ways to do things to produce improved and sustainable results.
- V** VALUING PEOPLE - We are one team, supporting each other to succeed.
- E** EXCELLENCE - We deliver exceptional results.

What we're most proud of - Our Greatest Asset -

People are our greatest asset. At Central Hawke's Bay District Council we are committed to providing a safe and great place to work that values diversity and inclusion, and develops skilled people who can lead our community to thrive.



Why we do what we do - Our Purpose -

It's our goal to create an environment that supports a thriving Central Hawke's Bay district, by providing efficient and appropriate infrastructure, services and regulatory functions.



The outcomes we want to achieve - Our Objectives -



- A proud district.
- A prosperous district.
- Strong communities.
- Connected citizens.
- Smart growth.
- Environmentally responsible.
- Durable infrastructure.

How we'll reach our outcomes - Our Focus -



- Promoting smart growth.
- Attracting and enabling business success.
- Strengthening our district and community identity.
- Protecting and promoting our unique landscape.
- Planning for tomorrow to future-proof Central Hawke's Bay.

Activity

Updates

SOCIAL AND ECONOMIC DEVELOPMENT



Safer Central Hawke's Bay

The Safer Central Hawke's Bay coalition has met once in this reporting period with a mix of face to face and Teams to allow flexibility for organisations during the current COVID environment. Unfortunately, our largest event for the year the Safer CHB precinct will not be happening in 2021 due to the cancellation of the CHB A & P Show.

Safer CHB has established a closer working relationship with the CHB Fire & Education Charitable Trust. There are plans to work closely together in the future to facilitate opportunities for safety education and awareness initiatives in the community. Safer CHB partners and workstreams will also be able to access funding opportunities for Safer CHB initiatives via the trust.

Positive Ageing

The network has formally met once during this reporting period. Members report ongoing challenges to programmes and events due to the current COVID restrictions which have a significant impact on this cohort of our population.

Organisations continue to focus on being flexible to enable them to respond to members needs in a safe way with many adapting their service to include more outreach initiatives. Social isolation concerns and resurgence planning remain priority areas for most member organisations.

Celebrations scheduled for 1 October, which was International Day of the Older Person were postponed due to COVID restrictions. The Easie Living Van had its first visit to Te Huniga Wai – Learning and Innovation Hub on Friday 5th November.

Disability Reference Group

The network met formally in person and via Teams on 12 October 2021. As with the Positive Ageing network, member organisations also report challenges to programmes and events due to the current COVID restrictions. Programmes and events are still occurring but at a reduced level

Work continues with fundraising for a local beach wheelchair and in September council and Sport HB staff welcomed Kieran from Tauranga City Council to the district. Kieran has been working with the network as they explore the potential for beach matting in Central Hawke's Bay and we were able to show him a number of possible site during his visit.

Housing Resource

Over time, many community providers and individuals have told us about the challenges for individuals and whanau when trying to navigate Social Housing support.

As the only pathway for emergency or state housing it is vital that those who need assistance are provided with easy to access information and support. In response to this need we have produced a local resource to assist anyone needing to register for Social Housing.

This handy wallet card gives quick reference to relevant details to assist with getting on to the Social Housing waitlist as well as other important advice once registered. This resource has been distributed throughout the district via social and community organisations, health providers and rental accommodation providers.

Do you need Housing and Support?
Call the Ministry of Social Development on
0800 559 009

Staff will:

- Listen to you and assess your needs
- Assist you to apply for Social Housing
- Assist you to access work and income entitlements

You Need To

- Be available to receive phone calls from MSD
- Regularly update the MSD Social Housing team of any changes in your circumstances if on the register (0800 673 464)
- Continue to look for other accommodation options

For more information visit: www.msd.govt.nz

Together we Thrive!

Waka Tākaro – Central Hawke’s Bay Play Trailer

On 12 October 2021 Waka Tākaro – Central Hawke’s Bay Play Trailer was launched to community in a small celebration at Nelly Jull Park with Sports Hawke’s Bay and kids from the community and their families. This community resource has been made available via Sport Hawke’s Bays Tumanawa Fund and is a resource that will be used by community to encourage and promote the concept of “Play”. The promotion of the Waka Tākaro will now occur and Blanche Paewai-Ashcroft, the Play Activator will be attending schools promoting the trailer and the importance of Play.

A webpage has been created which details the concept of Play, the purpose of the Waka Tākaro and how to book and use it <https://www.chbdc.govt.nz/our-district/parks-and-reserves/play/waka-takaro-play-trailer/>



COMMUNITY FUNDING

Creative Communities Fund

On Wednesday 22 September 2021 the Creative Communities Panel met and considered eight applications to the Creative Communities Scheme. Seven of these applications were supported with a total of \$15,013.00 dispersed to community groups and schools to support their creative projects. Funds were also allocated in order for a second Creative Communities Tear Drop Flag to be purchased which will be used at events to promote the support that Creative Communities provides within Central Hawke’s Bay. The next round of Creative Communities funding opens in February 2022.

Community Voluntary Organisation Support Fund (CVOS)

The CVOS committee, chaired by Councillor Minehan, met on Monday 27 September to allocate funding. Four local groups received a total of \$7000 from the Category One fund for new projects and 22 groups shared in the \$24562 allocated to the Category Two fund.

Community Pride and Vibrancy Fund

There have been no applications to the Community Pride and Vibrancy fund in this reporting period.

Sport New Zealand Rural Travel Fund

The next round of the Sport New Zealand Rural Travel Fund will open 15 November 2021.

COMMUNITY PLANS

Community Planning for the Tikokino district is underway and following the community workshop held on the 18 July, a draft plan has been developed and is distributed to the working group.

We are working to confirm a date for the Otane Community Plan planning day, within the contexts of Level 2 restrictions.

We are also now providing a full update to Councils Strategy and Wellbeing Committee on community planning.

MĀORI ENGAGEMENT – TUHONO MAI TUHONO ATU

Priorities

The priority areas for Māori engagement for this period have included;

- Establishing key relationships with new employees at Heretaunga Tamatea Settlement Trust.
- Continuing to support Te Taiwhenua o Tamatea through the initial stages of induction of their new Manager.

- Both entities continue to build on strengthening their organisational structures and solidifying operations. There are ongoing partnership, collaboration, and opportunities with Council that continue to grow through regular meetings and agreed project priorities
- Working with Ngāti Kere Hāpu Authority to establish an MOU with Council
- Working with key marae representatives to strengthen Council Hāpu relationships
- Working with Ngā Karanga o Hāpu Inc to establish a relationship to work toward an MOU
- Increasing the cultural guidance group (that work with the PMO team) to include representation from Te Whatuiapiti and Waipukurau marae
- Supporting and participating in the Community Wellbeing workshops for thriving communities
- Continue to work on improving the flow of communication between planners, Hāpu and iwi

Te Kupenga

The Te Kupenga team of Māori Managers across the 5 Councils priorities for this period has been to hold a hui ā iwi in Napier of our Council Māori committee members, PSGE, and Taiwhenua – iwi, to have early conversations about spatial planning and guidance for Councils moving forward. Te Kupenga has also been working with Toni Goodlass Regional Programme Director and team on the Private water supplier's project.

ECONOMIC DEVELOPMENT

Economic Development Review across Hawke's Bay

Hawke's Bay is currently the only region in New Zealand that does not currently have an Economic Development Authority (since Business Hawke's Bay was disbanded earlier this year). All 5 Councils are currently reviewing what model is suitable for Hawke's Bay including how to fund, what resources are necessary and what this means for the ratepayer etc.

Economic Recovery

The resurgence of COVID-19 Delta variant has affected progress for our projects initiated from funding gains we have secured from the Crown Infrastructure Partners Fund and the Provincial Growth Fund.

Tukituki trails extension project

Over the October period, work on the Tukituki trails has continued to process with partners Hawkes Bay Regional Council and Rotary River Pathway Trust. As soon as the two bridges have been constructed we are planning an official opening/launch mid December (depending on COVID-19 level restrictions).

Berm walking and cycling trails

Work has continued to maintain the new and old Tukituki trail berm trails. The project has kept on one staff member for this work who is working out really well.

Kahahakuri Creek bridge

Construction of Kahahakuri bridge which is located near the limestone tunnel will start the week commencing 8th November and be finished within two weeks. The second bridge is due to start after Kahahakuri bridge is complete and is due to be completed by the beginning of December.

Limes and pathways

9kms of stopbank has been resurfaced with limesand to date, a further 3km have been prepared but will not have limesand on due to flood risk, and a further 3km will be resurfaced with limesand over the first 2 weeks of November. Although there is continued work happening on the trails including work to trails access, signage and further extensions these new limestone trails are currently being well used by the community.

Gumtree Farm Mountain Bike Park

Work has continued by the Rotary River Pathway Trust and other volunteers to continue to maintain and build further mountain bike tracks.

Worker Redeployment Package – Vegetation management

The PGF funded vegetation management programme has been wrapped up with the final work being completed at the end of September. This funding has allowed Central Hawkes Bay District Council to maintain, upgrade and create a

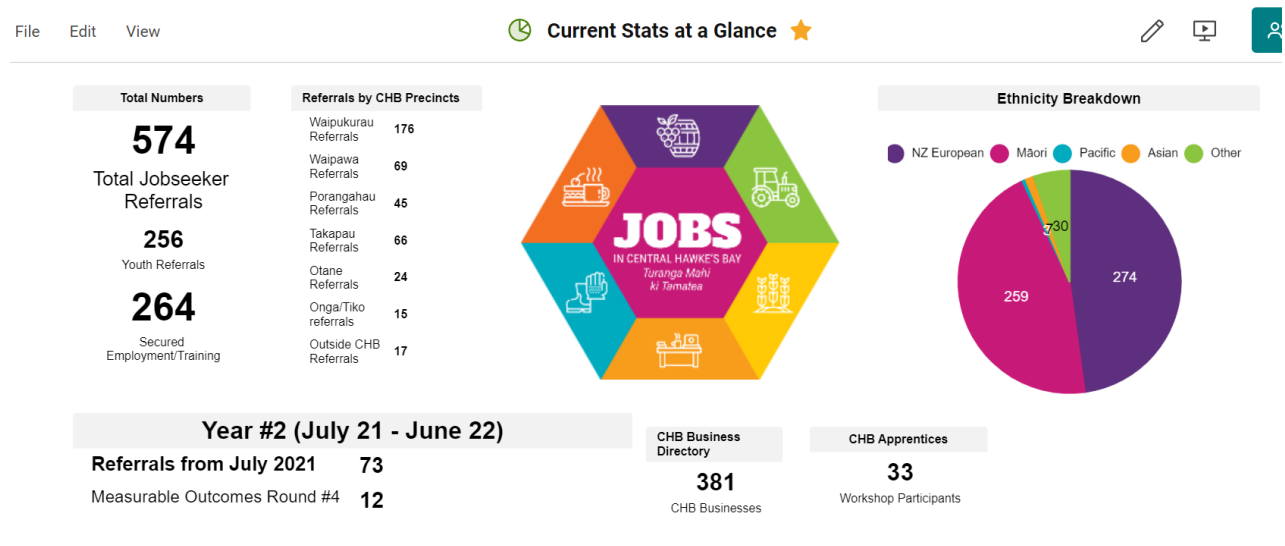
number of different garden areas. Included in the most recent work programme is Hunter Park replanting, Bogle Brothers replanting, replanting the green patch gardens and maintaining the lawn areas, replanting areas of the Waipawa main street and a number of other planting projects.

Rakei Ora – Bringing Wellbeing to Marae Tihei Tamatea

In partnership with Te Taiwhenua O Tamatea the Central Hawkes Bay District Council has continued to work with marae trustee to complete the final outstanding work for the Rakei Ora project. By the end first week of November work will be completed with a planned final visit happening from our funding partners during November.

Jobs in Central Hawke’s Bay - Turanga Mahi ki Tamatea

Local Jobs for Local People - the Jobs in Central Hawke’s Bay team continues to support local jobseekers and employers to connect the dots and facilitate sustainable employment in our community. New job seekers continue to visit the Mobile Employment Hub with 51 new referrals since August 2021.



The Jobs in Central Hawke’s Bay team continue to work alongside **Complete Coaching HB** to provide one on one coaching and support for our youth. This partnership continues with this second round of funding as the results achieved in the first round were invaluable for our Youth. To date 18 participants have been referred, 11 have moved into sustainable employment supported with ongoing pastoral care for up to 6 months and 5 others are still being coached. We have also engaged counselling support for 4 participants who required support to work through life’s challenges

The partnership with **CONNECT Driver Licensing** continues with some great results. Driver Licenses is a barrier that prevents our community from being able to obtain sustainable employment therefore this partnership is important for the work the team are completing. 166 people have been referred for licensing support. As of 1st September 2021, 29 learner licenses, 36 restricted licenses, 4 defensive driving courses, and 17 full licenses have been achieved. We are also working with CONNECT to offer driver license support to the outlying community of Porangahau, with a CONNECT mentor joining our Mobile Employment Hub visits to Porangahau to offer learner license support.

In partnership with the Hawke's Bay Chamber of Commerce, the fourth **Growing Great Entrepreneurs** course has been supporting our local startup businesses to access required support and develop business plans. COVID prevented the public completion of the most recent course however three of the four participants have transitioned to the next phase "business mentoring". This business mentoring occurs on a fortnightly basis with David Trim and is available to them for six months after they complete the course. The 15 participants from the completed three courses have successfully started 10 businesses and have access to this fortnightly business mentoring which is proving to be a successful support mechanism.

The success of the Growing Great Entrepreneurs CHB has quickly escalated by word of mouth now having a wait list. The success of the program has led the team to quickly connect and source funding through MSD that will ensure the longevity and succession of this business support beyond the existence of MTFJ Funding.

This month we held our first **Business After 5** Online event in partnership with Shop CHB. This new format was introduced to maintain connection with business through COVID restrictions. Hosted through our CHB Business Network Facebook Page we had prerecorded videos covering the recent opening of Te Huinga Wai (the Knowledge and Learning Hub) in Waipukurau and the available resource to local business.

Melissa Wiggins has joined our Jobs in Central Hawke's Bay team as our **Business Connector**, we are excited to see her develop this role to best support our local businesses to Thrive!

Our **Skills, Training & Employment Network** met out at Te Aratika Lodge in October for our regular catch up. It was great to reflect on the collaborative success of this group, and how working together we can foster positive outcomes for our local community.

I have been blown away with all your responses after I sent an email yesterday regarding a job for a 27 year old males who's keen to get back into the workforce. So many people came back to me (and River) with possible opportunities that River actually had a great selection of jobs to choose from. River is pursuing 2 of these options at the moment. He has sent his CV and is in the process of making contact with these employers.

Thanks again as this again proves how amazing our community is!! All your hard work and mahi for the families we work with is so much appreciated!

Karen Klein, Social Worker, Oranga Tamariki-Ministry for Children

The Mobile Employment Hub is coming to Porangahau

WHERE: Outside the Duke, Abercromby St

WHEN: Alternate Mondays 10-12pm (starting 18/10/21)

With learner licence support available & Food Basket Pop-up Shop.

CONNECT
DRIVER SAFETY & LICENSING

- Leamer Licence study/practice
- An afternoon trip into Waipukurau to sit your learners license when you're ready.
- Contact Monique to book in 021 0799 093

For more information please contact Nicola
mtjf_employment@chbbc.govt.nz
027 206 3020

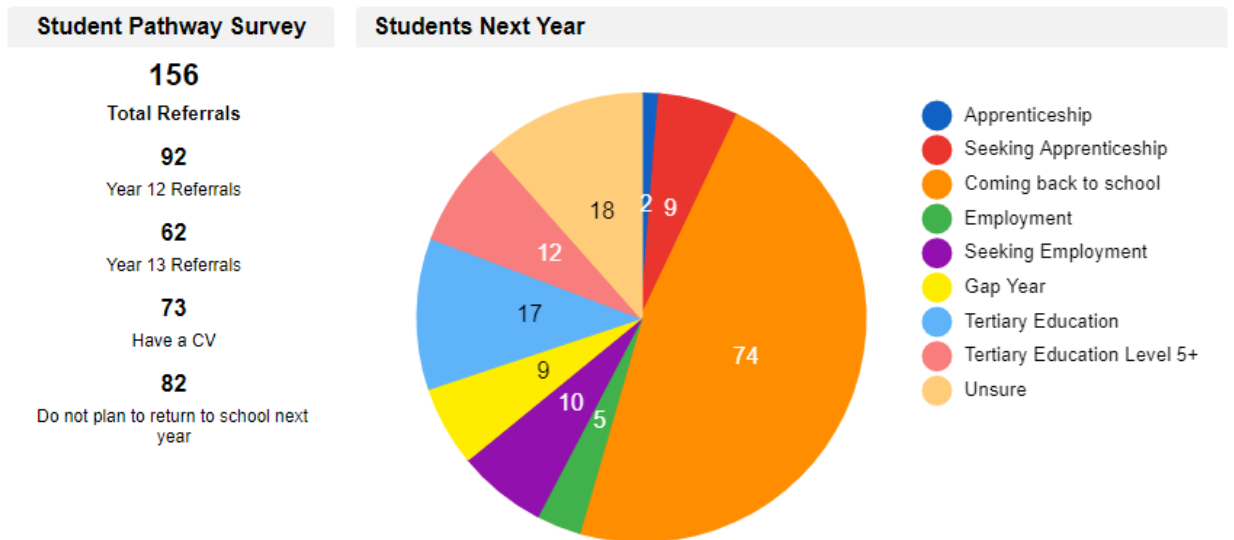
71 JOBS IN CENTRAL HAWKE'S BAY

MINISTRY OF SOCIAL DEVELOPMENT | We are LGNZ | MTFJ | CENTRAL HAWKE'S BAY



Jobs in Central Hawke’s Bay continue to work closely with Central Hawkes Bay College, our Youth Transitions Coordinator has been working with the Year 12 & 13 Students to collect their details and aspirations through our [Student Pathway Survey](#) connecting with 156 of the 160 students so far. This survey is providing valuable information to support our local students as they pathway out of college into further opportunities.

Student Pathway ★



We are also working with the Central Hawke’s Bay District Council Project Management Office to facilitate a ‘**Have a Go Day**’, for year 10 students to experience opportunities in civil infrastructure with contractors who are working on local council projects. This event on November 19th will give students an opportunity to get hands on experience in this space and possible ignite new career aspirations!

Beca and Lowe Environmental Impact (LEI) were engaged by Central Hawke’s Bay District Council (CHBDC) in 2018 to assist with charting a revised district wide wastewater programme. After an initial period, the LEI/Beca team have been retained through a joint offer of service for providing consulting services for wastewater management to 2024. They wanted to offer a programme of support to the Central Hawke’s Bay Community, with a focus on environmental and educational outcomes as it relates to the Big Wastewater Story. Jobs in Central Hawke’s are facilitating a connection with Central Hawke’s Bay College where this partnership hopes to add value to the school curriculum and support employment pathways into the industry through a scholarship program. Watch this space!

Beca and LEI are also collaborating with 2 other council partners to sponsor an **INZONE Careers Kiosk** that will showcase employment opportunities in Te Huinga Wai (The Knowledge and Learning Hub) for the next three years.



Jobs in Central Hawke's Bay are excited to have brought the [INZONE Careers Coach](#) to Central Hawke's Bay on November the 4 & 5. The INZONE Careers Coach is an aspirational tool to help our students explore the world of work and gain exposure to a variety of career pathways. INZONE videos offer students/jobseekers a window into a range of different industries and give them connections to explore potential opportunities they are interested in.

The Coach went to Te Aute College on Thursday 4 November for students to look through and was then located at Te Huinga Wai for the afternoon where it was open to the public and jobseekers to seek out new opportunities. A special open evening for local business was held from 6.30 – 8pm and was an opportunity for local business to get on the INZONE Careers Coach and explore as well as hear from INZONE's Peter Doake on how our local business can build local and national profile through this medium.

On Friday 5 November the Coach was then at Central Hawke's Bay College from 9am – 3pm for the college students to go through.

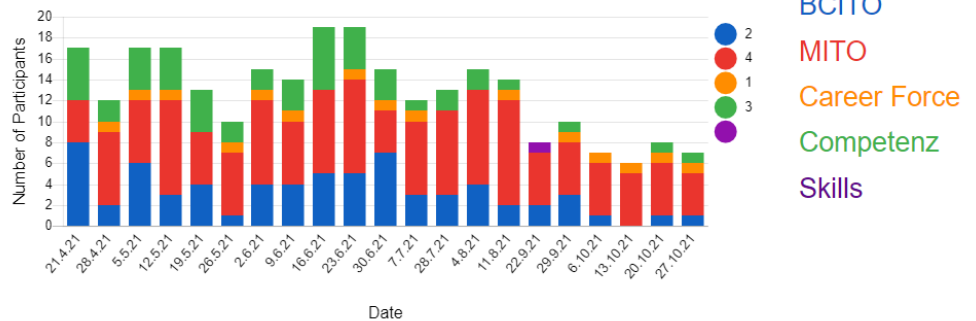
Our **Apprentice Support Workshops** have moved into the recently opened Te Huinga Wai, providing a space for our local trainee tradespeople to focus on the paperwork component of their apprenticeships each week. We have computers and internet access available. And provide free dinner to encourage our apprentices to stay on top of the theory component of their training. This workshop continues to provide valuable support to those training in this space, helping our more practically minded workforce get the mahi done! Post the last COVID lockdown we have had lower numbers as we have endeavoured to maintain social distancing protocols.

Apprentice Support Workshops

CHB Apprentices

Total Workshop Participants	33
BCITO	13
MITO	11
COMPETENZ	6
CAREERFORCE	2
The Skills Organisation	1

Weekly Participation by ITO



He Ringa Whānau Ora

He Ringa Whanau Ora is now well embedded in the community and kaimahi are busy working with a number of individuals and whanau who are experiencing the impacts of drug addiction. On Monday 27 September we welcomed Hayley Fergusson to the team to fill the kaimahi role that became vacant in June.

CENTRAL HAWKE'S BAY TOURISM

Spring Fling

The Alert Level restrictions meant that some events had to adapt and some events simply couldn't continue. It was certainly a challenging time for all of those involved, and disappointing for everyone near and far who love to attend the annual festival of events. However, despite the complications and uncertainties, those events that were able to continue were a huge success, from Garden to Vase with Foraged and Found, All Things Herbs Masterclass, The Homestead Trail, Platinum Homes, Back Paddock Off Road Challenge, The Hatuma Half Marathon, Taniwha Daffodils etc. Picnic in the Peonies was the last of the Spring Fling programme and the event was sold-out for the last weekend in October. A small closing ceremony will take place the first Sunday in November.

Big Easy

After a significant review, Hawke's Bay Tourism announced on 28 October 2021 that they will no longer be supporting the Big Easy one-day event. Instead, they are planning to develop a multi-day touring cycling proposition that will become a drawcard to the region. This means that our Little Easy event for Central Hawke's Bay will no longer be feasible as it was

an add on to the Big Easy Event. We are excited about the opportunities to promote more sustainable multi-day Central Hawke's Bay cycling options especially the extended Tukituki trails in the future.



DRINKING WATER

Drinking-Water Compliance

District Drinking Water Supplies

All drinking water supplies were compliant with the NZ Drinking Water Standards throughout September and October. It has been noted that some of the minor upgrades completed within the previous months at the Tikokino water treatment plant have saved on operator time and operational compliance of the Waipawa supply.

Kairakau Water Supply Improvements

Continuous improvement upgrades were undertaken at Kairakau during this period which included the installation protozoa treatment, as well as the installation of additional monitoring equipment to give better insight into the current water levels within the raw water storage tanks. The installation of the new filter allowed for the topping up of the existing tanks by way of tanker from Waipawa to cease as the spring supply was able to be turned back on. These minor upgrades are preliminary works that will be incorporated into the new water treatment plant once built.



Kairakau 1 Micron Filter

Takapau Water Supply Bore Maintenance

Scheduled bore maintenance work was carried out at the Takapau Water Supply to ensure ongoing performance of this supply. Only minor renewal items were identified which includes a new screen as well as a new check valve required on the bore supply. It was noticed that the level of Manganese build-up on the bore itself was less than previously seen.



SCADA Compliance Upgrade

Upgrades to the SCADA (Supervisory Control & Data Acquisition) has started this month with the installation of two new servers and initial setup being completed. These upgrades will further increase the resilience of the existing communications and data storage of the management system which monitors all Water & Wastewater treatment plants within the district. Further cut-over works are scheduled for November where the old system will be decommissioned.

Operational update

A notable increase during this period of significant main breaks and third party asset damage, resulting in a number of afterhours emergency responses. This included a damaged watermain on Abbotsford Road, which was subsequently replaced to assist the contractor carrying out essential upgrade works on behalf of CHBDC, and a damaged wastewater main on Takapau Road, damaged during a third party development survey. Repair of the damaged wastewater main is ongoing but there has been no impact to the operation of the asset.

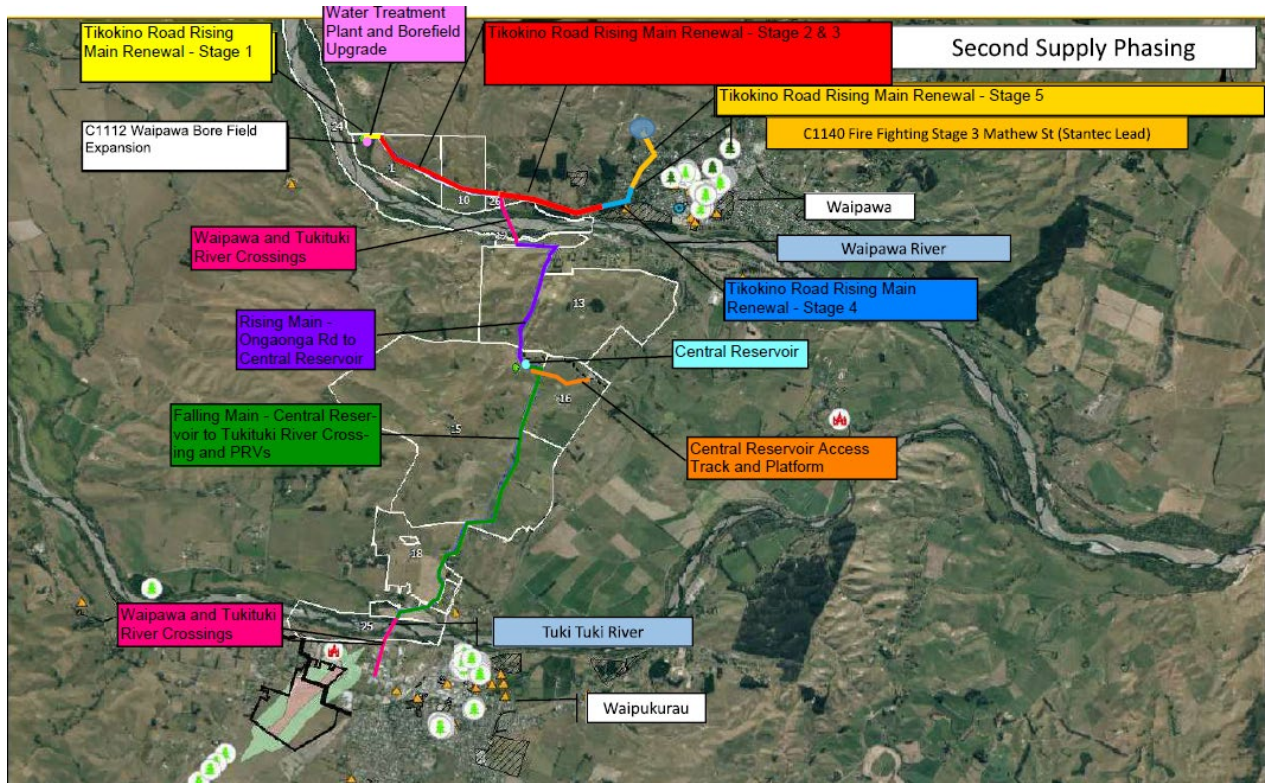
Although there has been a significant reduction in the number of RFS's, the severity of incidents and network failures has been steadily climbing. Ranging from total asset failures to losses of supply, the team have been continuing to demonstrate their aptitude and skills, with admirable levels of commitment.

An industry wide shortage has a significant impact on the resourcing of suitable staff, but we continue to lead a determined drive on recruitment. Our new starters from August, Jorja and Nicky, are progressing extremely well and are demonstrating high levels of learning and commitment which is providing much needed respite to the team during these busy months.

Waipukurau Second Supply / Waipawa Link

The production bore yield testing has been completed and the drilling contractor has de-mobilised from site. Stage 1 works have been completed by Downer including two complex cut ins, this is the first of 5 stages to replace the main from the borefield up to the reservoirs on Abbotsford Road. Land negotiations on easements for pipelines and reservoirs is progressing with compensation letters being finalised for presenting to affected owners. Officers have held 4 hui's and developed a Cultural Guidance Group Terms of Reference with tangata whenua. A bus trip to visit sites to help explain the project are planned for early December 2021. Planning for the river crossing works is also progressing with agreement to draft an application for consent, to be reviewed by mana whenua in the CGG. Learn more and follow

updates via: <https://www.chbdc.govt.nz/our-council/news/article/695/council-moves-to-next-stage-of-securing-greater-resilience-of-water-supply-for-waipukurau>



Waipawa Trunk Water Main Renewal and Upgrade

Tikokino Road Stage 2 and 3

the BIG Water Story

PROJECT TIMELINE

November 2021 to April 2022

SCOPE:

The project aims to renew a section of critical AC water main that supplies water from the Waipawa borefield to the reservoirs off Abbottsford Road to future proof growth, fireflows, and improve resilience of critical aging infrastructure.

Stage 2 is sized for the future and will support the development of the Waipawa/ Waipukurau link project. Stage 2 will renew and upgrade approx. 1621mtrs of water main from 225mm AC to 400mm PE.

Stage 3: To renew and upgrade approx. 1140mtrs of water main from 225mm AC to 280mm PE

*Stage 4 and 5: Will continue from where Stage 3 ends and continue with the renewal through to the Abbottsford Reservoir.

Stage 4: Is due to start in early 2022, Stage 5 is currently underway alongside the Waipawa firefighting project – expected to be completed by early 2022.

SH2 Borefield Upgrade

Construction of a run to waste system to address turbidity concerns is underway. Following completion, a commissioning and testing process will occur. This work is progressing as a priority to enhance the capacity of the borefield. The filtration system is on hold until the run to waste tests have been performed, this is proposed to be funded from Year One Long Term Plan budgets.



Kairakau Water Upgrade

Following value engineering discussions, the construction contract is planned to be awarded in the next few weeks. Conditional archaeological approval has also been granted for the upgrade. A community update is planned for December 2021 and the design is expected to be finalised in January 2022, construction to start February 2022 and completion by August 2022.



Waipawa/ Otane Firefighting and Shortfalls (Stages 1-3)

Works are underway on Stage 1 and 2 – started early September 2021 and planned to be completed by the Christmas break. This will see the main upgraded to 250mm from the Abbottsford Reservoir through to the bottom of Matthew street in Waipawa. Alongside this is Stage 5 of the Waipawa Trunk Main Renewal.

Stage 3 was planned to start in July 2022, but depending on progress and budget may be able to start earlier in 2022.

Waipawa Water Firefighting Improvements

Stage 1 and 2

the *BIG* Water Story

PROJECT TIMELINE


September 2021 – December 2021

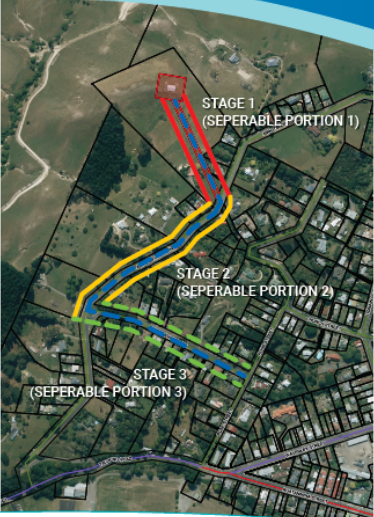
SCOPE:
The project aims to deal with fireflow, growth considerations and renewal of aging infrastructures challenges related to the Waipawa and Otāne water supply network, specifically:

Stage 1: Upgrade approx. 230m of pipeline to polyethylene pipe 250mm from the Abbottsford reservoir to Abbottsford Road entrance.

Stage 2: Upgrade approx. 375m of pipeline to 250mm polyethylene pipe from Abbottsford Road (end of Stage 1) to the Matthew Street intersection

HEAD CONTRACTOR:





PROJECT MANAGER

Darren de Klerk
06 857 8060

PROJECT ENGINEER

Joe Symonds
027 569 7355

KEY CONTRACTOR CONTACT

Craig Jermyn
027 588 8107

Thanks for your patience and support whilst we complete this work.

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Water Renewals - Nelson Street and Reservoir Road

The upgraded new water network now has multiple cross connections and improved resiliency and all houses have been connected to the new mains. A final cross connection will be completed in conjunction with the Stormwater work as this involves a road crossing of Gaisford Terrace.

Contractors Higgins have started installation of a major upgrade to the stormwater network in Nelson Street and the intersections with Reservoir Road and Gaisford Terrace, this will involve new sumps, leads and mains pipework.

Two locals were employed by Higgins for the Water main renewal contract as part of councils "broader outcomes" progressive procurement strategy and through their efforts and Higgins being awarded the additional stormwater work these two locals have now been taken on permanently, a fantastic outcome.

Backflow Prevention

A project to install backflow prevention devices is underway to improve compliance and protect the health of residents of Central Hawke's Bay. Funding is set aside in the newly adopted Long Term Plan to deliver a framework for rolling out backflow prevention and out of this funding, the Waipukurau WWTP will be the first premises to receive a backflow preventer. A register of high risk premises, required for Health Act compliance, is also under development.



WASTEWATER

Wastewater Treatment Operational Performance

Waipawa & Waipukurau Wastewater Treatment Plant Improvements

Further optimisation works have been carried out over this period at the Waipawa and Waipukurau wastewater treatment plants, showing improved operational performance. This includes works to facilitate the preliminary DAF (Dissolved Air Flotation) works as well as desludging works at Waipawa WWTP. High pond levels were experienced at Waipawa and Waipukurau WWTP's in September due to heavy rainfall over several days, resulting in elevated levels of I&I (Inflow and infiltration) to the wastewater networks. Additional monitoring equipment has been put in place to monitor flows and levels as preparations begin for waveband remediation works at Waipawa and Waipukurau WWTP's.

Wastewater reticulation performance

Three wastewater overflows were reported in September and October, with one significant incident in Waipawa resulting in an out of hour's engagement with Hawkes Bay Regional Council and the District Health Board. Due to the extent of the incident and the contamination of a local waterway, an investigation took place which consisted of onsite sampling, a survey of the immediate downstream assets and a desktop hydraulic analysis; based on the information provided, the DHB deemed that a public health notification was not required.

Performance of the network is typically good, with some notable areas in Waipawa that experience reduced levels of service during heavy rain events.

Trade Waste Reviews and Improvements

An improvement programme is underway largely supported by a new Trade Waste Bylaw which came into effect on May 13 2021. Central to this project was the development of a new charging regime that will see Trade Waste inputs paying for capital upgrades proportional to their contribution to waste received at the treatment plant – the first few months of contributions has been invoiced, monitoring and compliance is having an overhaul and new traders are being identified. All Trade Waste consents will lapse in December, so new, more fit for purpose consent requirements are being developed for each Trader.



Inflow and Infiltration Management.

This programme of work is underway with manhole repairs, pipe relining, hydraulic modelling, flow monitoring and CCTV.

The learnings from these works have been applied to a district-wide project to identify and remediate wastewater defects which is nearing the end of the procurement process. An approach to dealing with private side defects was adopted along with a wider strategy at a council meeting on the 12th of August. The communications around this are under development.

Waipawa, Waipukurau, Otāne Wastewater Upgrade and Consenting Project

In October 2020, Council adopted a new wastewater strategy outlining the approach to be taken across the district. The 2021-2031 Long Term Plan confirms the future investment for these major programmes of work: <https://www.chbdc.govt.nz/home/article/738/council-confirms-wastewater-investment-for-the-future?t=featured&s=1>

Work is progressing, with significant focus on the DAF, desludging and Otāne to Waipawa project pipeline and other activities. Further detailed below.

Otāne to Waipawa Pipeline (Stages 1,2 and 3)

The Otāne to Waipawa wastewater pipeline is well underway with approximately 7.6km of pipeline in the ground across Stages 1, 2 and 3. Stage 1 between Racecourse Rd and Dee St is fully complete. Stage 2 between Racecourse Road and

the Waipawa WWTP has all but 900m of pipe installed as well as 90% of all the details along the route. Stage 3 to link the Ōtāne WWTP to the northern end of stage 1 is approximately 50% complete with the open cut section from the WWTP to Ellison Street finished, in conjunction with both potable water lines and power ducting to the Ōtāne WWTP site. The final sections of this pipeline are due to commence later in November.

Ōtāne to Waipawa – Pump Station (Stage 4)

Stead Construction along with subcontractors SCL have commenced at the Ōtāne WWTP on construction of the Pumping station to convey wastewater to Waipawa. Progress has been steady and is currently slightly ahead of programme. Completed is culverting of the open stormwater drain, installation of the new pond contingency overflow pipe, wet well, rising main and bypass pipeline.

Waipawa & Waipukurau WWTP Short term Improvements

The installation of DAF units at the Waipawa WWTP, and in 2022 at the Waipukurau WWTP aims to improve the ability to meet consent compliance in the short term, by providing customized and optimized tertiary treatment. These systems would effectively take the place of the non performing lamella clarifiers. With the improved treatment quality post DAF units, it is expected that the sand filters and the UV treatment process will also see an improvement in their efficiency. This work is occurring alongside and to complement the longer term upgrades.

Early in October the DAF design was finalised with contractor Enviroden Ltd. Works have commenced on the support slab for the DAF unit, and the main contractor is expected to commence onsite in mid-November working on pump and pipework installation in preparation for the arrival of the main DAF unit. The DAF itself has been constructed and late in October departed China bound for Hawke's Bay.



Waipawa WWTP Pond desludging

Hydracare are continuing the desludging of the oxidation pond at the Waipawa WWTP, as at the start of November approximately 900 dry tonnes of sludge has been removed from the main part of the pond. A methodology has been agreed with the project and operations teams and the contractors for desludging of the remainder of the pond that contains much of the pond infrastructure, this aims to minimise disruption of the pond system and any effect on treatment compliance.



Otāne Wastewater Resource Consent

An extension and variation to the current resource consent was lodged on the 31st March 2021 to align with the wider work programme for the larger project. Affected parties from the previous consent variations have all been contacted and approval sought, council officers have gained the approval of the majority of the parties with the remainder yet to provide feedback. A collated response to HBRC, including feedback from affected parties, is planned in November.

Porangahau and Te Paerahi Wastewater Upgrade Consenting Project

Late August 2021 we hit a significant milestone and lodged the long term and transitional consents for Pōrangahau and Te Paerahi wastewater systems. This is a culmination of over 2 years work for the project team, and significant support from the BECA and LEI team.

In a nutshell we are requesting;

- 4 years to continue operating Te Paerahi
- 6 years to continue operating Pōrangahau
- 35 years for land discharge at new common land site.

Officers are currently working through the first request for information which once resolved will allow the consent to be publicly notified likely in early 2022.

Takapau Wastewater Upgrade Consenting Project

The consent is currently open for public consultation and is planned to close on Friday 5th November at 5pm. Following that the consent is expected to progress and we are hopeful to have a consent in place by early 2022 and commence Stage 1 of the upgrades.

<https://www.chbdc.govt.nz/assets/Uploads/Takapau-Wastewater-Community-Information-Sheet-October-2021.pdf>



STORMWATER

Stormwater Operational and Compliance update

There has been some significant rainfall over September and October, with no notable incidents in the stormwater space. However, I&I continues to increase the demand on the wastewater networks and treatment plants.

We are awaiting a response from Hawkes Bay Regional Council for the Annual Compliance Monitoring Reports, maintaining that result will be favourable given the work that has gone into them.

Waipawa Stormwater Model

The model build for Waipawa is making good progress, and findings and planned solutions were presented to the council team in early November 2021.

Waipukurau Stormwater Model

The model for Waipukurau is currently being updated and is planned to support the growth we are seeing and in particular our application to Kainga Ora.

Nelson Street Stormwater Upgrades

Work is underway on the Corner of Nelson Street and Reservoir Road where 2 new maxi-pit sumps and 1 conventional sump have been installed as well as pipe leads between the sumps, the last remaining sump and the lead connections are expected to be completed this week. Once this area is completed Higgins will then commence on the southern end of Nelson Street.



LAND TRANSPORT

Summary General

Works for the 21/22 programme are underway and designs are being completed for future work with the total amount of work in construction set to increase soon as we reach summer months. Recent new starters in the Land Transport team are fitting in well and are quickly learning all the parts of their jobs and are adding value to the organisation.

Contract Works 20 / 21

Maintenance and Re-seals - Downer

The maintenance contract continues with regular programmed works as well as responding to minor slips around the network due to small weather events. Over 80% of the reseal sites and designs have been confirmed while work has

continued on the pre-reseal repairs around the network. The process to approve the designs has been improved from last year and is still a work in progress to ensure we are continually improving.

We are also refining the processes around the use of our RAMM system to ensure accurate recording of work completed on the inventory as well as producing an excellent auditing trail from identifying the work, programming the tasks, completing the work, verification and payment.

Bridges, Structures and Area Wide Pavement Treatments - Higgins

The work being done on Reservoir and Nelson Street replacing aged water and wastewater infrastructure will be supplemented by a pavement re-build as part of our Area Wide Pavement Treatment programme

Work on the Matthew Street footpath is continuing now we have materials for the retaining wall. Land Transport is working with the Capital Projects team to ensure there is coordination between the footpath work and the new water main work

Tipene's Bridge is completed replacing the deck and other components with very good results for the landowners. This project was technically challenging but excellent cooperation between Higgins and Stantec delivered good results. The beams for Eparaima are in the final stages of preparation with a new deck already constructed which will be placed in November.

The beams from Tipenes and Eparaima will be refurbished and used on Gunson's Bridge to bring it back up to Class 1 strength

Designs for the minor safety improvements around the intersections are 90% complete and will be going out to the contractor for confirmation of prices. These work although funded under Minor Improvements falls under C1059 as they are generally AWPT style work.

Minor Events Activity

The weather this winter so far has not caused any significant damage to the road network so the minor events activity has not been used

Other Works

Our professional services consultant Stantec has been providing very high-level expertise in the project designs, and assistance in technical project advice during the course of the projects.

Inspections of the structures on the network continues which is identifying future work programmes.

Designs are being progressed for future works. The safety strategy is progressing.

In discussion with NZTA regarding the Wimbledon and Porangahau Roads we were asked to submit a "point of entry" document to get support to continue with a business case. It has now been submitted and we are awaiting the results



SOLID WASTE

Service Delivery

A significant focus of the service delivery teams has been on the introduction and rollout of the new rural recycling trailer service. The trailers (pictured below) have been used in rural communities for the past 5 weeks and are proving very popular. Uptake rates are high and feedback from those using the service is incredibly positive. The team are working through operational enhancements to the service including a review and refinement of schedules as well as continued education and awareness campaigns for the service-users about contamination and other key recycling tips.

Through the 'trial' use of the trailers, the team have also received strong feedback from community about the planned removal of DOCs. Evidence is clear that the DOCs provide a separate service than that of the trailers with the key difference being the level of availability of the service. The team are working through budget analysis and costing options to be able to present options to Council for retaining or removing the DOCs at the end of the trial period.



Key refuse and recycling data is provided below via a snapshot of the regularly reported WasteFree CHB dashboard.

Refuse and Recycling Dashboard.

Key figures on recycling and refuse from the last two months are provided below

TOTAL DISTRICTWIDE RECYCLING (TONNES)			
August	September	Change	Note above figures impacted by COVID restrictions in August
32t	143t	336%	

BLACK CRATES COLLECTED (PLASTIC / CANS)		
August	September	Change
4,202	6,125	+46%

TEAL CRATES COLLECTED (FIBRE)		
August	September	Change
3,450	4,984	+44%

RED CRATES COLLECTED (GLASS)		
August	September	Change
4,465	3,964	-11%

Note one week data missing from September for Glass

CHB REFUSE TO LANDFILL (TONNES)		
August	September	Change
152	197	29%

CONTAMINATION RATE (NON-COLLECTED CRATES)			
	August	September	Change
Contamination	140	64	-54%
Non Recyclables	57	20	-65%
Unwashed	25	6	-76%
Too Heavy	41	27	-56%

Waste Free CHB A more detailed update on waste Free CHB was provided to the Strategy and Wellbeing Committee in October. The update included detail on progress against various actions and initiatives including kerbside services, the trailer rollout, a successful weighbridge funding application and Clean Up Week 2021.

CONSENT

Resource Consent application numbers have remained steady in August and September. As a result of notification of the Proposed District Plan on 28 May, the vast majority of subdivision consents were for rural properties as customers seek to maximise the opportunity to subdivide to under the Operative District Plan rules with small minimum lot sizes.

Building consents applications continue to increase steadily on the back of subdivision growth with a 17% increase in new dwelling applications compared to the same period last year. This current Covid lockdown period has resulted in significant materials shortages and we are now seeing this translate to an unusually high number of building consent variation applications based on product substitutions.

External processors remain under pressure due to increased volumes and for the most part we are managing to achieve agreed service levels and high-quality customer service. Being available to respond to customer queries remains a high priority.

Data on consent volumes from the 1 August– 30 September 2021 reporting period

Building Consents:

Total consents: 60
New dwellings: 30
Total value: \$13.1M

Resource Consents:

Total consents: 38
Number of new lots to be created: 106

The year-on-year numbers below follow on from a period of unprecedented growth for our District with numbers continuing to increase month on month, albeit at a slower rate. We continue to rely heavily on the good work within our team as well as our consultants.

The growth in consents is expected to continue and the workload increase as we work our way through processing several large subdivisions and the implementation of the Proposed District Plan. The requirement for engineering input has escalated as subdivision volumes and infrastructure complexity increases.

A summary of consenting volumes and value compared with the previous year is provided below.

Aug-Sept 2021

Building Consents	Aug - Sept 2020	Aug - Sept 2021	No. Change	% change
Volume	54	60	6	10%
New dwellings	25	30	5	17%
Total value (\$M)	\$9.40	\$13.1	\$3.7	34%
Resource Consents	Aug - Sept 2020	Aug - Sept 2021	No. Change	% change
Volume - applications	45	38	-7	-18%
Volume - approved	44	50	6	12%
No. new lots to be created	67	106	39	37%

Resourcing:

The continued volume increase in consent applications due to general regional growth and the introduction of the Proposed District Plan has placed further pressure on team resources to deliver.

We rely heavily on the support of external consultants, National Processing Ltd and Stantec, and are finalising contract details with The Property Group (TPG) for the provision of resource consent processing services to manage the increased complexity as we transition through the introduction of the Proposed District Plan.

The recent recruitment of a Development Engineer and two new Building Consent Officer Cadets has started to build capacity in what is an incredibly tight labour market, however we have just recently lost a senior Building Consents Officer which necessitates further reliance on external partners to assist with consent processing in the short-term.



EMERGENCY MANAGEMENT

Covid-19 resurgence

Since the August and September alert level changes, Councils role in resurgence planning has shifted, with the Hawke's Bay District Health Board shifting to the lead agency, with the Hawke's Bay Civil Defence Emergency Management Group and subsequently Councils role shifting from leading to supporting and enabling the DHB in their functions.

The highlights for the period have been the significant support that has been provided to the DHB to enable vaccination drivethrus. Per head of population, in the national 'Super Saturday' event, the District achieved the highest rate of vaccination per capita.

At the time of writing to 3 November 2021, the District still need a total of 3,642 second vaccinations to hit 100% of the eligible community being fully vaccinated and 2386 more vaccinations to achieve 90%. By Ethnicity, this is 626 people who identify as Maori that are yet to receive their vaccination to achieve a 100% vaccination rate or 386 Maori across the District to achieve 90%.

Council is working with a group from the DHB to understand its role going forward in the response particularly in relation to co-ordination and seeking to develop a co-developed local response and resurgence plan.



PLACES AND OPEN SPACES

New plantings

Following on from provincial growth funding of plantings in Waipukurau and Waipawa CBD's, Hunter Park Pukekaihou and Bogle Brothers Esplanade Council has been able to continue beautifying the area. The clock tower has had its tired old hedge removed and a white camelia hedge planted, Similarly, Otane Cemetery has a new plantings across the front border with State Highway 2.

Most recently a number of natives and an avenue of Prunus (flowering cherries) have been planted amongst the flax on either side of the Waipawa bridge. This has been funded from a gift, received last November as a legacy from the Estate of Catherine Scrimgeour.

Mrs. Scrimgeour died two years ago (14 November 2019). Her will read: *...to pay the Waipukurau District Council the sum of Twenty Thousand Dollars (\$20,000) to be used by the Council in some project of beautification with trees at some location within the driving of Waipawa, Otane and Waipukurau Districts in memory of Mary Jessie Scrimgeour and Maggie Scrimgeour both of whom were born in this District and lived there part of their lives."*

Healthy Homes for our Retirement Housing Tenants

After reporting last time that all flats have required heating, we are in the process of finalising the pay-out to the tenants who had purchased their own heat pumps. Two tenants say they "are not selling." This process should be completed if not by time this is read, by the end of November

The project to install approximately 30 kitchen extraction fans has just begun, and, all going well, will be completed by Christmas.

Public Toilets



The Whangaehu toilet is getting handed over from Contractor to Council as of writing. This single unit dry-vault toilet is modern, easy to clean, has solar lighting and fan. It has been located in the road reserve and being mindful of its neighbour's views. For planting to survive, we will have a plan to plant late autumn. The majority of comments to the Whangaehu Facebook page have been thankful and favourable.

The Waipukurau dump station has been handed over to Places and Spaces and will be added to the facilities run for regular operational checks.

The weekend of Halloween was detrimental to many of our public toilets and facility staff who clean them. Toilet roll dispensers were smashed, loo paper was used to clog toilets, wetted and thrown in globs on the ceiling, and strewn over buildings and nearby trees.

Rural Halls

Following the annual meeting for community halls information has been shared about a free online course and other free resources for community venues.

Waipawa Pool

Plans for the summer season and contractor agreements are being discussed under the somewhat unknown operational conditions of COVID/Delta. Staff are in communication with neighbouring Councils as well.

Pool opening (all considered) is planned for Saturday 27 November.

The LTP funded pool covers have been ordered and installation of rollers and covers is expected before Christmas.

Libraries

October and November are traditionally a time for receiving a high volume of new stock as publishers release their Christmas titles. Christmas releases are often popular authors and eagerly awaited new releases. Our team continue to rapidly receipt, invoice, catalogue, and prepare titles for lending so that patrons may borrow these in a timely manner.

With Te Huinga Wai newly open and the library team split in two in order to ensure continuity and coverage during October, our focus was on settling in and ensuring the smooth operation of both sites. We soon developed a rhythm that allowed us to still transfer stock between the sites as needed whilst maintaining distancing requirements, and to keep both sites operating with a minimum of disruption to patrons. With the reintegration of our teams, we now look at maintaining this flow whilst adjusting the rosters to ensure staff maintain familiarity with procedures and operation at both sites.

Te Huinga Wai – The Knowledge and Learning Hub

Te Huinga Wai was opened to the Public on 27 September 2021 with an intimate opening celebration with some community members in order to adhere to the COVID restrictions.

Te Huinga Wai is proving to be a space where community feel comfortable and are enjoying coming in and using the facility. The meeting rooms are being used with 8 bookings (external parties involved) hosting 42 participants.

The Apprenticeship workshops are being held within this space which allows local apprentices access to computers and digital services to be able to complete their apprentices. We see kids coming in and using the PlayStation, families enjoying the guitars and professionals needing a quiet space setting up in the meeting rooms when they are not booked.

Staff Development

With a member of our team heading into maternity leave at the end of the year, we have taken the opportunity to look at staff roles and responsibilities within the team. This process will provide the impetus to continue updating and/or creating guidelines and procedures for each of these responsibilities, opportunities for staff to upskill and refresh their knowledge.

Programming within the Library

COVID has impacted on the ability to run programs within the library space at present however the team have worked to find alternative solutions and ways of working in this environment. Some examples of this are running online programs, Virtual Talk Digital Sessions over the phone and Its Cool to Kōrero via zoom. The NZLPP roles continue to add value to the library space with more focus on Digital Inclusion and Mātauranga Māori.

He Kura Kainga Role:

The increased cultural capacity within Council and our open places and public spaces has had a significant impact on the revitalisation of Te Reo and Mātauranga Māori within Central Hawke's Bay. Council staff have embraced and continue to utilise the Te Reo Māori staff resource internally and in public settings which has grown the confidence and discourse of Te Reo Māori.

We are challenged with the unique times of COVID-19 and have adapted new ways of programming to still offer and bring the libraries to our community through a stronger digital presence and increased exposure of Māori art, culture and heritage. The 200 school holiday packs were made for children to collect from the library to complete at home were infused with Mātauranga Māori activities and resources for the whole whānau. We have supported external Māori programmes that increase intergenerational learning and knowledge sharing through Ngā Kōhanga Reo o Tamatea. The opening of Te Huinga Wai; Knowledge and Learning Hub has increased the use of the Māori collection in both libraries. We continue to grow this collection with new content, resources, games programmes and art.

Digital Inclusion Role:

The Digital Inclusion space has again been forced to transition in light of COVID-19 over the last 3 months. This transition has presented new challenges as to how the Libraries facilitate programmes virtually as well as continuing to promote the available services. We have continued consistent communication relating to digital services and programmes through communications. Programmes such as "Preserve Your Past" which was once a 1:1 in person programme has now become an online weekly engagement post where community can visualise local history with the ability to communicate with library staff via Facebook. Through the 7 weekly posts we have reached a combined **6212** members of our community with a whopping **838** post engagements, including each post being shared at least once. That sets the engagement ratio to 13.5%, 13% higher than Facebook average.

We also continue to promote a virtual phone service where community are able to contact Cleavelin via phone call to seek digital support. This has been extremely effective as we have noticed the number of phone calls (49) heavily outweigh the number of walk-in enquiries (17) since the initial lock down in August 2020. With the opening of the Knowledge and Learning Hub on September 27, we have seen an increase of community interested in digital activity. Whether that be through programme enquiry or available digital resources/space enquiry. We continue to work towards facilitating programmes from the Waipawa Library, the Knowledge and Learning Hub and outdoors while implementing the internal health and safety guidance.

General Programming:

A successful October School Holiday Programme was achieved with 200 children participating. The programme looked different these school holidays as programs were unable to be run within the library. Instead, a suite of online programs was developed as well as a School Holiday activity pack which was filled with items that kids could complete at home throughout the period. These packs were able to be collected from Te Huinga Wai or the Waipawa Library. Participants

were encouraged to take a photo of their creations and then send or bring them into the library to enter the draw, with 9 prizes to give away. This program proved to be very successful with lots of positive feedback.



School Holiday Activity Pack



One of our happy prize winners

Safety

And Wellbeing

HEALTH AND SAFETY OVERVIEW

The continuing dynamic situation around Covid 19 has been a major cause of reprioritisation of resources while the H&S Advisor monitors and responds to the pandemic. As previously reported a pause on planned activities occurred while the business pivoted to face the lockdown and the H&S implications of Covid-19. This has inevitably delayed plans while the H&S team's attention has been focused on delivering around the business needs for Covid.

Covid-19

Workforce immunisation against Covid-19 is critical in order to protect the health of our people, and those we come into contact with, but more specifically it helps protect the health of those who are categorised as [higher risk](#) or who [are unable to be vaccinated](#) against Covid-19. Among other duties under the HSWA, the Primary Duty of Care and duty to Manage Risk applies to the spread and exposure of Covid-19 at work. As part of understanding the risk level and ensuing Council are taking all reasonably practicable steps to protect the health of all people who Council influence or affect, in line with Council's Vaccination Policy, Council have been asking our workforce to voluntarily share their health information with us; including if they are at higher risk of severe illness, are unable to be vaccinated, and their Covid-19 vaccination status. Vaccination status information is constantly changing as people become vaccinated as part of the national vaccination program, therefore ongoing work is required to keep this information upto date. Based on the vaccination uptake for the first dose of the vaccine in direct Council employees, it is expected that Council will achieve an uptake rate greater than 80%. This is a relatively high uptake rate and certainly an achievement. Work will continue to measure the uptake and be used to inform future decision making around risk management, controls and operational resilience.

H&S Management System

Work is underway to maintain and improve the relatively new system RiskManager, multiple upgrades are or have occurred which require local administrator input and testing prior to being rolled out to the workforce. In addition, Council have opted to add an additional module to RiskManager to track the training and education of our workforce. This additional module is much needed and is more user friendly than the current methods. Reporting from this module is possible and consequently will factor into future operational and governance reporting.

H&S Training

Delivery of critical H&S training in the following areas is about to occur:

- Health & Safety Leadership
- Contractor Management
- Risk Management (Risk/Hazard ID and Risk Assessment)

HS&W Committee Refresh

As part of the "reimagining the HS&W committee" work, a review of the number and business areas our worker Health and Safety Representatives (HSRs) come from was conducted, this review resulted in calls for nominations of two further HSRs and the inclusion of HSRs from our onsite partners into the Committee.

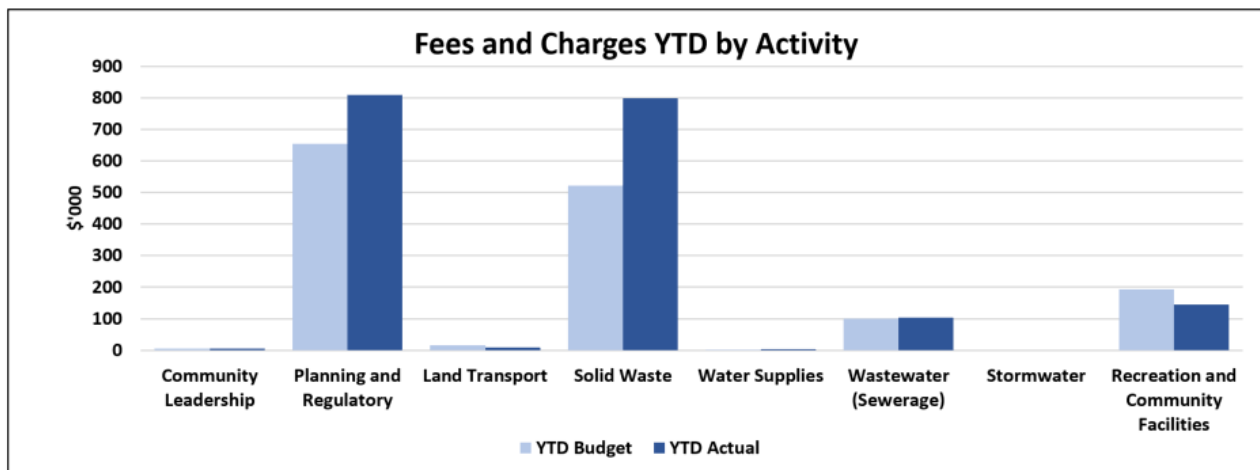
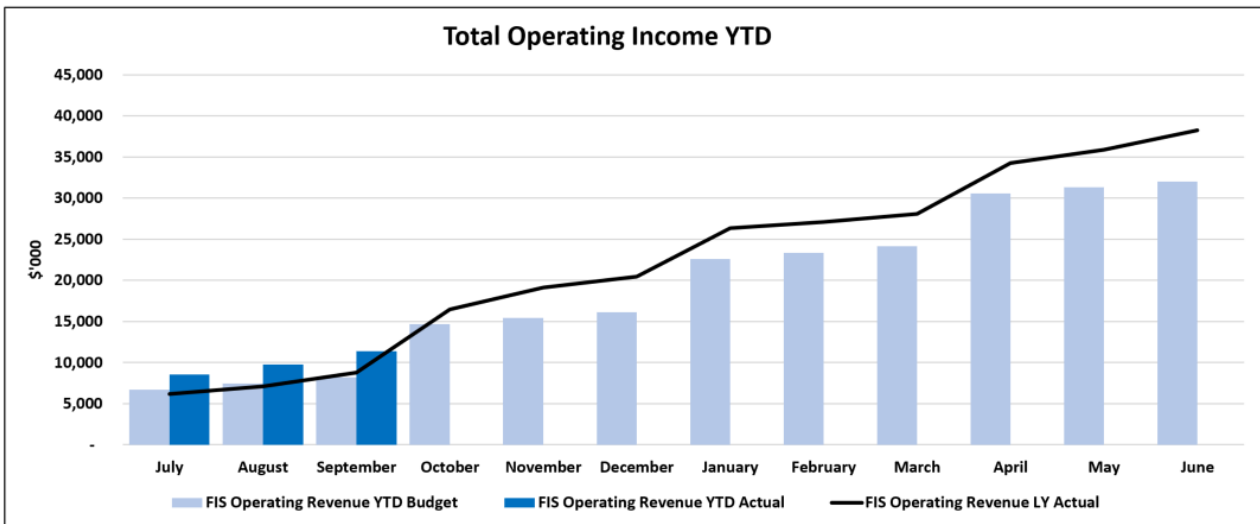
Financial

Performance

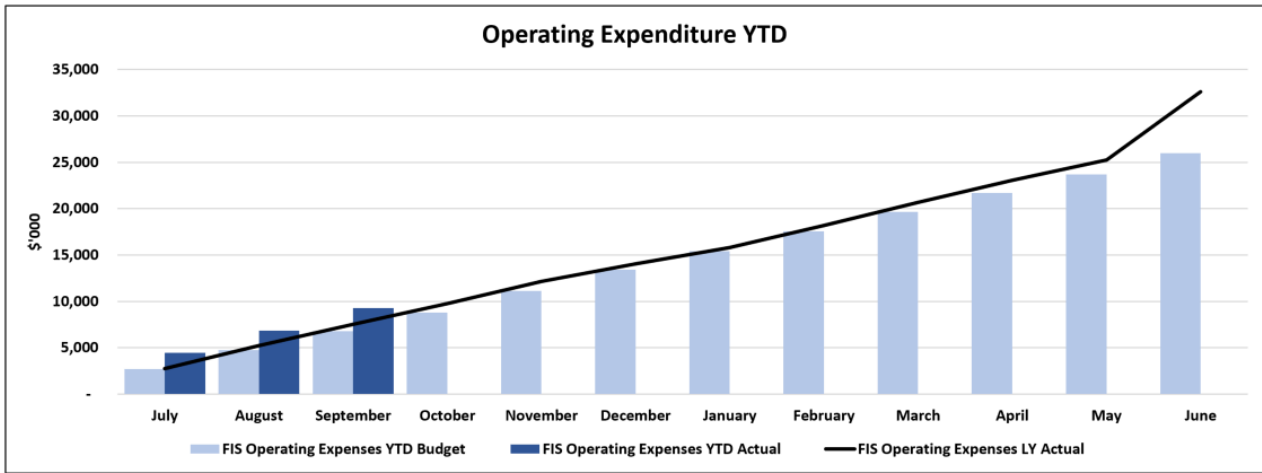
FINANCIAL PERFORMANCE ENDING 30 SEPTEMBER 2021

The graphs and tables below show the financial results for Council covering the financial results for the 3 months ended 30 September 2021.

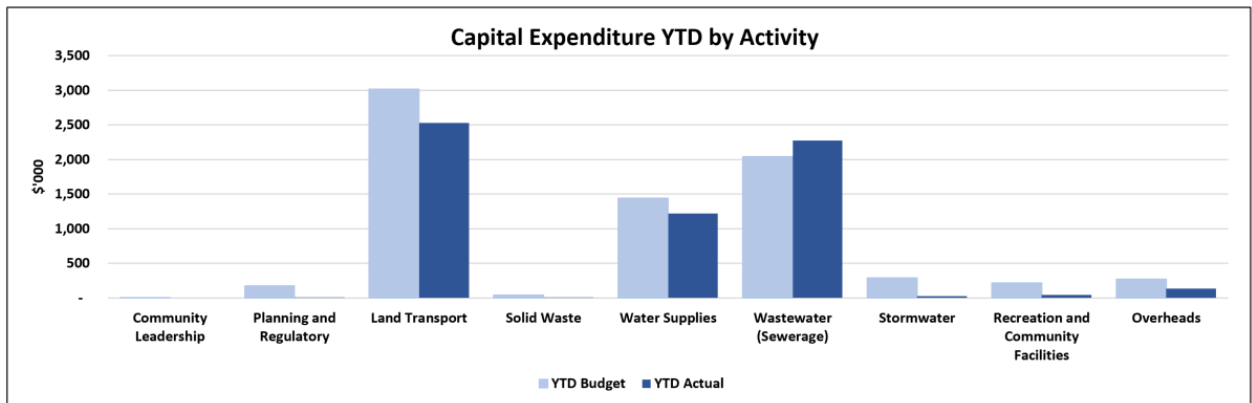
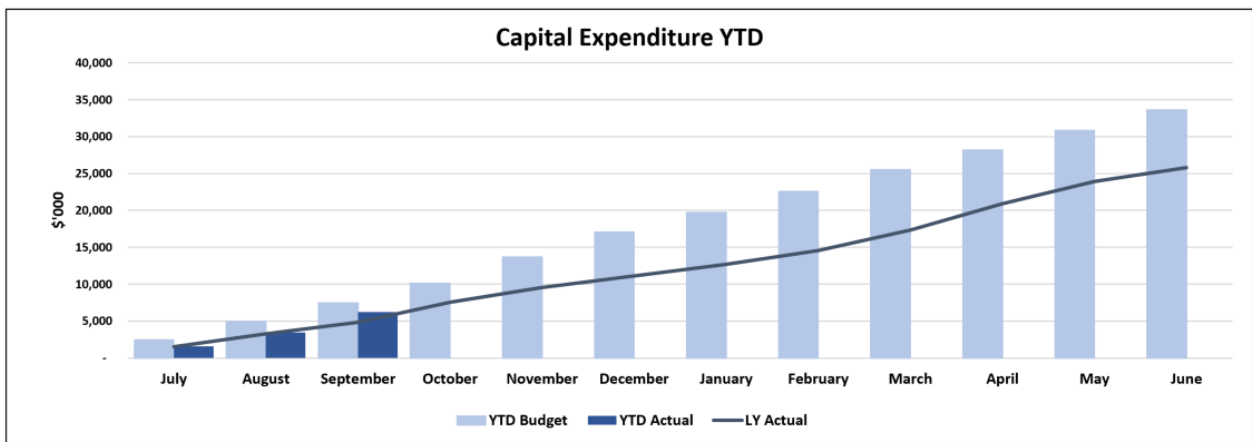
Being the first quarter of the new financial year, we are just starting to see early trends begin to emerge. The July revenue includes a reversal of \$3.7m of revenue in advance booked at year end (grants received pre-July 2021 but not spent at that point in time) which slightly distorts the figures. Consenting is still running ahead of budgets. Solid waste is distorted by Council processing internal charges for the disposal of the sludge being removed from the wastewater ponds.



The operating expenses look high compared to budget, but this is due to Council spending grants received in the previous year (tranche one 3 Waters and Covid Economic Recovery projects).



Capital spend is running behind budget, predominately in land transport, and the route 52 PGF project.



the BIG. Waste Water Story

the BIG. Water Story

#TheBigWaterStory programme of work, the Waipukurau Second Supply is making good progress. Formal landowner compensation letters are being finalised, and most pipeline and reservoir due diligence complete. Some additional due diligence is being planned for the reservoir location and in discussion with Iwi, a preparatory consent developed for geotechnical either side of the river to allow informed discussion with marae. The production bore contractor has now demobilised from site, and replacement of the AC main out of the bore-field (tagged as Stage 1) is complete. Stage 2 and 3 are commencing in early November 2021.

The Kairakau Water Supply Upgrade also makes progress with a contract award imminent. In addition, a hui was held with local iwi agreement to develop a more detailed archaeological report to support the project initiated. Further community engagement is planned for December 2021 prior to construction to start in February 2022.

#TheBigWastewaterStory programme has advanced over the last few months, with Stage Two of the Otane to Waipawa Wastewater Pipeline nearing completion. Stage Three is also all but complete - linking the end of Stage 1 works at Racecourse Road/White Road to the Ōtāne Treatment Plant. The Ōtāne pump station is underway and the final design of the Waipawa inlet works (Stage 5) is nearing completion due to start in Jan 2022.

New Resource consents for both Takapau and Porangahau/Te Paerahi have been lodged, a response and decision on the variation and extension to the Ōtāne discharge consent is due shortly and work is underway on an application for consent to receive Ōtāne's flows at Waipawa.

Council is currently de-sludging the Waipawa WWTP pond, progressing infiltration and inflow (I&I) studies to understand and reduce flows and work is underway on the installation of upgraded tertiary treatment (DAF) in Waipawa to improve treatment in the short term.



Figure 3: Otāne pump station construction



Figure 1: Waipawa desludging - geobags filling



Figure 2: DAF unit being fabricated

TRANCHE ONE – 3 WATERS REFORM PROGRAMME

Council identified a number of projects as part of the 3 Waters reform programme tranche one – below is a brief update on the programme –



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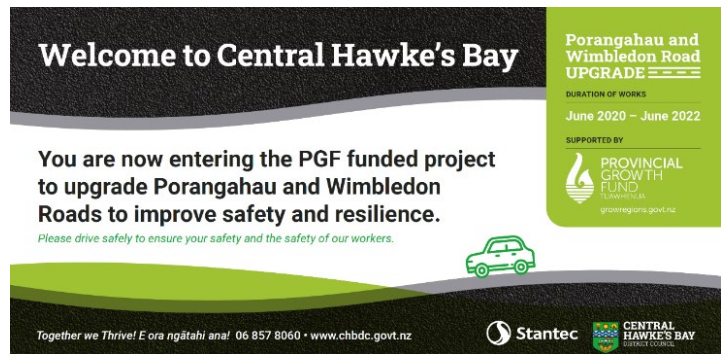
A recent update was given via a Key Project Status Report – to date just over \$6.45m of our \$11.09m has been spent and all of our projects within the programme are committed and planned to be delivered by our March 2022 deadline. Due to COVID-19 DIA has allowed an extension to June 2022.

1. **Regional 3 Waters** – work is underway with other councils to identify and understand private water supplies, as part of a private water supply identification regional project, which may include a contingency fund to assist private water supplies – another project in planning is to investigate work required to synergise a regional engineering code of practice to assist our supply partners working in Hawke's Bay.
2. **Water Safety Planning** – source protection mapping and catchment risk assessment work is underway to support our water safety plans. A Sustainable Water Management Plan has been developed and [can be viewed here](#).
3. **Otane to Waipawa Pipeline Stage 2** – the pipeline is well underway as documented above, and we are now progressing into Stage 3.
4. **Waipukurau Second Water Supply** – Borefield is complete and Tikokino Road Stage 1 pipe replacement is complete, Stage 2 and 3 replacement is planned to start in early October, future decisions to be tabled in Feb/ March 2022 once more understanding on the project including iwi engagement.
5. **Wastewater Treatment Improvements** – enabling works before a DAF filtration system is installed is underway.
6. **Wastewater Desludging** – Dry solids removal complete at Waipawa and Waipukurau, and actual desludging is underway at Waipawa.
7. **Bylaw Reviews** – Updated bylaws were adopted on May 13 2021, work is underway on communicating and implementing the changes
8. **Software implementation** – a new project management software is now live and supporting the programme, and a 3 waters monitoring and wider infrastructure consent management tool is being rolled out to support operational compliance and visibility.
9. **Water Renewals** – a project to renew water mains is complete in Waipukurau across Nelson and Reservoir roads – A stormwater upgrade is now underway. Another renewal project is underway on Tikokino and Abbottsford Roads in Waipawa.
10. **Wastewater Renewals** – this fund is focussed on expediting our I&I programme, starting with physical works in Otane and studies in other towns.
11. **Kairakau Water Upgrade** - \$300k was reallocated to increase the budget and scope for Kairakau water upgrade, a contractor set to be awarded in the coming weeks and



PGF ROADING PROGRAMME – PORANGAHAU TO WIMBLEDON

PHASE	DESIGN/ BUILD	
TIMELINE	JAN 2020 START DATE	JUNE 2022 END DATE
PROGRESS	60%	
BUDGET	Total Budget \$20.1m Spend to Date: \$8.2m	
RISKS		



Scope

To upgrade Pōrangahau and Wimbledon Roads to improve safety and resilience along the route from Waipukurau to the Tararua border on Wimbledon Road.

The Contractor

Stantec and Council have been delivering the design, procurement and contractor supervision of this significant programme of work.

We now have four different contractors onboard to deliver the main components of this programme, Concrete Structures, Fulton Hogan, Downer and Russell Roads.

Funded through the PGF by MBIE – the programme is well underway, and we can expect to see significant construction through to 2022.

Communications

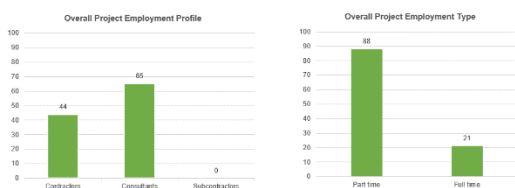
An interactive map has been created and can be visited here:

https://experience.arcgis.com/experience/947a211cafb44a96a063fcd1e8d3a461/page/page_10/

Webpages for the programme and individual projects can be found here: <https://www.chbdc.govt.nz/our-district/projects/porangahau-wimbledon-road-upgrade/>

An e-newsletter is set up and is being sent out bi-monthly. Sign up is available via the Council website.

Employment Statistics to Date:



Progress Update

September and October 2021 continued the momentum built to date, with a large focus on completing as much of the design across the project as possible to allow construction to flow as we head into the summer months.

With the current construction underway being Stage 2 and 3 of the Flaxmill upgrades, the Safety Improvements currently on Wimbledon Roads, and the guardrails being completed on Porangahau Road.

As we ramp into summer – a number of construction projects are set to kick off.

Bridges

- Saleyards Strengthening starting Nov 2021
- Sixty Pound starting late Nov 2021
- Kokomoko planning to start Dec 2021

Retaining Walls

- 3 smaller walls planned on Pōrangahau and Wimbledon Road
- A retreat planned on Wimbledon Road starting Jan 2022

Flaxmill

- Continuing Stage 2 and 3
- Commencing silt removal and channeling widening

Slow Vehicle Bay

- Construction starting Jan 2022

Safety Improvements continue through to May 2022

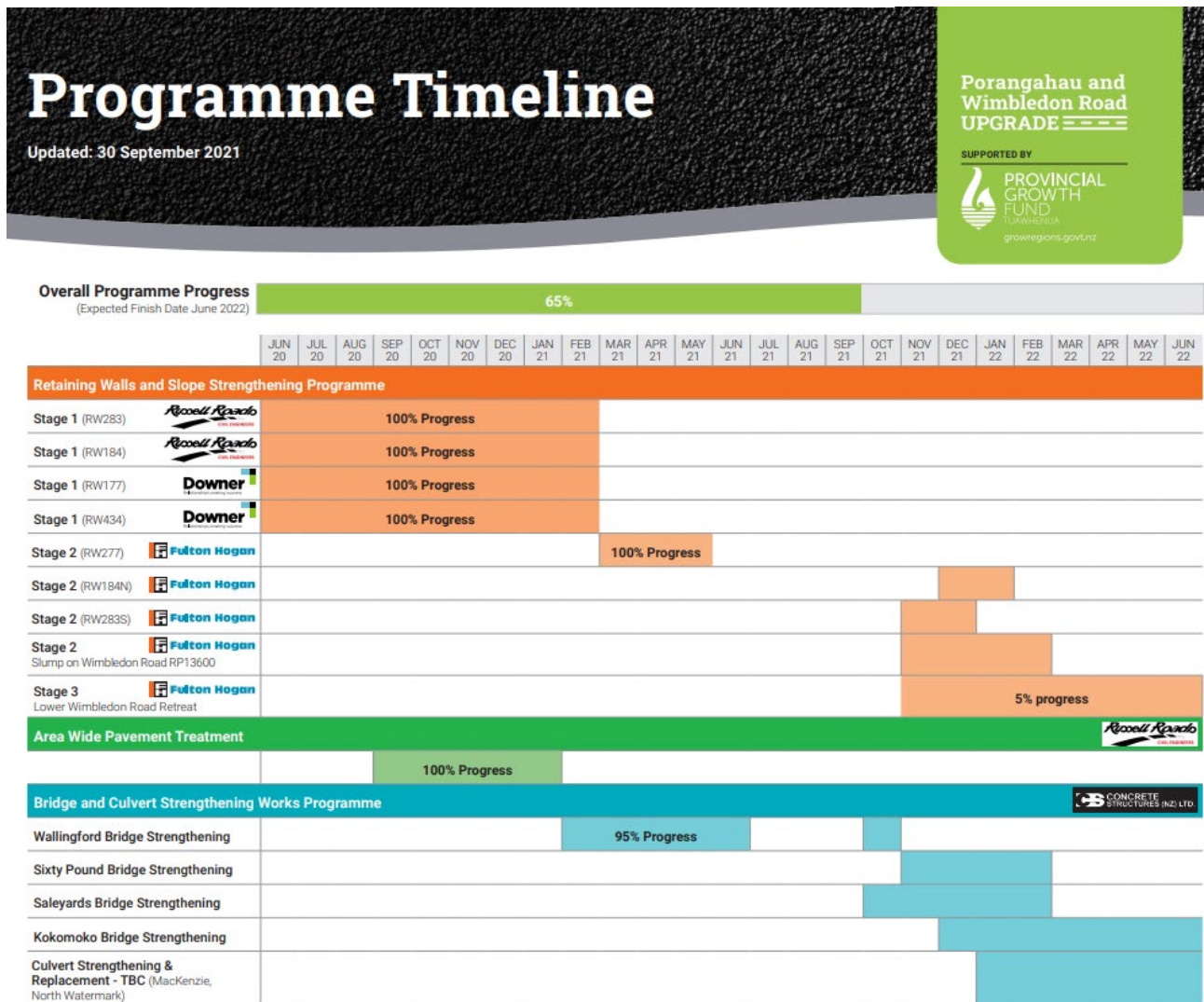
A community engagement event planned for Friday 20th August 2021 had to be cancelled and is rescheduled for the 29th November 2021.

The team pivoted well and has created a map for these two projects during lockdown to allow the community to still give feedback remotely, and we aim to release this as part of the engagement plan in the coming weeks before a decision is made on the location of the Slow Vehicle Bay.









Spend to date on the programme is \$8.2m



Figure 4: Flaxmill PWPGF upgrades Stage 2 and 3



DISTRICT PLAN REVIEW

PHASE	Notification – Summary of Submissions Preparation	    
TIMELINE	AUG 2012 START DATE	May 2021 NOTIFICATION
PROGRESS	80%	
BUDGET	\$1,800, 749	
RISKS		



Scope

The Proposed District Plan was notified on 28 May 2021 with submissions closing on 6 August 2021. As required by the RMA the summary of submissions was notified on 11 October and the filing of further submissions closes on 9 November (the date for the filing of further submissions was extended when notification of the summary was impacted by filtration software).

Progress Update

A total of 123 submissions have been received on the Proposed District Plan, including over 2,500 points of submission. Many of the submissions are multi-topic capturing provisions from several chapters of the Plan.

The preparation of the summary of submissions was completed to enable peer and legal reviews prior to notification of the summary on 11 October. Copies of the summary have been posted on the Council website and made available in hard copy at the Council office, Waipawa Library and Information and Knowledge Hub, Waipukurau.









At the time of writing this report Council has received a number of further submissions covering a wide number of issues. Further submissions will be taken into consideration in the preparation of the Section 42A Reports which are required for the District Plan Hearings.

Members of the District Plan Hearings Panel are scheduled to attend an induction day meeting on 23 November followed by a tour of the district on the afternoon of 23 and over the 24 November to show the independent commissioner some of the district relating to submissions on the Proposed District Plan.

Officers are anticipating holding pre-hearings meetings with submitters to address some of the issues raised in submissions prior to the hearings.

Officers are also working on scheduling of the hearings in 2022 and identifying timeframes for completion of reports and provision of these to submitters and technical experts within statutory timeframes before the hearings. The allocation of topic issues to the hearings is also being addressed.

POUND PROJECT

PHASE	DESIGN	    
TIMELINE	JUN 2018 START DATE	JULY 2022 END DATE
PROGRESS	5%	
BUDGET	\$700k TOTAL PROJECT	
RISKS		



Scope

To build a purpose built Pound Facility for Central Hawke's Bay that meets:

- Ministry for Primary Industry (MPI) standards and;
- The needs of the community now and into the future.

Progress Update

An update was provided on the 7 October 2021 with regard to a site being identified and further work progressing around concept design to meet budget requirements.

The Customer Relationships and Experience Manager is continuing to manage the relationship with the SPCA in the interim.