

SEMI PERMANENT AWNING CONSENTS

GUIDE & CONDITIONS

Location

Semi permanent awnings can only be erected with the consent of Council at Council Leased Camping Grounds which provide the correct facilities and are registered under the Camping Ground Regulations 1985.

Exempt From Building Act 2004

Council resolved on the 15th September 2005 that semi permanent awnings are exempt buildings in accordance with paragraph k(ii) of the 1st Schedule of the Building Act 2004

Camping Site Requirements

All camping sites must comply with the Camping Ground Regulations 1985. An extract from the Regulations giving some of the requirements for camp sites is shown below.

Camp sites-

- 1) No area shall be used as a camp site unless it-
 - a) Is shown on the camp plan; and
 - b) Is not less than 53 m² in area; and
 - c) Is not less than 8 m wide; and
 - d) Is accessible by an all-weather footpath, road, or other access way.
- 2) No temporary living-place shall be erected or placed on any camp site within 3 metres of any other temporary living place, or within 1.5 metres of any camp site boundary, as the case may be.
- 3) No building or structure shall be placed on the camp site unless permitted in writing by the Council.

Consent Conditions

The erection of a semi permanent awning requires the consent of the Council in writing **before** construction starts.

To obtain consent the following information is required:-

- A plan of the identified camp site showing the caravan and awning in relationship to site boundaries.
- Details of the proposed construction of the awning.
- Semi Permanent Awning Consent application form correctly filled out.
- Written consent of the Camp Manager.

The consent will be limited to a maximum period of 12 months with each consent expiring on 30th September each year

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The construction of all semi permanent awnings shall comply with the following conditions.

- 1) The awning shall be attached to a caravan on a complying site and its length shall not exceed the length of the body of the caravan.
- 2) The awning shall not exceed 3.0 metres in width and shall not be higher than the highest point of the caravan wall on the affixed side.
- 3) The floor may be supported on blocks but shall not be on piles.
- 4) The awning must be securely fixed to the ground to prevent wind uplift.
- 5) The awning shall be securely fastened to the caravan and shall be weatherproof.
- 6) The awning shall be maintained in a tidy condition i.e. suitably painted or finished in a permanent coated material.
- 7) No cooking or sanitary facilities shall be installed within the awning.
- 8) Each site in the camping area shall be left in a clean, tidy and even condition when vacated.
- 9) Storage of LPG gas bottles within the enclosed space is not recommended.

Small Garden Sheds.

Small metal garden sheds may only be erected on the camp site with the written approval of the Council and the Camp Owner or Manager. No more than one small shed up to 5m² in area per site will be permitted.

Consent Renewals

Any renewal of a semi permanent awning consent is entirely at the discretion of the Council.

The owner shall enter into an agreement with Council that the awning may be removed by Council at the owner's cost if the awning remains on the camp site after the 30th of September without a current awning approval.

Fees

An annual fee applies for each semi permanent awning consent application. This fee is inclusive of processing and inspection fees, where the application is deemed to be complete, and the structure complies with consent conditions. Please refer to the current financial year's fees and charges on the Council website.

It should be noted that where applications are deemed to be non-complaint, or require further information an hourly processing fee will be applied. Additional inspections to determine compliance will incur an inspection fee and a mileage fee. For the applicable fees please refer to the current financial year's fees and charges on the Council website.

The re-siting of any awning will be treated as a new semi permanent awning. An application must be submitted for approval accompanied with the appropriate fee.

NO plumbing work is to be carried out within, or form part of, a semi permanent awning structure under this consent.

I hereby apply to erect a Semi Permanent Awning at:

Camp:

Site No: (2 x Site plan required see over)

By signing this application you are agreeing to the conditions as described herein & entering into an agreement with Council that the awning may be removed by Council at the owner's cost if the awning remains on the camp site after the 30th of September of any year if a current awning permit has not been approved.

Full Name of Applicant:

Signature:

Postal Address of Applicant: Phone/Fax:

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THE INTENDED LIFE IS ONE (1) YEAR

A semi permanent awning permit MUST be applied for with the appropriate fee prior to 30th September.

Renewal of a semi permanent awning consent is entirely at the discretion of Council

Camp Owner/Manager Approval (signature):

Full Name (printed).....

Further Information

If you require further information or help in planning your awning the please contact the Regulatory Services Department of the Central Hawke's Bay District Council phone 06 857 8060.

FOR OFFICE USE ONLY:	
Awning Permit Number:	
Approved Yes <input type="checkbox"/>	No <input type="checkbox"/>
Inspected Yes <input type="checkbox"/>	No <input type="checkbox"/>
Inspector:	Inspector:
Date:	Date:
Approval letter Sent By:	Date:

Location Plan: (this must show the site as a whole within the camp)

Site No:.....

Site plan: (This must show the location of the caravan & Awning within the specific site)