

CENTRAL HAWKE'S BAY



**I hereby give notice that a Community Development Committee Meeting
will be held on:**

Date: Thursday, 8 February 2018
Time: at the conclusion of the Risk and Audit
Committee meeting
Location: Council Chamber
28-32 Ruataniwha Street
Waipawa

A G E N D A

Community Development Committee Meeting

8 February 2018

**Monique Davidson
Chief Executive**

Order Of Business

1	Apologies	3
2	Declarations of Conflicts of Interest.....	3
3	Standing Orders.....	3
4	Confirmation of Minutes.....	3
5	Local Government Act Compliance – Planning, Decision Making and Accountability	3
6	Report Section	4
6.1	SPORT HAWKE'S BAY REPORT - JULY TO DECEMBER 2017	4
6.2	CHB PROMOTIONS INC. CHAIRMAN'S REPORT AND FINANCIAL STATEMENTS TO 30 JUNE 2017	17
6.3	COMMUNITY WELLBEING STRATEGY UPDATE	38
6.4	SAFER CHB UPDATE	61
7	Date of Next Meeting	67
8	Time of Closure.....	67

CENTRAL HAWKE'S BAY DISTRICT COUNCIL

Notice is hereby given that a meeting of the Community Development Committee will be held in the Council Chamber, 32 Ruataniwha Street, Waipawa on **Thursday 8 February 2018** commencing at **the conclusion of the Risk and Audit Committee meeting.**

PRESENT: Councillor K R Annand (Chairman)
Councillors T H Aitken, G A Minehan, I G S Sharp and Her Worship the Mayor Walker

IN ATTENDANCE: M R Davidson [Chief Executive]
P S McKinley [Land Transport Manager]
J Loyd [Group Manager, Infrastructure and Development]
B M Smith [Group Manager, Corporate Support and Services]
S J Thrush [Technical Services Manager]
L G Harrison [Organisation Transformation Lead]
Roger C A Maaka [Maori Consultative Committee Representative]

1 APOLOGIES

2 DECLARATIONS OF CONFLICTS OF INTEREST

3 STANDING ORDERS

RECOMMENDATION

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers

RECOMMENDATION

THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

4 CONFIRMATION OF MINUTES - NONE

5 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

RECOMMENDATION

THAT Council has read the reports associated with items 6.1, 6.2, 6.3 and 6.4 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting

6 REPORT SECTION

6.1 SPORT HAWKE'S BAY REPORT - JULY TO DECEMBER 2017

File Number: COU1-1411

Author: Monique Davidson, Chief Executive

Authoriser: Monique Davidson, Chief Executive

Attachments: 1. Sport Hawke's Bay July- December Report

PURPOSE

Inform Council on Sport Hawke's Bay's 6 monthly report for the period July to December 2017, which is provided as part of the partnership between the two organisations.

RECOMMENDATION

THAT the Sport Hawke's Bay Report – July to December 2017 be received.

ASSESSMENT OF OPTIONS

Option 1

THAT the Sport Hawke's Bay Report – July to December 2017 be received.

STATUTORY IMPLICATIONS

The recommendation meets all statutory requirements as set out in the Local Government Act 2002 Amendment 2012.

SIGNIFICANCE AND CONSULTATION

External

Sport Hawke's Bay

STRATEGIC LINKS

- LTP 2015/2025



6 MONTH REPORT

July — December 2017

Nicki Heremaia

Development Officer—Community CHB

nickih@sporthb.net.nz

(06) 858 6253

JULY - DECEMBER 2017 REPORT

Sport Hawke's Bay has a vision for the Hawke's Bay community to have a lifelong love of sport and physical activity. This is achieved through the 2017–2020 Strategic Plan, inspiring the Hawke's Bay community to engage in greater levels of physical activity (**Active Lifestyles**), supporting the sport sector to deliver quality sport opportunities (**Community Sport**) and influencing key stake holders to enhance the sport and active recreation sector (**Regional Leadership**).

In alignment with our Sport NZ priorities, we have identified Central Hawke's Bay as a community to inspire and develop local led delivery. Through this approach we work together to create and achieve locally owned visions, goals and sustainable projects within Central Hawke's Bay communities.



PARTICIPATION

Facilitating, delivering, supporting, enabling sport and active recreation participation for targeted communities, ages and abilities.

1.1 Enhance opportunities to grow the number of people involved in sport and active recreation in CHB.

Green Prescription (GRx)

During 2017 the Central Hawke's Bay GRx program - delivery structure underwent changes to improve the program quality and raise the overall experience for all stakeholders involved.

With client engagement in the scheduled GRx gym sessions becoming fragmented and inconsistent, changes were made to GRx gym sessions to reduce the number of sessions on offer and rescheduled inside the Gym timetable to allow for additional gym staff to be present and provide added support and assistance for GRx clients alongside regular gym users. These new sessions have now proven so popular that an additional circuit session (at the same time) is being trialled for large group referrals (12+) from partnered health care providers.

The Active Living Advisor has also been accompanying more clients to their initial visits to help familiarise them with the pool and gym facilities. This early personal contact has been valued by the clients when trying something new and has seen an increase in client engagement and continued participation in the pool after discharge.

There are many reasons why clients are referred to Green Prescription (GRx) however the programme remains as always, the initial motivational kickstart for people to engage in exercise and activity with some nutritional tips to complement the overall healthier approach to day to day life. Phone support has also been the major component of the GRx program in recent years but with a restored focus on personal contact through group sessions, in the last quarter across the region 46% of those completed noticed a positive change in their health.

A retiring farming wife moved to town after living most of her adult life on a farm. Was determined to replace farm activities with exercise and not get lazy but was not sure how to go about it. She was concerned at lack of muscle tone and weight gain particularly around her middle. Very tentative about joining in on groups to start with, now attends Aqua Jogging 3 times a week with a friend and really misses it if they can't make a session. She has also started Tai Chi which she loves – her balance and concentration levels have improved, and she feels fitter and stronger than she has in a long time.

Client Feedback:

"I have noticed an improvement in my muscle tone particularly in my upper body. I have increased my intensity levels when exercising and now look forward to pushing myself with my fitness."

Retired Farming Wife - GRx Client

1.2 Target initiatives that focus on the participation growth of young people.

COMPLETED KIWISPORT PROJECT

CHB Education Leaders Association (CHB ELA)- 2016 Aug/Sept Successful Application:
Kiwi-O Orienteering

During 2017 Sport Hawke's Bay supported the CHB ELA in the set-up of and administration of purchased orienteering equipment for the delivery of the Kiwi-o Orienteering program by HB Orienteering. All 17 Central Hawke's Bay Full Primary Schools and the 2 Secondary Schools all received training and use of the equipment for a time within each school at scheduled times throughout the year, with some schools re-booking equipment for use on school camps etc.

Next Steps: Discussions with the CHB ELA around the development of a festival between schools and the long-term goal of establishing a CHB Orienteering Club, which would give further opportunity for children and adults alike to continue to enjoy Orienteering.



Pictured: Kiwi-O training session at Flemington School

Partner Feedback:

"All of the principals of the CHB schools, Primary and Secondary, are unanimous in their enthusiastic praise of the Kiwi-O equipment and training. Without exception it was the comment – 'We couldn't stop the kids running around.' That struck me the most.... We can't be more pleased with the outcome of the project."

Phil Bourke

**Principal, Flemington School and
CHB Education Leaders Association, Chair**

KIWISPORT – 2017 Small Applications 2nd Funding Round (Aug/Sept)

A total of 9 applications were received from Central Hawke's Bay Clubs, Schools and sports organisations for the 2017 2nd round. Below are the four successful applications that will be delivered over the coming 12 months.

- CHB Athletics Club - Increase availability of athletics to all between ages 3-14
- CHB Motorcycle club - Coaching/training day to improve the skills of club riders aged 8 to 17 years
- The Terrace School – Increase participation in summer sports
- Te Kura Kaupapa Maori o Takapau - To support the engagement with other Kura Kaupapa Maori in traditional Maori Games. Provide the children with more opportunities and knowledge of traditional Maori games.

KIWISPORT – Sports Skills in School (SSIS)

Sport Skills in Schools aims to provide a wider variety of equitable sporting opportunities to young people and schools, and to support the development of quality delivery people (eg, teachers, parent coaches and referees).

9 sporting codes delivered 59 sessions to 8 Central Hawke's Bay Schools during 2017. (sessions include delivery to multiple classes)

SPORTING CODE	SCHOOL	TOTAL SESSIONS
Badminton	Pukehou	3
Basketball	Argyll East Elsthorpe Otane Pukehou	12
Cricket	Argyll East Porangahau	7
Football	St Josephs – CHB The Terrace - CHB	6
Netball	Waipawa	3
Softball	Porangahau Waipawa	8
Tennis	Otane St Josephs - CHB	10
Touch Rugby	Waipawa	4
Volleyball	St Josephs - CHB	6

1.3 Increase the number of volunteers in sport and active recreation in CHB.

Sport Hawke's Bay's Community Sport Team work together to deliver student workforce and student leadership opportunities for CHB College and includes the Growing Coaches and Growing Leaders Programs. This sees several events/training opportunities planned and progressively rolled out throughout the year and aims to support and empower students through sport.

Impact within a school has a significant effect on the whole community. Like many schools, Central Hawke's Bay College struggle to find coaches for their numerous teams depending on the level of teacher/parent involvement.

Delivering Growing Coaches has built capability within the school with 9 CHB College students completing the program in 2017 with the aim to provide a safe and supportive environment where students can explore their abilities, building their knowledge, experience and confidence and developing their delivery skills within basic practical sessions to then be able to relate it to their individual coaching roles.

Year 12 students returning next year will then take on more of a mentoring roll within the program for new students entering the program in 2018. The impact GC has made with these students within our 4 session framework was made clear by the participating Sport Coordinator.



Pictured: CHB College Growing Coaches with Workforce Development Officer Jorian Tangaere

*"Hi Jorian and Tim,
Thank you so much for coming down from Taradale and running these workshops for our student coaches. They really did enjoy them and got a lot out of them. 4 of them will be back next year and the others I hope will put their training to good use in the community. Thanks once again.
See you next year."*

**Jen Aldridge
Sports Co-ordinator, CHB College**

PROMOTION

Promoting sport and recreation opportunities and the wider benefits of the sports sector for our region.

1.4 Informing, connecting and influencing the sport and active recreation sector through quality information and communication.

Communication has been one of our key focusses this year. Information sharing through a range of outlets has grown our presence in the CHB Community. Media releases and publications around key events and initiatives have featured in the CHB Mail, on both the Sport Hawke's Bay and Sport Hawke's Bay CHB website and social media outlets. Fortnightly slots on Central FM's Saturday Sports Show have also spread awareness, as well as a large increase in updates and engagement through our Sport Hawke's Bay CHB facebook page. The use of Facebook communications to profile events and initiatives has seen a significant increase in 'traffic' to the Sport Hawke's Bay – Central HB page. With such a small community, we see this as being the most efficient way to get information to the community of CHB. With over 1,000 followers (1,062), several posts reaching over 3,000 people and high engagement levels around events such as the CHB Sports Awards, Hatuma Lime Half Marathon and the Norsewood to Takapau FUN Challenge, we have been able to connect our community and afar with what's happening in CHB.

1.5 Establishing the CHB office as the information sports hub for the community.

As mentioned in 1.4, communication has been a key focus for us this year. Like we have for promoting events and what's happening in the sport and active recreation sector, we have also tried to share the successes of any individuals or teams within CHB. First and foremost is the annual CHB Sports Awards (mentioned below) – Facebook, print and radio have all been tapped into for promotion. We also recognize the efforts of our volunteers and other successes by promoting on our Facebook page. For example, volunteer Jacqueline Cudby of the Waipawa Country United Men's Rugby Club – a release was published and posted on social media outlets, reaching almost 3,000 people and increasing engagement on our Facebook page.



Pictured (left to right): Jacqueline Cudby – Volunteer, Waipawa Country United with Lani Hartley – Nominator for HB Volunteer of the Month

2017 CHB SPORTS AWARDS

As the facilitator of the 2017 Central Hawke's Bay Sports Awards, Sport Hawke's Bay partners with sports clubs and regional sports organisations, sponsors, businesses and local community groups to deliver a high-quality event which not only celebrating the sporting successes of the previous 12 months but also showcases the wider community. Record numbers attended the awards evening with 397 guests enjoying the proceedings at the AW Parsons Stadium.



71 nominations were received over the 13 categories, the highest number of nominations received since 2012. This number resulted in part due to the introduction of a new category - The Emerging Talent Award, recognising the high level of 'grass roots' talent within the junior sector of up and coming athletes who have excelled at regional or national level and show the most potential at succeeding at an elite level in future years. 11 nominations were received for this category, the most received for any category overall.



Pictured (left to right): Sponsor Gerard Kennedy - Waipukurau New World with Emerging Talent Award Winner - Sam Sandford

2017 CHB SPORTS AWARDS CATEGORY WINNERS

Unichem Waipukurau Junior Female Sports person of the Year Amanda Jamieson	Wright Wool Junior Male Sports person of the Year Regan Gough
DAC Legal Senior Female Sports person of the Year Rebecca Hodge	Ruahine Motors Ford Senior Male Sports person of the Year Sam Barry
AMP Leith Mackie Masters Sports person of the Year Allister Hunter	New World Waipukurau Emerging Talent Award Sam Sandford
Caltex Waipukurau Junior Team of the Year CHB College Senior A Team Onga/Tiko Colts Team	Plus Rehab CHB Senior Team of the Year Thirsty Whale Otane Force Netball Team
Crowe Horwath Administrator of the Year Sara Corbett	Hawke's Bay Today Official of the Year Jack Waugh
Aqua Management Club of the Year Otane Sports Club	Central FM Coach of the Year Jewels Falcon Tam Kupa
Sloans Saddlery & CHB Party Hire Service to Sport Dave Hern Raewyn Sergeant Wendy Lansdown	
Barry Fuller Marion Burns	



Central Design and Print
2017 CHB Hall of Fame Inductee
Emma Jensen



CHB Mail
2017 Sports person of the Year
Regan Gough

Partner Feedback

"A big congratulations must go out to you and your team for putting on such a fantastic evening on Friday night. Well done. John McBeth was a terrific speaker. The food and the entertainment were great. Everyone involved did a great job. Well done. Thanks"

Jen – CHB College

PERFORMANCE

Leading and influencing key stakeholders in driving the coordinated development of the sport and active recreation sector in CHB.

1.7 Enhancing the capability and capacity of targeted CHB organisations (and events)

Hatuma Lime Half Marathon – 17 Sept 2017

The Hatuma Lime Half Marathon has been a highlight on the Central Hawke's Bay sporting calendar for almost 40 years. Delivery of the event was managed by the Sport Hawke's Bay CHB Development Officer in partnership with Garth Sherwood (CHB College) and event sponsor Hatuma Lime Company.

A stronger focus on marketing and promotional strategies implemented for 2017 has seen significant increase in the events profile which resulted in a record turn-out in its almost 40 year history. The Hatuma Lime Half Marathon had 433 registrations, with 401 of those participating on race day at the Waipukurau Racecourse.

- Continued partnership with HB Promotions 'Spring Fling'
- Increased social media reach through use of:
 - Facebook publishing tools to increase visibility of the event searching for targeted interests eg. Running, Walking, Fitness and wellness, Sports, Travel or Sports and outdoors.
 - Paid "boosts" of event posts targeting neighbouring geographical regions.
 - Introduction of a Facebook competition: 'Tag a Team Mate', to encourage increased engagement with the event posts and Sport Hawke's Bay facebook page. 8,609 people reached,



Pictured: 2017 Hatuma Lime Half Marathon - 8.30am Start line

All of which contributed to the overall increase in participation.

- 127% increase in teams entered from 26 (2016) to 59 (2017)
Note: 17 out of the 54 competition participants then registered for the event.
- 117% rise in registrations from the wider Hawke's Bay region from 56 (2016) to 122 (2017)
- New participants from the Gisborne region including the winner and new record holder of the Mens Half Marathon Running section Nick Horspool (2016 NZ Marathon Champion and winner of 2016 Rotorua Marathon. (pictured right)



However with the boost in numbers has brought its own challenges including highlighting the limitations in the current manual recording and timing systems which resulted in delays and multiple errors in published results. Looking forward to 2018 Sport Hawke's Bay will continue to work with the event to improve strategies and frameworks in this area to ensure the continued success and capability to maintain such levels in the future.

Participant Feedback:

"I thought the transitions for the teams event was much better than it has been in the past, much clearer. There seemed to be great support from people (sport HB cars) cruising the course which was awesome to see".

1.8 Facilitating and delivering initiatives which enable people to reach their potential.

Junior Whistler's Workshop - 10 Aug 2017

An Officials development workshop delivered by the CHB Development Officer for the CHB Primary Schools Sports Academy (20 students). Session covered a generic approach to officiating and covered aspects of the 'role of an umpire', 'why do people umpire?' 'what make a good umpire?', 'What are some of the challenges that officials might face?' and how to deal with them, including aspects of - The 6 C's: confidence, communication, concentration, control, consistency and common sense.

With a strong focus on creating a quality experience for the participant and integrating to the principles of Sport NZ's Physical Literacy approach changes were made to the workshop structure to give students the freedom to direct their own learning through appreciative inquiry, which led to a higher level of engagement from the group and a greater sense of understanding and empowerment having drawn from and sharing their own experiences and knowledge.



**Trish Fryer - Acting Principal Pukehou School and
Co-Director of CHB Primary Schools Sports Academy**



End of day comment from one student: "I really liked the way Nicki took our thoughts and put them together. We came up with stuff and then took what we learnt and then practiced it."

We aim to further develop our local led delivery approach to nurture relationships and confidence for action within Central Hawke's Bay communities. We plan to further explore this with Council and wish to seek potential alignment, or partnership, to inspire any "targeted" communities/demographics through sport and active recreation within Central Hawke's Bay.

6.2 CHB PROMOTIONS INC. CHAIRMAN'S REPORT AND FINANCIAL STATEMENTS TO 30 JUNE 2017**File Number:** COU1-1411**Author:** Monique Davidson, Chief Executive**Authoriser:** Monique Davidson, Chief Executive**Attachments:** 1. CHB Promotions Inc. Chairman's Report and Financial Statements to 30 June 2017**PURPOSE**

Inform the Council on CHB Promotions Inc. Financial Report to 30 June 2017.

RECOMMENDATION

THAT the Central Hawkes Bay Promotions Inc. Chairman's Report and Financial Statements for the year ended 30 June 2017 be received.

BACKGROUND

CHB Promotions Inc. is required to provide Council with an Annual Report to 30 June each year as part of the agreement between the two organisations.

ASSESSMENT OF OPTIONS**Option 1**

THAT the Central Hawkes Bay Promotions Inc. Chairman's Report and Financial Statements for the year ended 30 June 2017 be received.

STATUTORY IMPLICATIONS

The recommendation meets all statutory requirements as set out in the Local Government Act 2002 Amendment 2012.

CONSULTATION**External**

CHB Promotions Board

Internal

Elected Members

Chief Executive

STRATEGIC LINKS

- LTP 2012 – 2022



Report to Central Hawke's Bay District Council – January 2018

Financial Reports :

BM Accounting completed their review of the accounts for the year ended 30th June 2017.

I am pleased to report that we ended the year with a surplus of \$3,076 – compared to the \$9 deficit for the previous year.

It was pleasing to note there had been an increase in accommodation and tour bookings come through the CHB Information Centre, along with an increase in shop sales.

Our travel sales were down by about \$9000 – more than likely attributable to an increase in online bookings.

Our “other income” increased significantly due to the Board on-charging insurance, rates and electricity to our tenants – something which had previously been overlooked.

I have enclosed a copy of the financial accounts for the financial year ended 30/06/17.

For the 6-months ended December 2017, there is a net loss of \$203.00. Please note that some of our larger costs are within this period (eg Christmas Parade), and we expect to end the year with a surplus. We have budgeted a net profit of \$18,750.

The board has also made changes to the way we fund Hawke's Bay Tourism in that rather than pay costs as they are incurred by HBT, we now pay them a quarterly amount in line with our funding from CHBDC.

I have enclosed a copy of the organisation's *Income & Expenditure* and *Balance Sheet* reports for the month ended December 2017. I have also included a copy of our 2017-18 Budget.

Hawke's Bay Tourism :

We continue to have a very strong working relationship with Hawke's Bay Tourism. This is evidenced by the successful running yet again of the Little Easy Bike Ride and the very successful Spring Fling.

The Spring Fling has gone from strength to strength since it was launched in 2015. 2017 saw 31 events – up from 19 in 2016, and 13 the year before.

Our figures show that at least 7300 people attended a Spring Fling event – including a record attendance at the Hatuma Half Marathon; 600 people attending the History & High Tea at Oruawharo Homestead; and a sellout Dusk in the Daffodils at Taniwha Daffodils.

200 people also visited Central Hawke's Bay via steam train from Paekakariki; and Waipukurau was abuzz over Labour Weekend with the celebration of the towns and Waipukurau Schools 150th.

Our visitors were from far and wide for the Spring Fling – with over 50% of ticket sales from outside CHB.

The success can be attributed to the hardwork by our tourism co-ordinator, Trudy Hales, and along with CHB Promotions investment in the event, Hawke's Bay Tourism invested several thousand dollars into advertising the event on the internet, a 16-page glossy program, and billboards in towns such as Masterton and Paekakariki, as well as other avenues.

We will be without the services of Trudy Hales for the foreseeable future, as she has recently gone onto maternity leave, due to have her second child.

Trudy's replacement is Jenna Mabey, who will make herself known locally over the coming weeks with preparations underway for the 2048 Little Easy and Spring Fling.

The CHB Community Christmas Parade run in early December was a huge success, with many people commenting that it was the best they had seen in years.

A lot of work goes into organising the parade, and I must mention Carol-Ann Stubbs and her team at Gameplan, along with the support of the Central Hawke's Bay District Council management & staff for making the event the success it was.

Information Centre :

The Board has looked at what people are utilising the centre for, and it is not just for travel bookings, souvenirs and information for out-of-towners, but locals wanting to know information on services available within the district.

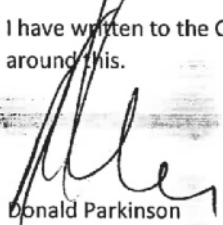
We have adjusted opening hours and days to allow us to keep within budget, but also mindful of the requirements of our contract with Council.

The Board is also looking at alternative options for providing information services (such as cafes, the Indoor Pool, Civic Theatre, CHB Settlers Museum, dairies, SPARK phoneboxes) for times the Information Centre is not open.

Council Funding :

Our 3-year contract is due to expire on the 30th of June 2018.

I have written to the Chief Executive around on-going funding, and we are in discussions with her around this.



Donald Parkinson
Chairperson
CHB Promotions Inc

Income & Expenditure

Central Hawke's Bay Promotions Inc.
For the 6 months ended 31 December 2017

	JUL-DEC 2017	BUDGET FOR YEAR	REMAINING BUDGET
Trading Income			
Accommodation and Tour Bookings	3,426	1,400	(2,026)
Sales - DOC	409	800	391
Shop Sales	3,034	6,500	3,466
Travel Sales	13,936	24,000	10,064
Total Trading Income	20,805	32,700	11,895
Cost of Sales			
Card Merchant Fees	188	250	62
Cost of Sales - Accommodation & Tour Bookings	3,151	1,200	(1,951)
Cost of Sales - DOC	391	720	329
Cost of Sales - Travel	13,197	21,000	7,803
Shop Purchases	1,231	4,000	2,769
Hawke's Bay Tourism Contract	35,000	70,000	35,000
Total Cost of Sales	53,158	97,170	44,012
Gross Profit	(32,353)	(64,470)	(32,117)
Other Income			
Funding - CHB District Council Contract	61,850	123,700	61,850
Interest Income	17	200	183
Membership Fees	-	8,000	8,000
Rent Received	14,216	30,000	15,784
Insurance Oncharged to Sub-Tenants	-	1,200	1,200
Light, Power & Heating Oncharged to Sub-Tenants	962	3,500	2,538
Rates Oncharged to Sub-Tenants	430	1,140	710
Total Other Income	77,475	167,740	90,265
Operating Expenses			
Accident Compensation Levy	61	200	139
Accounting	2,500	2,500	-
Advertising	1,850	1,800	(50)
Annual General Meeting Costs	48	600	552
Assets Under \$500	-	500	500
Bank Fees	33	100	67
Christmas Parade Costs	10,673	11,000	327
Cleaning & Waste Disposal	1	300	299
Computer Expenses	77	600	523
Donations	500	-	(500)
General Expenses	107	250	143
Health & Safety Expenses	40	250	210
Insurance	872	2,300	1,428
Lease - EFTPOS NZ Ltd	366	760	394

Actual to Budget Year to Date | Central Hawke's Bay Promotions Inc.

Income & Expenditure

	JUL-DEC 2017	BUDGET FOR YEAR	REMAINING BUDGET
Lease - Konica Minolta Printer	1,153	2,100	947
Light, Power, Heating	1,378	3,800	2,422
Office Expenses	152	300	148
iPayroll Fees	267	550	283
Printing, Stationery & Postage	135	500	365
Promotional Costs - Brochures, Maps, Signage	13	1,500	1,487
Rates	886	2,000	1,114
Rent - KiwiRail	2,500	5,000	2,500
Repairs & Maintenance - Building	1,530	6,500	4,970
Repairs and Maintenance	67	200	133
Salaries & Wages	17,719	32,000	14,281
Security	120	260	140
Sponsorship of Advertising & Promotions	-	750	750
Staff Expenses	350	500	150
Staff Training	-	500	500
Subscriptions - HNZ & Xero	1,054	1,400	346
Telephone & Internet	604	1,300	696
Book-keeping & Admin Fees	1,800	3,600	1,800
Lawn & Garden Maintenance	285	600	315
Staff Leave Liability Movement for Month	(1,817)	-	1,817
Total Operating Expenses	45,325	84,520	39,195
Net Profit	(203)	18,750	18,953

Actual to Budget Year to Date | Central Hawke's Bay Promotions Inc.

Balance Sheet

Central Hawke's Bay Promotions Inc.
As at 31 December 2017

	31 DEC 2017	30 JUN 2017
Assets		
Bank		
BNZ Business Account	2,342	6,915
BNZ Call Account	5,844	14,837
BNZ Reserves Account	12,521	12,514
Total Bank	20,706	34,266
Current Assets		
Accounts Receivable	2,432	2,386
Cash Bankings	-	81
Stock on Hand	4,606	4,606
Till Float	200	200
Total Current Assets	7,238	7,274
Fixed Assets		
Leasehold Improvements	39,066	39,066
Less Accumulated Depreciation on Leasehold Improvements	(881)	(881)
Office Equipment	18,310	18,310
Less Accumulated Depreciation on Office Equipment	(13,530)	(13,530)
Plant & Equipment	20,618	20,618
Less Accumulated Depreciation on Plant & Equipment	(8,837)	(8,837)
Total Fixed Assets	54,747	54,747
Total Assets	82,691	96,287
Liabilities		
Current Liabilities		
Accounts Payable	8,639	16,951
GST	(4,222)	(1,164)
Provision for Building Maintenance	12,500	12,500
Staff Annual Leave Liability	1,346	3,162
Total Current Liabilities	18,262	31,449
Total Liabilities	18,262	31,449
Net Assets	64,428	64,837
Equity		
Current Year Earnings	(409)	3,076
Retained Earnings	64,837	61,761
Total Equity	64,428	64,837

2017-18 year
Central Hawke's Bay Promotions Inc.
July 2017 to June 2018

Account

Income

Sales - DOC (182/020)	\$800.00
Accommodation and Tour Bookings (195/001)	\$1,400.00
Brochure Display (198/001)	\$0.00
Other Revenue (167/001)	\$0.00
Shop Sales (182/001)	\$6,500.00
Travel Sales (181/001)	\$24,000.00
Total Income	\$32,700.00

Less Cost of Sales

Opening Stock (200/001)	\$0.00
Card Merchant Fees (302/010)	\$250.00
Cost of Sales - Accommodation & Tour Bookings (230/010)	\$1,200.00
Cost of Sales - DOC (230/020)	\$720.00
Cost of Sales - Travel (230-001)	\$21,000.00
Hawke's Bay Tourism Contract (240)	\$70,000.00
Shop Purchases (232/001)	\$4,000.00
Closing Stock (210/001)	\$0.00
Total Cost of Sales	\$97,170.00

Gross Profit **-\$64,470.00**

Other Income

Funding - CHB District Council Contract (171/001)	\$123,700.00
Insurance Oncharged to Sub-Tenants (376-1)	\$1,200.00
Interest Income (165/001)	\$200.00
Light, Power & Heating Oncharged to Sub-Tenants (346-10)	\$3,500.00
Membership Fees (196/001)	\$8,000.00
Previous Years' Membership Fees Uncollectable (196/002)	\$0.00
Rates Oncharged to Sub-Tenants (424-1)	\$1,140.00
Rent Received (164/001)	\$30,000.00
Total Other Income	\$167,740.00

Less Operating Expenses

Accident Compensation Levy (291)	\$200.00
Annual General Meeting Costs (444)	\$600.00
Art Deco Train Visit Costs (296)	\$0.00
Assets Under \$500 (298)	\$500.00
Christmas Parade Costs (305)	\$11,000.00
Computer Expenses (312)	\$600.00
Conference & Famils (314)	\$0.00
Consultant Expenses (316)	\$0.00
Depreciation - Loss on Sale (395)	\$0.00
HR Administration (370)	\$0.00
Lease - EFTPOS NZ Ltd (439)	\$760.00
Lease - Konica Minolta Printer (351)	\$2,100.00
Little Easy Costs (253/002)	\$0.00
Meeting costs (500)	\$0.00
Provision for Building Maintenance VIC (476)	\$0.00
Signage (457)	\$0.00

Staff Training (459)	\$500.00
Sundry costs (501)	\$0.00
Tourism Co-ordinator (467)	\$0.00
Website (475)	\$0.00
Total Operating Expenses	\$16,260.00
Less Overheads	
Accounting (290)	\$2,500.00
Advertising (294)	\$1,800.00
Bank Fees (302)	\$100.00
Book-keeping & Admin Fees (466)	\$3,600.00
Cleaning & Waste Disposal (309)	\$300.00
Depreciation (330)	\$0.00
Donations (335)	\$0.00
Event Management Costs (473)	\$0.00
Freight & Courier (361)	\$0.00
General Expenses (365)	\$250.00
Health & Safety Expenses (340)	\$250.00
Insurance (376)	\$2,300.00
iPayroll Fees (412)	\$550.00
IRD Penalties (383)	\$0.00
KiwiSaver Employer Contributions (474)	\$0.00
Lawn & Garden Maintenance (385)	\$600.00
Legal expenses (388)	\$0.00
Light, Power, Heating (346)	\$3,800.00
Office Expenses (405)	\$300.00
Printing, Stationery & Postage (417)	\$500.00
Promotional Costs - Brochures, Maps, Signage (420)	\$1,500.00
Rates (424)	\$2,000.00
Rent - KiwiRail (425)	\$5,000.00
Repairs & Maintenance - Building (429/010)	\$6,500.00
Repairs and Maintenance (429)	\$200.00
Salaries & Wages (472)	\$32,000.00
Security (432)	\$260.00
Sponsorship of Advertising & Promotions (460)	\$750.00
Spring Fling Costs (420/010)	\$0.00
Staff Expenses (459/010)	\$500.00
Staff Leave Liability Introduced (472-20)	\$0.00
Staff Leave Liability Movement for Month (472-50)	\$0.00
Subscriptions - HNZ & Xero (456)	\$1,400.00
Telephone & Internet (458)	\$1,300.00
Travel - National (465)	\$0.00
Total Overheads	\$68,260.00
Total Expenses	\$84,520.00
Net Profit	\$18,750.00

Financial Report

Central Hawke's Bay Promotions Inc.
For the year ended 30 June 2017

Prepared by BM Accounting Limited

Contents

3	Directory
4	Approval of Financial Report
5	Statement of Profit or Loss
7	Statement of Changes in Equity
8	Balance Sheet
9	Depreciation Schedule
11	Notes to the Financial Statements

Directory

Central Hawke's Bay Promotions Inc. For the year ended 30 June 2017

Nature of Business

Promotion of Central Hawkes Bay

Registered Office

9 Bogle Brothers Esplanade

Waipukurau 4200

Incorporation Number

1245282

IRD Number

084-116-982

Chartered Accountant

BM Accounting Limited
HAVELOCK NORTH & WAIPAWA

Bankers

Bank of New Zealand

Waipukurau

Date of Formation

2 October 2002

Approval of Financial Report

Central Hawke's Bay Promotions Inc.

For the year ended 30 June 2017

The Board are pleased to present the approved financial report including the historical financial statements of Central Hawke's Bay Promotions Inc. for year ended 30 June 2017.

APPROVED

For and on behalf of the Board.

Chairperson

Date

Board Member

Date

Statement of Profit or Loss

Central Hawke's Bay Promotions Inc.
For the year ended 30 June 2017

	NOTES	2017	2016
Trading Income			
Accommodation and Tour Bookings		1,532	783
Funding - CHB District Council Contract		123,700	123,700
Membership Fees		7,680	10,050
Previous Years' Membership Fees Uncollectable		(730)	(3,760)
Rent Received		23,217	19,109
Sales - DOC		998	1,676
Shop Sales		5,598	4,985
Travel Sales		26,447	35,365
Total Trading Income		188,442	191,907
Cost of Sales			
Opening Stock		3,209	4,385
Direct Costs			
Cost of Sales - Accommodation & Tour Bookings		700	704
Cost of Sales - DOC		904	1,566
Cost of Sales - Travel		24,167	31,633
Shop Purchases		4,495	3,379
Total Direct Costs		30,266	37,282
Closing Stock		(4,606)	(3,209)
Total Cost of Sales		28,869	38,457
Gross Profit		159,573	153,449
Other Income			
Interest Received		206	981
Insurance Oncharged to Sub-Tenants		988	-
Light, Power & Heating Oncharged to Sub-Tenants		3,448	-
Other Revenue		4	96
Rates Oncharged to Sub-Tenants		906	-
Total Other Income		5,552	1,077
Expenses			
Accident Compensation Levy		85	189
Accounting		3,900	7,920
Advertising		4,254	2,753
Annual General Meeting Costs		572	130
Art Deco Train Visit Costs		-	2
Assets Under \$500		1,306	429
Bank Fees		77	95
Book-keeping & Admin Fees		2,350	-
Card Merchant Fees		285	355
Christmas Parade Costs		11,937	9,116

Statement of Profit or Loss

	NOTES	2017	2016
Cleaning & Waste Disposal		196	312
Computer Expenses		611	1,210
Depreciation		3,805	2,934
Depreciation - Loss on Sale		76	225
Donations		-	100
Event Management Costs		-	12,000
General Expenses		232	17
Health & Safety Expenses		374	469
Insurance		2,087	2,071
iPayroll Fees		564	486
IRD Penalties		(308)	329
Lawn & Garden Maintenance		140	-
Lease - EFTPOS NZ Ltd		732	732
Lease - Konica Minolta Printer		2,095	2,030
Legal expenses		300	5,143
Light, Power, Heating		3,553	3,813
Little Easy Costs		2,908	4,152
Office Expenses		753	239
Printing, Stationery & Postage		485	416
Promotional Costs - Brochures, Maps, Signage		400	5,296
Rates		861	1,599
Rent - Kiwi/Rail		5,000	5,250
Repairs & Maintenance - Building		1,291	1,995
Repairs and Maintenance		723	181
Salaries & Wages		70,298	58,021
Security		295	338
Signage		76	3,180
Sponsorship of Advertising & Promotions		232	609
Spring Fling Costs		27,521	10,696
Staff Expenses		463	855
Staff Leave Liability Introduced		2,962	-
Staff Leave Liability Movement for Month		200	-
Staff Training		-	1,770
Subscriptions - HNZ & Xero		1,522	906
Telephone & internet		2,035	2,827
Travel - National		4,800	2,249
Total Expenses		162,049	154,536
Net Profit (Loss)		3,076	(9)
Net Profit (Loss) for the Year		3,076	(9)

Statement of Changes in Equity

Central Hawke's Bay Promotions Inc.

For the year ended 30 June 2017

	2017	2016
Equity		
Opening Balance	61,761	61,771
Increases		
Profit for the Period	3,076	(9)
Total Increases	3,076	(9)
Total Equity	64,837	61,761

Balance Sheet

Central Hawke's Bay Promotions Inc.
As at 30 June 2017

	NOTES	30 JUN 2017	30 JUN 2016
Assets			
Current Assets			
GST Receivable		1,164	951
Accounts Receivable		2,386	2,737
BNZ Business Account		6,915	5,486
BNZ Call Account		14,837	51,956
BNZ Reserves Account		12,514	1
Cash Bankings		81	48
Stock on Hand		4,606	3,209
Till Float		200	200
Total Current Assets		42,704	64,590
Non-Current Assets			
Property, Plant and Equipment		54,747	19,562
Total Non-Current Assets		54,747	19,562
Total Assets		97,451	84,152
Liabilities			
Current Liabilities			
Provisions		12,500	12,500
Employee Entitlements		3,162	-
Accounts Payable		16,951	9,890
Total Current Liabilities		32,613	22,390
Total Liabilities		32,613	22,390
Net Assets		64,837	61,761
Equity			
Retained Earnings		64,837	61,761
Total Equity		64,837	61,761

Depreciation Schedule

Central Hawke's Bay Promotions Inc.

For the year ended 30 June 2017

NAME	COST	OPENING VALUE	PURCHASES	SALE PRICE	RATE	METHOD	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Leasehold Improvements									
Building Interior Alterations - Bayleys Extension	4,220	-	4,220	-	0.00%	DV	-	-	4,220
Carparking Development	33,050	-	33,050	-	4.00%	DV	881	881	32,169
Front Lawn Development	1,796	-	1,795	-	-	None	-	-	1,796
Total Leasehold Improvements	39,066	-	39,065	-			881	881	38,185
Office Equipment									
4 ADSL Router Ports	484	-	-	-	39.60%	DV	-	-	-
5 Shelf Metal Display Rack	235	26	-	-	18.00%	DV	5	214	21
Alarm Panic Button	295	4	-	-	26.40%	DV	1	292	3
AMD XP 2800 Computer & Flat Screen	1,835	1	-	-	48.00%	DV	-	1,835	1
Banner Brackets	677	144	-	-	11.40%	DV	16	549	128
Computer & Printer	1,999	-	-	-	48.00%	DV	-	-	-
Corner Desk	516	45	-	-	14.40%	DV	6	477	39
Fridge	356	2	-	-	26.40%	DV	1	355	1
Heat Pump	3,111	365	-	-	24.00%	DV	88	2,834	277
Inspiron 9400 Notebook & Case	2,211	6	-	-	48.00%	DV	3	2,208	3
Office Carpet	466	-	-	-	39.60%	DV	-	466	-
Samsung Microwave	204	-	-	-	31.20%	DV	-	204	-
Shelving	397	51	-	-	11.40%	DV	6	352	45
Slatwall Display Units	7,244	5,122	-	-	20.00%	DV	1,024	3,146	4,098
Storage Shelves	522	174	-	-	11.40%	DV	20	468	154
Wooden Bookcase & Drawers	140	13	-	-	18.00%	DV	2	129	11
Total Office Equipment	20,793	5,953	-	-			1,173	13,530	4,780

Depreciation Schedule

NAME	COST	OPENING VALUE	PURCHASES	SALE PRICE	RATE	METHOD	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Plant & Equipment									
Air Conditioner - VIC Room	2,106	1,720	-	-	20.00%	DV	344	730	1,376
Black Bike Frames x 2	1,580	1,554	-	-	10.00%	DV	155	181	1,399
Display Screens	1,573	461	-	-	11.40%	DV	53	1,165	408
Fujitsu Heat Pump	2,091	548	-	-	20.00%	DV	110	1,653	438
Grey Water Pump (Cafe)	1,830	490	-	-	20.00%	DV	98	1,438	392
Hot Water Cylinder (Cafe)	2,079	913	-	-	13.00%	DV	119	1,285	794
Lighting Sculpture	475	84	-	-	12.50%	DV	11	402	74
Outside Light	635	49	-	-	21.60%	DV	11	597	38
Security & Smoke Alarm - VIC Room	699	539	-	-	25.00%	DV	135	295	404
Signs x 13	7,550	7,175	-	-	10.00%	DV	718	1,093	6,458
Website	6,415	76	-	-	33.00%	DV	-	-	-
Total Plant & Equipment	27,033	13,609	-	-			1,752	8,837	11,781
Total	86,892	19,562	39,066	-			3,805	23,247	54,747

Notes to the Financial Statements

Central Hawke's Bay Promotions Inc. For the year ended 30 June 2017

1. Reporting Entity

Central Hawke's Bay Promotions Inc. is an incorporated society established by a Constitution on the 2nd of October 2002.

Central Hawke's Bay Promotions Inc. is exempt from the Income Tax Act 2007 and the Financial Reporting Act 2013.

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Profit or Loss and Balance sheet on a tax value basis are followed by the entity, unless stated in the Specific Accounting Policies. These financial statements are therefore deemed as special purpose.

2. Statement of Accounting Policies

Historical Cost

These financial statements have been prepared on a historical cost basis, except for certain assets which have been revalued as identified in specific accounting policies below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Profit or Loss and Balance Sheet have been applied.

Inventories

Inventories are stated at the lower of cost, determined on a first-in-first-out basis, and net realisable value.

The cost of work in progress and finished goods includes the cost of direct materials, direct labour and a proportion of the manufacturing overhead, based on the normal capacity of the facilities, expended in putting the inventories in their present location and condition.

Property, Plant and Equipment

Property, plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

Income Tax

Central Hawke's Bay Promotions Inc. is exempt from the Income Tax Act 2007.

Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Notes to the Financial Statements

3. Related Parties

Donald Parkinson's company, R40 Limited, provided catering services for the AGM in December 2016 to the value of \$160 (gross).

4. Commitments

Central Hawke's Bay Promotions Inc. has a contract with the Central Hawke's Bay District Council for 3 years ending 30 June 2018, to promote the district and bring in more visitors. As part of that work, Central Hawke's Bay Promotions Inc. has a Memorandum of Understanding with Hawkes Bay Tourism for \$70,000 per annum, for the same 3 year period, for them to employ a dedicated Central Hawke's Bay Tourism Coordinator to liaise with local tourism providers, generally promote Central Hawkes Bay and run the 2 large events being The Little Easy & The Spring Fling.

Leases

Central Hawke's Bay Promotions Inc. lease the whole premises from Kiwirail for \$5,000 per annum plus GST. The current lease runs from 1 May 2015 to 30 April 2030 if all rights of renewal are exercised.

Central Hawke's Bay Promotions Inc. sub leases the premises to the following:

Coast to Coast Limited trading as Bayleys Real Estate. The current lease is for \$18,000 per annum plus GST and runs from 1 April 2017 to 30 April 2023 if all rights of renewal are exercised.

Espresso Loco for which the current lease is \$7,297.20 per annum plus GST and runs from 1 July 2015 to 31 July 2017. This lease has been renewed from 1 August 2017 to 31 July 2019 if all rights of renewal are exercised.

Erin Squires has entered a Memorandum of Understanding to lease a room on a month by month basis for \$300 per month plus GST.



CENTRAL HAWKE'S BAY PROMOTIONS INC.

REVIEW FOR THE YEAR ENDED

30TH JUNE 2017

REPORT TO MEMBERS

We report that we have reviewed the financial reports of Central Hawke's Bay Promotions Inc. for the year ended 30th June 2017 in accordance with the Statement of Review Engagement Standard issued by The New Zealand Institute of Chartered Accountants.

A review is limited primarily to enquiries of personnel and analytical review procedures applied to financial data and thus provides less assurance than an audit. I have not performed an audit and, accordingly, I do not express an audit opinion.

Based on our review, nothing has come to our attention which would cause us to believe that the assertions contained in the financial information do not present a true and fair view in accordance with the disclosed basis of accounting, other than the limited control over the recording of cash income prior to it being banked. There are no practical methods available to retrospectively determine the extent of any misstatement.

BM Accounting Ltd
BM ACCOUNTING LIMITED
Chartered Accountants

Dated: 13 December 2017

BE MORE SUCCESSFUL

BM ACCOUNTING LIMITED
HAVELOCK NORTH
Level 1 Village Exchange, 5 Havelock Road / PO Box 8151, Havelock North 4157 / (06) 876 7159
WAIPAWA
52 High Street / PO Box 132, Waipawa 4240 / (06) 857 8901
bm.co.nz



6.3 COMMUNITY WELLBEING STRATEGY UPDATE

File Number: COU1-1411

Author: Christine Renata, Community Development Officer

Authoriser: Monique Davidson, Chief Executive

Attachments:

1. Safer Central Hawke's Bay Action Plan 2018-2020
2. Central Hawke's Bay Youth Action Plan 2018-2020
3. Central Hawke's Bay Disability Reference Group Action Plan 2018-2020
4. Central Hawke's Bay Positive Ageing Action Plan 2018-2020

PURPOSE

Update the Council on the Community Wellbeing Strategy and the development of the associated four Action Plans.

RECOMMENDATION

THAT the Community Development Committee recommend that Council endorses the four Action Plans associated with the Community Wellbeing Strategy.

BACKGROUND

Community wellbeing is vital to all communities. It refers to those aspects of life that we care about as a society which contribute to our individual happiness, quality of life and welfare. Councils have a significant role in promoting the wellbeing of their communities.

The CHB District Council Community Wellbeing Strategy provides a framework for decision making and prioritisation of social issues or areas of greatest need within the District. This will result in policies and other Council initiatives to focus more clearly on weaving stronger communities.

The Community Wellbeing Strategy was adopted by council on Thursday 14th December. The Youth, Positive Ageing, Disability and Safer CHB Action Plans have been completed and are attached to this report. Consultation with stakeholder groups has taken place on all action plans and a number of amendments have been adopted which reflect this community input.

ASSESSMENT OF OPTIONS

Option 1

THAT the Community Development committee endorses the four Action Plans associated with the Community Wellbeing Strategy.

STATUTORY IMPLICATIONS

The recommendation meets all statutory requirements as set out in the Local Government Act 2002 Amendment 2012.

SIGNIFICANCE AND CONSULTATION

External

Sport Hawke's Bay

STRATEGIC LINKS

- LTP

2015/2025



CENTRAL HAWKE'S BAY

Safer Central Hawke's Bay Action Plan 2018-2020



Central Hawke's Bay District Council

Vision Statement

Our vision for Central Hawke's Bay is a proud and prosperous district made up of strong communities and connected people who respect and protect our environment and celebrate our beautiful part of New Zealand.

Central Hawke's Bay District Council Safer Central Hawke's Bay Vision Statement

Central Hawke's Bay – A Safer Place To Be.

Background

Safe Communities is a World health Organisation (WHO) endorsed concept that recognises safety as a universal concern and a responsibility for all.

The Safe Communities model creates an infrastructure in local communities to increase action on injury prevention and safety promotion through the building of local partnerships. Over 50% of people now reside in an accredited Safer Community.

The Safer Communities Foundation of New Zealand provides support and inspiration for communities to utilise the Safe Communities model to create safer environments and increase the adoption of safer behaviours through building their capacity to achieve international best practice in community safety and Safe Community Accreditation.

Central Hawkes Bay District became an accredited Safe Community in June 2012 and the Safer CHB coalition is made up of 26 partner organisations who annually sign a Memorandum of Commitment that outlines the optimum level of engagement and collaboration for the partners. Operationally, the Safer CHB partnership coordination sits with the Community Development Coordinator at the Central Hawke's Bay District Council.

At a regional level collaboration between the Territorial Authorities and their respective partnerships remains strong. A Hawkes' Bay Regional Safe Communities group consisting of Safe Community coordinators from Napier City Council, Hastings District Council, Wairoa District Council and Central Hawke's Bay District Council, ACC and the HB DHB meet regularly to share ideas, support each other and advocate at a regional level.

Each year Safer CHB completes a Self-Assessment Survey which examines the success of the coalition in terms of collaboration by measuring its synergy. In particular it looks at leadership, administration and management, non-financial resources, satisfaction with participation and adoption of safer practices and environments by members of the community.

What strategies guide this action plan?

The Safe Communities Foundation of New Zealand Strategic Plan sets the direction and focus through to 2020.

The underpinning values of the strategy are:

- Honesty, respect and integrity.
- Embrace diversity (understanding) and accepting the differences in structure of each community.
- Participation and partnerships - collaboration is the heart of what we do - this is the strength of the community safety model.
- Strength - our work is based on local and internationally recognised accreditation criteria and evidence.
- Evidence-based approach to setting priorities, designing implementable and scalable solutions, and evaluating impact.
- Flexibility and choice underpins our support for communities, through being nationally led, but community delivered.
- We embrace innovation to achieve the best level of support for communities.

With four strategic priority areas of focus:

1. Help communities identify high risk injury areas (focus on what is important).
2. Mentoring to create effective coordination of community efforts.
3. Support communities in mobilising actions through increasing capacity and capabilities.
4. Assess communities to demonstrate contribution in reducing injury.

The Safer Central Hawkes Bay Strategy is underpinned by the following principles and values:

PRINCIPLES

- Safety is as fundamental human right.
- Safety is a shared responsibility.
- Safety is an attainable aspiration.

VALUES

- Collaboration and coordination for collective action to have stronger impact.
- Results – use best data available to evaluate whether people are safer.
- Gathering and sharing information on injury trends, priorities and programmes.
- Commitment and motivation to promote safety within organisations and throughout the community.
- Advocacy with an equity lens – bringing an awareness of the needs of vulnerable and marginalised groups in our community.
- Sustainability – community ownership and leadership.

What will Council do to ensure that Central Hawke's Bay is a safe place to be?

Central Hawke's Bay District Council plays an integral part in the achievement of the Safer Central Hawke's Bay Strategy objectives by providing resourcing for the coordination role of the Safe Communities coalition.

Council also endorsed and supports the Safer Central Hawke's Bay Coalition goals for 2017-2020 and its workstream objectives as set out below.

Coalition Goals 2017-2020

- Find ways to enhance communication with the wider community
- Strengthen the financial sustainability of Safer Central Hawke's Bay
- Gather, use and share the best available data around community safety and wellbeing
- Continue lobbying for better population level data that is easy to obtain
- Listen and respond to the needs of our community

Safer Homes – Falls Prevention

ACTION	OUTCOME
DIY Ladder day.	Reduced falls from ladders in the home.
Porangahau Safe Homes Project NZ Fire Service and Red Cross.	Reduced falls at home in the Porangahau community.

Strategic Alignment: Hawke's Bay Housing Coalition Strategy, ACC Community Strategies, Falls and Fractures (DHB); NZ Fire Service Community strategy.

Safer Homes – Fire Prevention

ACTION	OUTCOME
CHB Home Fire Safety Check & Smoke Alarm Installation Project.	Reduction in house fires in Central Hawke's Bay.
Smoke Alarms Promotions at Mitre 10.	Increase the purchase of 10 year Smoke Alarms during the months of March and September around the National campaign Check your Smoke Alarm during daylight saving.

Strategic Alignment: Hawke's Bay Housing Coalition Strategy, NZ Fire Service Statement of Strategic Direction

Safer Homes – Street by Street

ACTION	OUTCOME
A collaborative initiative with injury and crime prevention messaging. Involves community engagement of residents in	More connected communities where people know their neighbours, and have a greater awareness of support services

the identified street or community.

available.

Safer Homes – Emergency Preparedness

ACTION	OUTCOME
Encourage and support communities to plan and prepare in the event of a civil defence emergency.	Safer Central Hawke's Bay supports the development of community resilience plans across 27 Central Hawke's Bay communities.

Strategic Alignment: Civil Defence National Emergency Management Strategy

Safer People – Family Violence

ACTION	OUTCOME
"It's not OK" Campaign – passive message (signs, yellow cards, resources in the community).	Reduce the harm caused by Family Violence.
Events – awareness raising at a variety of venues – CBD Boulevard Day; CHB Show; CHB The Festival, Matariki, Street by Street; Media coverage.	Creating awareness in community to reinforce message that family violence "Is Not OK".
	Building safety for victims of Family Violence by increased awareness and access to information.
	Community members are educated and aware of how to access support.

Strategic Plan Alignment: Police – Prevention First Strategy.

Safer People – Community Resilience and Wellbeing – rural community focus

ACTION	OUTCOME
General Awareness Training workshops offered.	Reduction in the number of suicides in rural Central Hawke's Bay (target – zero).
Stage 2 Connector training offered.	
Information sharing – Suicide prevention services in CHB.	Increased awareness and access to information.
Obtain and analyse data on suicide attempts in CHB.	Better understand the issue.
Identify and work with existing stakeholders in the rural sector to strengthen prevention approach for	Rural residents are informed and have access to information.

rural depression and suicide.		Strategic Plan Alignment: NZ Positive Ageing Strategy, CHB Positive Ageing Strategy; ACC/DHB Falls Prevention Business Case	
Strategic Plan Alignment: New Zealand Suicide Prevention Strategy 2016 – 2026, HBDHB Postvention Strategy.			
Safer People – Youth Development		Safer People – Road Safety	
ACTION	OUTCOME	ACTION	OUTCOME
Promotion of messages by the Youth Council.	Young people in Central Hawke's Bay are well informed Young people are supported and valued by being heard and given opportunities.	Address the road safety issue of Fatigue (a moderate priority). Deliver a project that raises awareness	Reduced road accidents in Central Hawke's Bay.
Events/initiatives – developed and delivered for young people.	Young people in Central Hawke's Bay are engaged.	Deliver a collaborative project in Central Hawke's Bay focusing on child restraints	Increased use of child restraints
Driver Licencing promotion for young people.	Improved licencing statistics Reduction in unlicensed driver convictions.	Strategic Plan Alignment: CHB Alcohol Scoping Project 2016; RoadSafe HB – Plan; Safer Journeys Strategic Plan, RSAP– 2016; Plunket	
Print and deliver a Central Hawke's Bay Parent Pack - Tools for The Teenage Years.	Young people, parents and families will be informed.	Alcohol and other drugs and social isolation are contributing factors across all area of focus. Although numbers are relatively small, farm safety and water safety appear as areas of concern for Safer Central Hawke's Bay. Community activities and promotions on these issues will happen at appropriate times. Safer Central Hawke's Bay will support groups who are providing programmes and services in these areas.	
Strategic Plan Alignment: Youth Development Strategy Aotearoa, CHB Youth Strategy		Council's role is to coordinate, advocate and facilitate Community Wellbeing initiatives, projects and strategy at a local level.	
Safer People – Positive Ageing		Council's interaction with government and non-government agencies that work with those living with a disability ensures strong connections across the sector, enabling good development across the district. This in turn acts as a way of improving the wellbeing of our community as a whole.	
ACTION	OUTCOME		
Plan and deliver the Positive Ageing Expo – celebrating the older person (every 2nd Year).	Engaged and informed older people.		
Collate and share information on the services for older people. Investigate methods of getting this information to the target group.	Older people are aware of what support and connections are available to them.		
Produce Positive Ageing newsletter – incorporating all older adult organisations Plan and deliver public forums for this target group.	Active, targeted communication with older people.		





Ruataniwha Street, Waipawa, 4210
PO Box 127, Waipawa, 4240
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Web: www.chbdc.govt.nz



CENTRAL HAWKE'S BAY

Youth Action Plan 2018-2020



Central Hawke's Bay District Council

Vision Statement

Our vision for Central Hawke's Bay is a proud and prosperous district made up of strong communities and connected people who respect and protect our environment and celebrate our beautiful part of New Zealand.

Central Hawke's Bay District Council

Youth Vision Statement

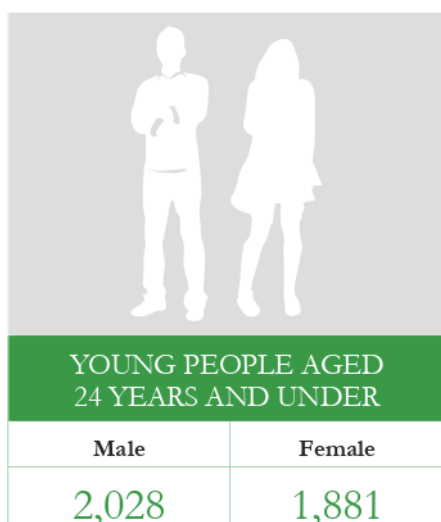
Central Hawke's Bay young people are supported and valued by being heard and given opportunities within a safe and healthy community.

Background

In June 2013 the Central Hawke's Bay District Council adopted the CHB Youth Strategy.

The strategy acknowledges that youth are a unique demographic with different needs and aspirations compared to the very young or older people in our community. The Central Hawke's Bay district will rely on youth to carry the community forward and into the future. Investment into their social, economic, environmental and cultural wellbeing is of benefit to the entire community. The strategy reflects the intent of the Central Hawke's Bay District Council, youth providers and the young people of Central Hawke's Bay to work together in a coordinated and collaborative way.

The Ministry of Youth Development defines youth as being between the ages of 12 and 24 years. While this definition for the term 'Youth' is adopted by Central Hawke's Bay District Council, it is recognised that our young people also include those aged 0-11. 2013 census data shows that 3,909 or 30% of people in Central Hawke's Bay are aged under-24 years.



What strategies guide this action plan?

The Youth Development Strategy Aotearoa was launched by the Ministry of Youth Development in 2002 and provides a framework of ten positive ageing principles and ten goals to guide the development of initiatives and decisions to help our older generation have a positive living experience across New Zealand.

The goals of the Youth Development Strategy Aotearoa are:

STRENGTH-BASED APPROACH	GOAL 1
Ensuring a consistent strengths-based youth development approach.	
QUALITY RELATIONSHIPS	GOAL 2
Developing skilled people to work with young people.	
YOUTH PARTICIPATION	GOAL 3
Creating opportunities for young people to actively participate and engaged.	
AN INFORMED APPROACH	GOAL 4
Building knowledge about youth development through information and research.	

The Central Hawke's Bay District Council's Youth Strategy is underpinned by the following values:

1. Opportunity
2. Whanau
3. Acceptance
4. Connectivity
5. Choice
6. Belonging
7. Self-expression
8. Creativity
9. Role modelling

What will Council do to ensure that Central Hawke's Bay is a great place for youth to live?

To ensure the Central Hawke's Bay District Council plays its part in the achievement of the Youth Strategy objectives it has developed three policy goals and actions to achieve those goals.

In Central Hawke's Bay young people are valued, respected and included.	GOAL 1
ACTION	
<ul style="list-style-type: none"> • Support INSPIRE Youth Council. • Ensure that young people have opportunities to have their say on key council projects and decision making which affect young people's lives. • Ensure good communication is maintained between the youth council and council. • Ensure that the INSPIRE Youth Council is fully supported with the ability to support other youth groups. • Support mentoring programme for youth council members to assist with increased confidence, skills and communication. • Celebrate the achievements of our young people. 	
Central Hawke's Bay is a district that cares for the wellbeing of its young people.	GOAL 2
ACTION	
<ul style="list-style-type: none"> • Support the provision of programmes that encourage young people to keep themselves healthy and well, such as recreational, educational and fitness programmes that encourage healthy and active lifestyles. • Support activities and programmes that demonstrate the benefits of employing young people. • Ensure young people are given the opportunities to be fully engaged in education, training and/or employment. • Support the Mayors Taskforce for Jobs initiatives in Central Hawke's Bay. 	

Central Hawke's Bay provides appropriate services and facilities for its young people.

GOAL 3

ACTION

- Ensure spaces and places young people gather in and the routes young people use to get around in the district are safe and accessible.
- Advocate for the young person on relevant services; health, public transport, etc.
- Encourage organisations working with young people to work together.
- Work with Government and non-Government organisations to ensure good provision of services for young people across the district.
- Investigate youth spaces in our community, places where young people feel safer and supported.

Council's role is to coordinate, advocate and facilitate Community Wellbeing initiatives, projects and strategy at a local level.

Council's interaction with government and non-government agencies that work with young people ensures strong connections across the sector, enabling good youth development across the district. This in turn acts as a way of improving the wellbeing of our community as a whole.





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CENTRAL HAWKE'S BAY

Disability Reference Group Action Plan 2018-2020



Central Hawke's Bay District Council Vision Statement

Our vision for Central Hawke's Bay is a proud and prosperous district made up of strong communities and connected people who respect and protect our environment and celebrate our beautiful part of New Zealand.

Central Hawke's Bay District Council Disability Reference Group Vision Statement

Central Hawkes Bay is fully accessible for all people.

Background

While we know that a proportion of our community have some level of impairment, official statistics on this at a territorial authority level are difficult to find.

In 2013, 24 percent of the New Zealand population were identified as disabled, a total of 1.1 million people. Figures for the Gisborne/Hawke's Bay regions for 2013 show that 46,000 or 23% of the population live with a disability.

People aged 65 or over were much more likely to be disabled (59 percent) than adults under 65 years (21 percent) or children under 15 years (11 percent).

For adults, physical limitations were the most common type of impairment. Eighteen percent of people aged 15 or over, or 64 percent of disabled adults, were physically impaired. The most common cause of disability for adults was disease or illness (42 percent).

For children, learning difficulty was the most common impairment type. Six percent of children, or 52 percent of disabled children, had difficulty learning. For children, the most common cause of disability was a condition that existed at birth (49 percent).

Just over half of all disabled people (53 percent) had more than one type of impairment.

What strategies guide this action plan?

New Zealand is a signatory to the United Nations Convention on the Rights of Person with Disabilities and Council has used this document to guide this Action Plan.

In addition, Council also referred to the New Zealand Disability Strategy 2001 which guides government action and promotes a more inclusive society. The Strategy acknowledges that local authorities have a significant impact on the lives of disabled people by the decisions they make.

Disability Strategies from other territorial authorities were also used as a source of valuable information.

What will Council do to ensure that central Hawke's Bay is fully accessible for all people?

Central Hawke's Bay District Council recognizes that it has an important role to play in enabling and supporting people with disabilities to fully participate in their community.

The Central Hawke's Bay District Council undertakes to work in partnership with businesses, disability service providers, community groups and people living with a disability in the Central Hawke's Bay community.

What are the current issues for people with disabilities in Central Hawke's Bay?

- Access and safety on public areas, walkways, pathways and cycleways.
- Access to information and disability support.
- Physical access to businesses, shops and public buildings.
- Access to hospital and medical facilities, including after hours.
- Lack of public transport between Waipukurau and Waipawa.
- Visibility of buildings and clearer signage.
- Lack of facilities for disabled people.
- Limited funding for non-government groups and other support organisations.

People with disabilities in Central Hawke's Bay will have improved access to public places and spaces.

GOAL 1

ACTION

- People are encouraged to submit issues that need fixing to Council.
- People are encouraged to submit proposals on improvements of council owned facilities and spaces.
- Council laws relating to access are continually enforced.
- Council officers consult with stakeholder groups when undertaking new projects in the district.
- Council offices are audited for accessibility and area for improvement noted.
- Public facilities and spaces are audited for accessibility and areas for improvement noted and fixed when possible.
- Strategies and policies include disability specific content where appropriate, including links to the Disability Action plan.

People with disabilities in Central Hawke's Bay will have easy access to information and support.

GOAL 2

ACTION

- Council communications and publications are accessible at all Council Offices and Service Centres and Libraries (eg height of shelving).
- Communication pathways are strengthened to ensure people with disabilities receive information about services available in the district.

Sector agencies and organisations are supported, and Council advocates to Central Government on behalf of local issues.

GOAL 3

ACTION

- Council is an active participant of Disability Reference Group meetings.
- Iwi are engaged with to discuss issues for Maori disabled people.
- Council will advocate on issues affecting those living with disabilities in Central Hawke's Bay.
- Council will support sector groups and organisations in lobbying for funding for Central Hawkes Bay residents.

Council's role is to coordinate, advocate and facilitate Community Wellbeing initiatives, projects and strategy at a local level.

Council's interaction with government and non-government agencies that work with those living with a disability ensures strong connections across the sector, enabling good development across the district. This in turn acts as a way of improving the wellbeing of our community as a whole.





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CENTRAL HAWKE'S BAY

Positive Ageing Action Plan 2018-2020



Central Hawke's Bay District Council

Vision Statement

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Central Hawke's Bay District Council

Positive Ageing Vision

Central Hawke's Bay is a society where people can age positively, where older people are highly valued and where they are recognised as an integral part of families and communities. Central Hawke's Bay will be a positive place in which to age when older people can say that they live in a society that values them, acknowledges their contributions and encourages their participation.

Background

In October 2011 the Central Hawke's Bay District Council adopted the CHB Positive Ageing Strategy. This means that with the implementation of the strategy, Central Hawke's Bay aims to be recognised by residents and non-residents as a vibrant, inclusive society that embraces its senior population as a highly valued and integral part of the community and where people can age positively.

2013 census data shows that 21% of people in Central Hawkes Bay are 65 years and over, compared with 14.3% of the total New Zealand population. Central Hawkes Bay population projections show a predicted increase of residents over the age of 65. Thus it is important to look to the future, not only to anticipate areas of increased need, but also to create opportunities to enhance district wide social cohesion and well-being for our seniors.



2018	2028	2038
CHB population 13,350	CHB population 13,200	CHB population 12,550
Aged 65 or Over 2,850 or 21%	Aged 65 or Over 4,000 or 30%	Aged 65 or Over 4,500 or 35%

What strategies guide this action plan?

The New Zealand Positive Ageing Strategy was launched by the Office for Seniors in 2001 and provides a framework of ten positive ageing principles and ten goals to guide the development of initiatives and decisions to help our older generation have a positive living experience across New Zealand.

The goals of the New Zealand Positive Ageing Strategy are:

01	Income: Secure an adequate income for older people
02	Health: Equitable, timely, affordable and accessible health services for older people
03	Housing: Affordable and appropriate housing options for older people
04	Transport: Affordable and accessible transport options for older people
05	Ageing in the community: Older people feel safe and secure and can age in the community
06	Cultural diversity: A range of culturally appropriate services allow choices for older people
07	Rural services: Older people living in rural communities are not disadvantaged when accessing services
08	Positive attitudes: People of all ages have positive attitudes to ageing and older people
09	Employment opportunities: Elimination of ageism and the promotion of flexible work options
10	Personal growth and participation: Opportunities for personal growth and participation

What will council do to ensure that Central Hawke's Bay is a great place for older people to live?

To ensure the Central Hawke's Bay District Council plays its part in the achievement of the Positive Ageing Strategy objectives it has developed three policy goals and actions to achieve those goals.

In Central Hawke's Bay older people are valued, respected and included.	GOAL 1
ACTION	
<ul style="list-style-type: none"> Older people are involved in decision-making on issues that affect them. Quarterly seniors forum to ensure the needs of Central Hawkes Bay seniors are identified and effective policies are updated to benefit older people. Support activities and programmes that demonstrate the benefits of employing older people. Older people are included in the LTP consultation process. Strive to keep rates increases to a minimum. Central Hawke's Bay is promoted as a great place to be old, including initiatives that will promote the image of older people and ensure a greater understanding and respect between the generations. Older people are supported to organize community events that they have identified as beneficial to their well-being. 	

<p>Central Hawke's Bay is a district that cares for the well-being of its older people.</p> <p>GOAL 2</p>	<p>Central Hawke's Bay District provides appropriate services and facilities for its older people.</p> <p>GOAL 3</p>
<p>ACTION</p> <ul style="list-style-type: none"> • Encourage the integration of the services provided to our seniors. • Support the provision of social services to older people. • Advocate on behalf of the community for the continual improvement of health services in the district. • Support the provision of programmes that encourage older residents to keep themselves well such as recreational, educational and fitness programmes that encourage healthy lifestyles. • Support activities and programmes that demonstrate the benefits of employing older people. • Advocate for a stronger police presence in coastal communities during the peak summer periods. • Liaise with CHB Community patrol for regular checking the property of senior citizens. • The current and future needs of senior disabled people are identified and advocated for. 	<p>ACTION</p> <ul style="list-style-type: none"> • Physical and social requirements of older people will be taken into account when providing council amenities and services, including work that is contracted out. • Provide a safe, well maintained network of footpaths that are suitable for pedestrians, wheelchairs and mobility scooters across the district. • Support development of CHB Older Peoples Information Network. • Advocate for a public transport system that is affordable and appropriate to the needs of older people. • Support the provision of a range of housing options for older people using Council's retirement accommodation as a benchmark model. <p>Council's role is to coordinate, advocate and facilitate Community Wellbeing initiatives, projects and strategy at a local level.</p> <p>Council's interaction with government and non-government agencies that work with those living with a disability ensures strong connections across the sector, enabling good development across the district. This in turn acts as a way of improving the wellbeing of our community as a whole.</p>





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6.4 SAFER CHB UPDATE

File Number: COM1-300/COU1-1411

Author: Christine Renata, Community Development Officer

Authoriser: Monique Davidson, Chief Executive

Attachments: 1. Safer CHB Minutes 12/10/2017

2. Safer CHB Minutes 05/12/2017

PURPOSE

Update the Council on Safer CHB.

RECOMMENDATION

THAT the Safer CHB minutes dated Thursday 12th October 2017 and Tuesday 5th December 2017 and be received.

BACKGROUND

Safe Communities is a World Health Organisation (WHO) concept that recognises safety as a universal concern and a responsibility for all. The Safe Communities model creates an infrastructure in local communities to increase action on injury prevention and safety promotion through the building of local partnerships.

Safer Central Hawke's Bay (Safer CHB) was accredited as a Safe Community in June 2012. The Safer CHB coalition is made up of 26 partner organisations who all work together to improve community safety.

Operationally, the Safer CHB partnership co-ordination sits with Christine Renata, Community Development Coordinator.

ASSESSMENT OF OPTIONS

Option 1

THAT the Safer CHB minutes dated Thursday 12th October 2017 and Tuesday 5th December 2017 and be received.

STATUTORY IMPLICATIONS

The recommendation meets all statutory requirements as set out in the Local Government Act 2002 Amendment 2012.

SIGNIFICANCE AND CONSULTATION

External

Safer CHB

STRATEGIC LINKS

- LTP 2015/2025

Name of Meeting:	Safer CHB
Date:	Thursday 12th October 2017
Location:	CHB District Council, Waipawa
In Attendance:	Christine Renata (CHBDC), Kate Luff (Safer CHB Chair) Lisa Pohatu, Theresa Te Whaiti, Rowan Manhire-Heath (HBDHB) Nick Coomer (Oranga Tamariki), Jackie Aitchison (DOVE HB) Sharon Tristram (CHB Libraries), Terry Kingston (CHB Positive Ageing Forum), Calvin Robinson, (MSD), Kath Curran (Pleroma Social Services), Anna Marshall, (Corrections), Nigel Hall, Natasha Brown (FENZ)
Apologies:	Sarah Johnson (St John), Kelly Annand (CYE/CHBDC Councillor), Scott Webster (NZ Police), Mike Finucane(FENZ) Liz Schlierike (Roadsafe), Sally White (Plunket), Margaret Agnew (Corrections), Alana Flavell (TKH), Deborah Biggs (Age Concern), Rachel Eyre (HBDHB) Donna Pirini (VFCHB), Christeve LeGeyt (Central Health/TTToH), Allison Ludlow (FENZ)
Time:	10.30am– 12.noon

MINUTES

1. WELCOME/APOLOGIES

2. INTRODUCTIONS

3. MINUTES OF PREVIOUS MEETING

Minutes of previous meeting circulated and accepted as a true and accurate record.

Moved Christine Sec Jackie

4. MATTERS ARISING

Lone Worker Safety – Pleroma Social Services are still having the conversation around best practice for lone worker safety. It was also agreed that dogs can also be a danger to workers visiting clients in their homes. How can we share information to protect workers and still keep within the perimeters of the Privacy Act? Is there an opportunity for shared personal safety training?

Action: Christine to speak to Animal Control regarding any possible sharing of information around dangerous dogs.

Action: Cath to send details of the training provider they have used in the past.

Hazmobile Day – This was a great success with big quantities of hazardous waste dropped off. Car restraints were added to the list of accepted items and around 12 expired seats were collected and then sent away for recycling. Thanks to FENZ volunteers for doing their help with this event.

5. W.O.W Talk– Rowan and Theresa from the HB DHB did a presentation to the meeting around the Sales and Supply of Alcohol Act 2012 and how to make submissions when a licensee applies for a new or renewed licence to sell alcohol. Presentation attached. Contact details for Rowan and Theresa are: Rowan.Manhire-Heath@hawkesbaydhb.govt.nz and Theresa.Tewhaiti@hawkesbaydhb.govt.nz . or Phone 06 8788109

It was suggested that we could utilise the Safer CHB Facebook page to promote to agencies and CHB residents when there is a new applicant for a licence to sell alcohol in the CHB District.

6. WORKSTREAM UPDATES

SAFER HOMES

Fire and Falls.

Fire & Emergency New Zealand (FENZ) have changed the supplier of their 10 year long life smoke alarms after having a lot of alarms requiring to be replaced due to faults. The new brand has been trialled in Taradale and found to work well so will now roll out to other areas. Customers can still contact the 0800 number to report any faulty alarms.

FENZ have recently purchased 300 alarms and the CHB Fire Safety & Education Charitable Trust have purchased a further 300 alarms.

No further information from ACC on the Community Injury Prevention roles.

CHB Show planning is well underway with 14 organisations/workstreams participating this year. The Safety booklet is currently being developed.

Street by Street

Next event is planned for Tikokino early to mid February 2018. Still awaiting confirmation from the Tikokino school as to an exact date.

Elsthorpe School have also been approached about having an event there.

SAFER PEOPLE

Positive Ageing

Focusing on implementing the CHBDC Positive Ageing Strategy.

Community Resilience and Wellbeing

This workstream supported the Doug Avery Book tour event which was held at the CHB Municipal Theatre on the 30th August 2017. The event was hosted by the CHB Libraries. The event was a sell out and was very successful. A large number of rural residents were in attendance as well as local agencies who support mental health and wellbeing. A small working group has formed since the event to continue the work of raising rural mental health wellbeing awareness.

Family Violence

Build up to November and White Ribbon month activities.

Will be present again at the Safe Communities precinct at the show.

White Ribbon riders staying again this year at Te Waireka.

Still talking with "It's Not OK" around the champions concept.

Jackie is coordinating a "Safety Plan" resource, bringing together plans for Civil Defence, Fire, Family Violence, Police, and Ambulance for the CHB Show.

Youth

Youth Development focus group continues to meet to provide platform for those groups who work with young people in CHB.

7. GENERAL BUSINESS

Reaccreditation – the timeline for this has been revised with the final application to be to SCFNZ by mid- December with an anticipated late Feb/early March site visit. The draft is nearly completed with the working party meeting next week to progress this further.

Succession Planning – Kate is stepping down once reaccreditation has been achieved. Requests for someone to take on a Deputy Chair role asap with a view to becoming Chairperson once Kate has left were called for.

2016 Safer CHB Council Presentation – Kate and Christine showed the powerpoint presentation that was delivered to CHB District Councillors on the 10th August. Copy attached.

Methamphetamine issue in CHB – The CHB Leadership group has agreed to work towards promoting a coordinated community effort regarding Meth in our community. They would also like to help link together groups or other initiatives that are currently working in isolation.

Safer CHB is very interested in hearing about any plans and how they can be a part of a community level response.

Action: Christine to invite the Leadership Group to outline their plans in response to the Meth issue in CHB, so that Safer CHB can offer support if deemed appropriate by the Coalition”

Civil Defence CHB Emergency Management Officer role – This role, which was left vacant by the resignation of Graham Howse in July has been advertised and hopefully filled in the next few weeks.

FENZ are involved in the CHB Duck Day in Waipawa on October 14th. They are also going to be present at the Celebrate Safer Napier Day on 28th October 2017. Natasha is focusing on getting the Firewise programme into more rural schools.

Calvin spoke about the Super Seniors newsletter. Anyone can subscribe to this newsletter by through the following the link. https://msdsupport.custhelp.com/app/forms/email_update

Meeting closed: 12. 30pm

Next meeting: Thursday 7th December 2017 11am followed by shared Xmas lunch.

Name of Meeting:	Safer CHB
Date:	Tuesday 5th December 2017
Location:	CHB District Council, Waipawa
In Attendance:	Kate Luff (Chair), Kelly Annand (CYE/CHBDC Councillor), Lisa Pohatu (HBDHB), Calvin Robinson (MSD), Mike Finucane, Nigel Hall (FENZ) Jackie Aitchison (DOVE HB) Sharon Tristram (CHB Libraries), Terry Kingston (CHB Positive Ageing Forum), Lloyd Lawrence (Community Patrol),
Apologies:	Christine Renata (CHBDC), Nick Coomer (Oranga Tamariki) , Sarah Johnson (St John), Linda Anderson (Roadsafe HB), Anna Marshall (Corrections), Dennis Morgan (Red Cross)
Time:	11am– 12:30pm

MINUTES

1. WELCOME/APOLOGIES

2. INTRODUCTIONS

3. MINUTES OF PREVIOUS MEETING

Minutes of previous meeting circulated and accepted as a true and accurate record.

Moved Sharon Tristram Sec Calvin Robinson

4. MATTERS ARISING

Action Point: Discussion at the last meeting around Animal Control to revisit in the New Year

Methamphetamine update

Interagency approach to the meth issue is ongoing

Need someone to be the lead

Community Hui co-organised with Public Health Nurse, targeted at 11 and 12 year olds, interactive activity with kids and how they are affected

Action Point: Revisit Methamphetamine in the New Year

Action Point: HB Civil Defence to be approached for representation on Safer CHB until CHB role is filled.

5. WORKSTREAM UPDATES

SAFER HOMES

Fire and Falls.

Safer Homes continues, change of supplier for smoke alarms. Utilise Safer CHB Facebook page for promotion

Fire ban on restricted areas

CHB Show – Safer precinct, positive feedback and will continue in 2018

Falls, a big gap with no Sally and no update from ACC.

Street by Street

An event has been planned for 16th February out at Tikokino

SAFER PEOPLE

Positive Ageing

Terry attended a national Positive Ageing conference will circulate information

Nothing to report since last meeting

Community Resilience and Wellbeing

Community Wellbeing Strategy out for consultation, includes youth strategy, Safer CHB, Positive Ageing, Disabilities Strategy.

Discussions around housing and council facilities, potential to partner with Te Taiwhenua o Heretaunga around social housing. Conversations are happening with the housing issue.

Action Point: Christine to circulate strategy and feedback before December 14th

Family Violence

White Ribbon activities over November. CHB Show, Safer Me, Safer CHB Families Book.

Youth

Meets regularly, preventive approach, GAPS analysis.

Young Enterprise Scheme starting 2018.

Community Response 5 year plan to be Future Focussed for youth.

6. GENERAL BUSINESS

Reaccreditation document still in draft form, still on track, looking at March 2018 for event and completion

Security Cameras - 11 operating, Centralines cannot have cameras on their poles.

On behalf of the Safer CHB groups Congratulations to Lloyd on his civic award

MSD- Work for the dole initiative announcement from Shane Jones.

Meeting closed: 12.30pm

Next meeting: TBC

7 DATE OF NEXT MEETING

RECOMMENDATION

THAT the next meeting of the Central Hawke's Bay District Council be held on 3 May 2018.

8 TIME OF CLOSURE